



## Alcohol and Entertainment Licensing Sub-Committee

**Wednesday 4 September 2019 at 10.00 am**  
Members Suite - 4th Floor, Brent Civic Centre,  
Engineers Way, Wembley, HA9 0FJ

### Membership:

#### Members

Councillors:

Ahmed (Chair)

Kennelly  
Long

#### Substitute Members

Councillors:

Allie, Chohan, Hector, McLeish, W Mitchell Murray,  
Maurice and RS Patel

**For further information contact:** Devbai Bhanji, Governance Assistant  
Tel: 020 8937 4011; Email: [devbai.bhanji@brent.gov.uk](mailto:devbai.bhanji@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

**[www.brent.gov.uk/committees](http://www.brent.gov.uk/committees)**

**The press and public are welcome to attend this meeting**

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
  - To which you are appointed by the council;
  - which exercises functions of a public nature;
  - which is directed is to charitable purposes;
  - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

Item	Page
<b>1 Apologies for absence and clarification of alternate members</b>	
<b>2 Declarations of Interests</b>	
Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.	
<b>3 Application for the Review a Premises Licence by the Licensing Inspector for the premises known as Amira Lounge, Heather Park Drive, HA0 1SN, pursuant to the provisions of the Licensing Act 2003</b>	1 - 158
<b>4 Application for New Premises Licence by Ms Saroja Stanley Fernando for the premises known as Claypots, 531-533 High Road, Wembley, HA0 2DJ, pursuant to the provisions of the Licensing Act 2003</b>	159 - 200
<b>5 Application for New Premises Licence by Holy Trinity Romanian Church for the premises known as Roe Green Park, Kingsbury Road, NW9, pursuant to the provisions of the Licensing Act 2003</b>	201 - 256

**Date of the next meeting: Wednesday 11 September 2019**



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.

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## LICENSING ACT 2003

### Application for the Review a Premises Licence

Name of Applicant:	Licensing Inspector
Name & Address of Premises:	Amira Lounge, Heather Park Drive, HA0 1SN
Applicants Agent:	

#### 1. Application

The application is for the review of a premises licence held by Heather Catering Ltd. The premises are known as Amira Lounge, Heather Park Drive, HA0 1SN.

#### 2. Grounds for Review

The grounds for review are the Prevention of Crime and Disorder, Public Safety and the Prevention of Public Nuisance.

#### 3. Relevant Representations

Representations have been received from The Police, Public Safety & local residents.

#### 4. Background

These premises are currently licensed for regulated entertainment and the sale of alcohol from 08:00hrs to 23:00hrs Sunday to Thursday and from 08:00hrs to 00:30 Friday & Saturday and to remain open from 08:00hrs to 23:30hrs Sunday to Thursday and to remain open from 08:00hrs to 01:00hrs Friday & Saturday.

There is currently no DPS at the premises.

#### 5. Associated Papers

- A. Copy of Review Application
- B. Police Representation
- C. Public Safety Representation
- D. Resident Representations
- E. OS Map

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# APPLICATION FOR A REVIEW OF A PREMISES LICENCE OR CLUB PREMISES CERTIFICATE

**Application for the review of a premises licence or club premises certificate  
under the Licensing Act 2003**

## PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in **block capitals**. In all cases ensure that your answers are inside the boxes and written in **black ink**. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

I Licensing Inspector Esther Chan on behalf of the Licensing Authority, Brent Council

.....  
**apply for the review of a premises licence under section 51 / apply for the review of a club  
premises certificate under section 87 of the Licensing Act 2003 for the premises described  
in Part 1 below (delete as applicable).**

### Part 1 – Premises or club premises details

<b>Name and postal address of premises or, if none, ordnance survey map reference or description</b> Amira Lounge (Formally known as Heather Park Hotel) Heather Park Drive	
<b>Post Town</b> Wembley	<b>Post Code (if known)</b> HA0 1SN
<b>Name of premises licence holder or club holding club premises certificate (if known)</b> Heather Catering Ltd	
<b>Number of premises licence or club premises certificate (if known)</b> 14285	

## Part 2 - Applicant details

- I am
- Please tick ✓ Yes**
- 1) An individual, body or business which is not a responsible authority  
(Please read guidance note 1 and complete (A) or (B) below)
- 2) a responsible authority (please complete (C) below)
- 3) a member of the club to which this application relates (please complete (A) below)

### (A) DETAILS OF INDIVIDUAL APPLICANT (fill in as applicable)

**Please tick**

Mr

Mrs

Miss

Ms

Other title   
(for example, Rev)

**Surname**

**First names**

**Please tick ✓ Yes**

**I am 18 years old or over**

**Current postal address if different from premises address**

**Post Town**

**Postcode**

**Daytime contact telephone number**

**E-mail address (optional)**

### (B) DETAILS OF OTHER APPLICANT

Name and address
Telephone number (if any)
E-mail address (optional)

**(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT**

Name and address Licensing Authority Brent Council Brent Civic Centre Engineers Way HA9 0FJ
Telephone number (if any) 0208 937 5303
E-mail address (optional) esther.chan@brent.gov.uk

**This application to review relates to the following licensing objective(s)**

Please tick one or more boxes

- |   |                                     |
|---|-------------------------------------|
| 1) the prevention of crime and disorder | <input checked="" type="checkbox"/> |
| 2) public safety                        | <input checked="" type="checkbox"/> |
| 3) the prevention of public nuisance    | <input checked="" type="checkbox"/> |
| 4) the protection of children from harm | <input type="checkbox"/>            |

**Please state the ground(s) for review (please read guidance note 2)**

Amira Lounge is a restaurant and bar which is open to the public on:

Sunday to Thursday – 08:00hrs to 23:30hrs  
Friday to Saturday – 08:00hrs to 01:00hrs

Licensable activities include regulated entertainment, supply of alcohol and late night refreshments, which must cease 30 minutes before closing time.

Mr Yusuf Aljarrah is the director of Heather Catering Ltd. The application for a new premise licence was granted on 12<sup>th</sup> February 2019 following a sub-committee hearing on 6<sup>th</sup> February 2019.

The premise cannot supply alcohol as there is no valid designated premise supervisor (DPS) at present. As a result, the premise licence cannot be produced until the applicant supplies the DPS details, see draft copy of premise licence (EC/1).

The premise is located in a densely packed residential area, which has attracted complaints since December 2018. The premise was formerly a pub/bar trading as 'Ask Lounge' which closed down for a number of years.

Prior to the submission of the application for a new premise licence in January 2019, part of the building was trading as 'Khalifa Lounge' which has attracted numerous noise nuisance complaints in the form of music emanating from the premise.

When Mr Aljarrah took over the business, he was aware of the issues and confirmed that 'Kalifa Lounge' had nothing to do with him when a consultation meeting took place with Licensing Inspector Susana Figueiredo on Wednesday 23<sup>rd</sup> January 2019. He assured Ms Figueiredo that he would be investing money into the business and would manage the business differently in light of the complaints.

Since the grant of the premise licence, the premise has continued to attract complaints. The Licensing Authority are extremely concerned that the licensee is not upholding the three licensing objectives.

Mr Aljarrah indicated that he would meet me at the premise on Thursday 13<sup>th</sup> June 2019 to discuss the ongoing complaints with his security team, however he failed to attend the meeting despite saying that he was ten minutes away from premise when a call was made to him at 11:48hrs. Ms Figueiredo and I attended the premise at 11:30hrs but could not gain entry until 11:50hrs.

We were eventually attended by a male known to be Mr Nawaf Alaredhi who told us he was Mr Aljarrah's brother and the licence holder. Later on, Mr Alaredhi confirmed he was only a distant cousin to Mr Aljarrah.

Whilst I was questioning Mr Alaredhi's involvement in the business, Ms Figueiredo inspected the premise and took photo images of her observations.

Mr Alaredhi was advised that he is not the licence holder named on the premise licence. He confirmed he has been managing the premise and is one that brings in the customers. Mr Aljarrah visits the premises every few days but had not visited the premises for past three weeks. The minimum charge at the premise is £20 which includes drinks, starter and cheese rolls/fruit platters.

In terms of the complaints related to nuisance and allegations that the premise is opening beyond the permitted hours, Mr Alaredhi denied this and reported that the issues were not connected to the premises as the premise is closed on weekdays and Sundays but operates until .1:00 hours on Friday and Saturdays.

He told me that he has witnessed a group of Somalian youths parking their vehicles outside the premise and had personally moved them away. He also said they park near residential dwellings and take laughing gas canisters (Nitrous Oxide). This has not been logged in the incident book.

It was evident a number of conditions embedded on the premise licence were breached. Mr Alaredhi was not able to demonstrate he had any licensing knowledge and could not provide evidence that the conditions embedded on the premise licence were fully satisfied. He was not able to operate the CCTV and present an incident log.

Following Ms Figueiredo's observations around premises, she alerted me of her findings including:

- a bedroom in the basement floor
- substantial amount of alcohol stored in one of the basement rooms.
- storage of shisha pipes
- unhygienic and filthy kitchen

It transpired that unauthorised supply of alcohol had taken place without a valid DPS although Mr Alaredhi stated the alcohol located in one of the basement room was for his friends. He said he held a 'private party' on Thursday 6<sup>th</sup> June 2019 (Eid Day) for 20 people from the afternoon until 23:00hrs with no payment.

Ms Figueiredo continued the conversation with Mr Alaredhi to express her concerns, whilst I looked around the premises. As I was unsure of what photographs Ms Figueiredo had taken, therefore took further photographs using my camera phone. [Exhibits EC/2, EC/3, EC/4, EC/5, EC/6, EC/7, EC/8, EC/9.](#)

Ms Figueiredo questioned if shisha smoking was provided in the premise to which Mr Alaredhi denied any knowledge of and was unaware that shisha equipment and associated ingredients were stored on the premise until it was pointed out by Ms Figueiredo.

According to social media namely Twitter and Instagram, shisha, entertainment and drinks (cocktails) are advertised. [Exhibit EC/10 & Exhibit EC/11.](#)

It is apparent both Mr Aljarrah and Mr Alaredhi have not been transparent and appears to be dishonest. Moreover, Mr Aljarrah has failed to engage with the licensing Authority as has not responded to most of my emails and has demonstrated poor management.

It is evident that Mr Aljarrah has left Mr Alaredhi to manage the business who clearly lacks responsibility of a licensee. The information provided by Mr Alaredhi does not appear to be truthful based on the advertisements on social media and observations carried out at time of my visit. Mr Alaredhi mentioned that he will stay at the premise for a couple more months and intends to leave.

**Please provide as much information as possible to support the application** (please read guidance note 3)

Please see below history of complaints

#### Complaint 1

On 1st March 2019, the Council received a complaint from a resident (1) alleging that the premise had breached the licensing conditions and had been causing public nuisance for the last two weeks.

(1) This business is not supposed to carry out any activities in garden/ open backyard. They have been using garden to serve their guests till midnight in weekdays and beyond 1.30am weekends.

(2) They are meant to cease licensable activities by 11pm in weekdays and by 12.30pm over weekends. They have been continuing their activities of serving food/ alcohol and playing loud music - till almost mid-night in weekdays and till almost 2:00am at weekends.

(3) Noise nuisance continues. They had promised not to use garden space, and to keep doors & windows closed to prevent music noise getting out of their premise. But loud music is being played everyday, backdoor to garden is kept open at all times and no consideration shown for neighbours.

(4) Guests sitting in the garden area open-space talk very loudly and we can hear all their conversations at late night hours. Again, no noise prevention to ensure neighbours are not disturbed.

On Wednesday 13th March 2019, Mr Aljarrah was invited to attend a meeting at Brent Civic Centre to discuss the issues with Licensing Police Officer PC Nicola McDonald and I.

Mr Aljarrah stated that the previous occupiers of 'Khalifa Lounge' were trespassing on the property without his knowledge when the premise was closed. He was only made aware of the matter when a resident sent him a message via 'Whats App' to notify him of the issue. The landlord was advised of the issue and a notice of re-entry has been displayed on the premise to prevent unauthorised access to the building.

#### Complaint 2

On Sunday 10th March 2019, the Council received a complaint from a resident (2) stating that they noticed people entering the premise after midnight. The resident was woken up at 04:35 hrs by people shouting, slamming car doors and sounding car horn. This was second time in week that this has happened. Many cars were parked on double yellow lines.

#### Complaint 3

On Friday 15<sup>th</sup> March 2019, the Council received a complaint from a resident (2) related to noise and breach of licencing regulations. Amira Lounge was still open at 03.00am with customers entering the bar after 11.30pm last night and leaving noisily at 3.15am with car doors slamming, shouting and car horn noise.

An email was sent to Mr Aljarrah on Friday 15<sup>th</sup> March 2019 to advise him of the reported issues and was requested to contact me.

On Tuesday 19<sup>th</sup> March 2019, Mr Aljarrah sent an email in response to my email stating that he had checked which does not appear from his premise as he has a big space for parking. He assumed it was not his customers. Furthermore, he had hired extra staff for valet Parking. **Exhibit EC/12**

A letter of warning also sent to Mr Aljarrah related the reported incident reported on 10<sup>th</sup> March 2019. **Exhibit EC/13**

#### Complaint 4

On Saturday 24<sup>th</sup> March 2019, the Council received a complaint from a resident (2) alleging that they had been woken up morning (Sunday 25<sup>th</sup> March 2019) at 03.10am. The resident was woken by car horns sounding outside Amira Bar followed by shouting from customers leaving the premises. People had been arriving in cars just before midnight and entering the bar. At about 11.30pm there were three police vehicles outside the bar – no confirmed reason. The noise after 03.00am was completely unacceptable and in breach of their licence.

#### Complaint 5

On Sunday 31<sup>st</sup> March 2019, the Council received a complaint from resident (2) stating there were problems again in the morning (Sunday). 'Last night about midnight resident noticed a number of cars arriving at Amira Lounge and observed a number of people entering the premises at a time when it should be closing'. The resident states 'This morning at about 04.40am BST I was woken by a woman and a man shouting outside the pub and later by car doors slamming. Most of the cars from midnight were still parked outside the pub'.

Subsequent to the complaints, an email was sent to Mr Aljarrah on 4<sup>th</sup> April 2019 requesting him to meet at Almira Lounge to discuss the catalogue of complaints and view the CCTV.

Mr Aljarrah responded to my email on Wednesday 10<sup>th</sup> April 2019 to state he would not be able to meet me as he had purchased tickets for the kids due to Easter Holidays and prefer to have a meeting on his return. **Exhibit EC/14**

On Thursday 11<sup>th</sup> April 2019, a further email was sent to Mr Aljarrah requesting for the name of the person who would be managing the premise in his absence. Mr Aljarrah did not respond to the email

#### Complaint 5

On Sunday 14<sup>th</sup> April 2019, the Council received a complaint from resident (2) that they were disturbed at 02.35am by noise outside the Amira bar with shouting and car doors slamming. The noise continued for an hour with car horns sounding too. The resident noticed earlier that three cars arrived after midnight and people entering the bar which is after the permitted hours.

On Tuesday 16<sup>th</sup> April 2019, an email was sent to Mr Aljarrah to remind he cannot supply alcohol as there is no valid DPS on the premise licence. Again he did not respond to my email. **Exhibit EC/15**

#### Complaint 6

On Sunday 5<sup>th</sup> May 2019, resident (2) made a complaint regarding nuisance from the premise to the Brent's Neighbourhood manager, Tony Martin.

On Sunday 12<sup>th</sup> May 2019 at 1:30am, Ms Figueiredo and I visited the premises. The premises was closed upon arrival.

#### Complaint 7

On Sunday 19<sup>th</sup> May 2019, resident (2) reported disturbance at 1.20am. The bar was open with its car park full.

On Monday 20<sup>th</sup> May 2019, Mr Aljarrah was notified of reported issue via email and informed that a visit to premise would be made on Thursday 23<sup>rd</sup> May 2019. Mr Aljarrah responded to my email to advise me that he would not be available due to Ramadan and does not open during the holy month. The premise was closed for refurbishment, only friends were invited last weekend for 'training purposes'.

On Tuesday 21<sup>st</sup> May 2019, I sent Mr Aljarrah an email requesting him to clarify what he meant by 'We only invited some of our friends last weekend for training purposes'?

It was explained to him that whilst the premise was not open to the public, I would still like to meet him to discuss the number of complaints received by the Council. Mr Aljarrah ignored my email. **Exhibit EC/16**

#### Complaint 8

On Thursday 6<sup>th</sup> June 2019, resident (2) reported disturbance at 1.45am by 'human' and vehicle noise from the premise which went on for some time. At 04.15am there was a lot of noise from shouting, noisy revving engines and horns before they roared off.

This complaint was flagged up with Mr Aljarrah and an urgent meeting was requested to meet at the premises on Thursday 13<sup>th</sup> June 2019.

#### Complaint 9

On Sunday 9<sup>th</sup> June 2019, resident (2) was woken at around 3am due to shouting outside the pub followed by whistling, slamming of car doors and a car alarm sounding off.

On Monday 10<sup>th</sup> June 2019, Mr Aljarrah was made aware the complaint. He confirmed in writing that he was happy to see me on Thursday 13<sup>th</sup> June 2019 along with the site manager and security staff. **Exhibit EC/17**

Despite the fact that Mr Aljarrah was aware of my visit, he has made no attempts to ensure the premises was in a presentable state and did not even attend the meeting. To date, he has not contacted the Licensing Authority.

The witness statement and exhibits provided by Licensing Inspector Susana Figueiredo supports the fact that Mr Aljarrah has demonstrated that he has little or no interest in upholding the licensing objectives.

The Licensing Authority request the premise licence to be revoked as Mr Aljarrah is not deemed a 'fit and proper' licensee. Of most concern is that he has continually served alcohol without a valid DPS. He has been reminded on several occasions regarding the DPS by the Licensing Manager, Yogini Patel and had promised that it was in



hand. The lack of responsibility shown by him in upholding the licensing objectives leaves the Licensing Authority with no option but to revoke the licence.

The Licensing Authority reserves the right to submit further evidence on any further incidents that comes to light between the service of this application and the hearing and/or during the time allowed for any appeal proceedings.

Please tick ✓ **Yes**

Have you made an application for review relating to this premises before?

If yes, please state the date of that application

Day

Month

Year

--	--	--	--	--	--	--	--

**If you have made representations relating to this premises before, please state what they were and when you made them**

N/A

**Checklist**


Please tick ✓ Yes

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate x
- I understand that if I do not comply with the above requirements my application will be rejected x

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 3 – Signatures** (please read guidance note 4)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 5). **If signing on behalf of the applicant please state in what capacity.**

Signature .....  .....

Date .....21/06/19.....

Capacity .....Licensing Inspector.....

<b>Contact name (where not previously given) and postal address for correspondence associated with this application</b> (please read guidance note 6)	
<b>Post town</b>	<b>Post code</b>
<b>Telephone number</b>	
<b>If you would prefer us to correspond with you by e-mail your e-mail address (optional)</b>	

**Data Protection:** The London Borough of Brent will use this information for the purposes of The Licensing Act 2003 and related purposes. Any member of the public may examine the application form on request. Further information can be found at [www.brent.gov.uk/privacy](http://www.brent.gov.uk/privacy)

You are providing your information to Brent Council, contact details [business.licence@brent.gov.uk](mailto:business.licence@brent.gov.uk). The Council's Data Protection Officer can be contacted via [dpo@brent.gov.uk](mailto:dpo@brent.gov.uk), or 020 8937 1402. Your information is collected for the purpose of processing your licence application as required to fulfil the council's duties under the following legislation, statutory or contractual requirement or obligation.

The information may be shared with the Metropolitan Police, London Fire Brigade and teams within Brent Council, as statutory consultees, the Home Office to ascertain the right to work and HM Revenue and Customs, at their request, to identify potential fraud. The information shall be retained until the licence is surrendered and shall be processed in adherence to your legal rights, including but not limited to the right to withdraw consent, right to copies of your information and right to be forgotten. You have a right to lodge a complaint with the Information Commissioner's Office ([www.ico.org.uk](http://www.ico.org.uk))

### Notes for Guidance

1. A responsible authority includes the local police, fire and rescue authority and other statutory bodies which exercise specific functions in the local area.
2. The ground(s) for review must be based on one of the licensing objectives.
3. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
4. The application form must be signed.
5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
6. This is the address which we shall use to correspond with you about this application.

**Please return the completed form and any accompanying documents to the following address with a copy to the premises licence holder / Club that the application relates to:-**

Licensing Department  
Brent Council  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

☎ 020 8937 5359

Email: [business.licence@brent.gov.uk](mailto:business.licence@brent.gov.uk)

Cheques should be crossed and made payable to London Borough of Brent.

**Please follow the instructions in the checklist to submit the relevant copies to the responsible authorities. Contact details shown below:**

Chief Officer of Police  
Brent Licensing Department  
Fifth Floor  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

Tel: 020 8733 3206

North West Area 1  
London Fire Brigade  
169 Union Street  
London  
SE1 0LL

Tel: 020 8555 1200 x38778

Trading Standards  
Fifth Floor  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

Tel: 020 8937 5555

Environmental Health  
Fifth Floor  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

Tel: 020 8937 5252

Children's Services  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

Licensing Authority  
Fifth Floor  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ  
Tel: 020 8937 5359

Area Planning Service  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

Tel: 020 8937 5210

Public Safety Team  
Fifth Floor  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

Tel: 020 8937 5359

DAAT  
Public Health Directorate  
Wembley Centre for Health and Care  
116 Chaplin Road  
Wembley  
HA0 4UZ

Home Office Immigration Enforcement  
Alcohol Licensing Team  
Lunar House  
40 Wellesley Road  
Croydon  
CR9 2BY

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Planning, Transportation & Licensing  
Brent Civic Centre  
Engineers Way  
Wembley  
HA9 0FJ

TEL: 020 8937 5359  
EMAIL: [business.licence@brent.gov.uk](mailto:business.licence@brent.gov.uk)  
WEB: [www.brent.gov.uk](http://www.brent.gov.uk)

**DRAFT**

# London Borough of Brent

## Premises Licence

### Part A

*This Premises Licence was granted by Brent Council, Licensing Authority for the area of the Borough of Brent under the Licensing Act 2003*

<p>Original grant date: Current issue date:</p> <p>.....</p> <p>Authorised signatory</p>
--

Premises licence number:
--------------------------

### Part 1 – premises details

<p>Postal address of premises, or if none, ordinance survey map reference or description</p> <p><b>Heather Park Hotel, Heather Park Drive, Wembley, Brent, HA0 1SN</b></p>
--

Where the licence is time limited the dates
---

Licensable activities authorised by the licence
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**Section Live Music:(Both)**  
**Section Recorded Music:(Both)**  
**Section I: Provision of Late Night Refreshments:(Indoor)**  
**Section J: Sale or Supply of Alcohol:(On the premises)**

The times the licence authorises the carrying out of licensable activities

**Section Live Music:(Both)**

<u>Day</u>	<u>Start Time</u>	<u>End Time</u>
Monday	08:00	23:00
Tuesday	08:00	23:00
Wednesday	08:00	23:00
Thursday	08:00	23:00
Friday	08:00	00:30
Saturday	08:00	00:30
Sunday	08:00	23:00

Noise egress reduced by blocked up windows, Double Glazed windows, and double glazed sealed doors.

Occasional live music performance outdoor during daytime parties in the summer.

**Section Recorded Music:(Both)**

<u>Day</u>	<u>Start Time</u>	<u>End Time</u>
Monday	08:00	23:00
Tuesday	08:00	23:00
Wednesday	08:00	23:00
Thursday	08:00	23:00
Friday	08:00	00:30
Saturday	08:00	00:30
Sunday	08:00	23:00

**Section I: Provision of Late Night Refreshments:(Indoor)**

<u>Day</u>	<u>Start Time</u>	<u>End Time</u>
Monday	08:00	23:00
Tuesday	08:00	23:00
Wednesday	08:00	23:00
Thursday	08:00	23:00
Friday	08:00	00:30
Saturday	08:00	00:30
Sunday	08:00	23:00

**Section J: Sale or Supply of Alcohol:(For consumption on the premises)**

<u>Day</u>	<u>Start Time</u>	<u>End Time</u>
Monday	08:00	23:00
Tuesday	08:00	23:00
Wednesday	08:00	23:00
Thursday	08:00	23:00
Friday	08:00	00:30
Saturday	08:00	00:30
Sunday	08:00	23:00

Permisses close after 30 minutes drink up time.



Day	Start Time	End Time
Monday	08:00	23:30
Tuesday	08:00	23:30
Wednesday	08:00	23:30
Thursday	08:00	23:30
Friday	08:00	01:00
Saturday	08:00	01:00
Sunday	08:00	23:30

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

**For consumption on the premises**

## Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of the premises licence

Heather Catering Ltd

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

## Annex 1 – Mandatory conditions

### No Irresponsible Drinks Promotions

(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

1. (a) games or other activities which require or encourage,

or are designed to require or encourage, individuals to— (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

#### **Free Water**

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

#### **Age Verification Policy**

(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

#### **Small Measures to be Available**

The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available

#### **Minimum Price of Alcohol**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a)—duty|| is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b)—permitted price|| is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

(i)P is the permitted price,

(ii)D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii)V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c)—relevant person|| means, in relation to premises in respect of which there is in force a premises licence—

(i)the holder of the premises licence,

(ii)the designated premises supervisor (if any) in respect of such a licence, or

(iii)the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) —relevant person|| means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e)—valued added tax|| means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4.(1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (—the first day||) would be different from the permitted price on the next day (—the second day||) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

#### **Requirement for a DPS**

(1) No supply of alcohol may be made under the premises licence-

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or their personal licence is suspended.

(2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

#### **Door Supervisors and Security Staff to be Licensed by the SIA (when required)**

Where the licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each individual must be licensed by the Security Industry Authority, with the following exceptions:

a) premises where the premises licence authorises plays or films

b) any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 to the Private Security Industry Act 2001 (premises being used exclusively by a club with a club premises certificate, under a temporary event notice authorising plays or films

or under a gaming licence), or

c) any occasion within paragraph 8(3)(d) of Schedule 2 to the Private Security Industry Act 2001

#### **Film Classification When required**

(i) The admission of children to the exhibition of any film must be restricted in accordance with the recommendation of the designated film classification body unless section (ii) applies.

(ii) Where the licensing authority notifies the holder of the licence that this subsection applies the admission of children must be restricted in accordance with any recommendation made by the licensing authority.

In this section-

"children" means persons aged under 18; and

"film classification body" means the person or persons designated as the authority

under section 4 of the Video Recordings Act 1984 (c. 39) (authority to determine suitability of video works for classification).

#### **Annex 2 – Conditions consistent with the operating schedule**

1 CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council upon request This must comply with the Data Protection Act including signage.

2. A CCTV camera shall be installed to cover the entrances of the premises and a further camera to cover the entire servery counters and tills on each floor.

3. A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open to the public.

4. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.

5. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.

6. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.

7. Customers shall not be permitted to take open drinking vessels outside the premises as defined on the plan submitted to and approved by the Licensing Authority.

8. The licensee shall ensure customers leave the premises in a quiet and orderly manner.

9. No children shall be admitted unless accompanied by a responsible adult. All children must leave the premises by midnight.

10. A sign stating "No proof of age, No sale" shall be displayed at the point of sale.

11. A "Challenge 25" policy shall be adopted and adhered to

12. Door supervisors of a sufficient number and gender mix, shall be employed from 21:00 hours on any day when the premises are open for licensable activities past midnight.

13. A register/log containing the names, badge number, dates & times of duty of security staff and any incidents that occur shall be kept and made available to the Police and Licensing Authority.

14. A maximum of 5 persons shall be permitted to smoke outside the premises at any one time. There shall be a specified area for smoking which is furthest away from any residential properties. This area shall be at the front of the premises.

15 Valet parking shall be provided by the premises for any customers wishing to use the customer car park. Customers shall not be permitted to park their own vehicles in order to avoid creating nuisance to residents. Valet parking shall also be offered to customers who park on neighbouring streets but it will not be compulsory for customers to take up such an offer. Valet drivers must comply with all driving related regulations.

\* There shall be a valet parking policy advertised to customers, and displayed upon notices in the premise.

\* Valet parking shall operate in conjunction with a policy that remains on the premises and can be made available upon request by customers, Police and officers from Local Authority regulatory services.

- \* The parking attendants" shall be dress so they are easily recognisable.
  - \* There shall be a log of the parking attendants" including full name, national insurance number, date, hours of work and this log shall be available on the premises for inspection by Police or officers from Local Authority regulatory services.
  - \* The parking attendants" shall maintain a log of all vehicles parked on behalf of customers, that includes the registration, make and model of vehicle, full name of person giving that permission and where the vehicle was parked.
  - \* The parking attendants" shall be insured and covered through other legislation.
16. There shall be no shisha related activities permitted anywhere in the premises including all external areas such as the garden and car park.
  17. Customers shall only use the three main exits at the front of the premises to enter or leave.
  18. The premises shall not provide any performers for dancing for customers.
  19. Any staff directly involved in selling alcohol for retail to consumers and staff who provide training including managers shall undergo regular training of the Licensing Act 2003 legislation (at least every 12 months). The training shall be documented and signed off by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
  20. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
    - (a) all crimes reported to the venue
    - (b) all ejections of patrons
    - (c) any complaints received
    - (d) any incidents of disorder
    - (e) all seizures of drugs or offensive weapons
    - (f) any faults in the CCTV system or searching equipment or scanning equipment
    - (h) any visit by a relevant authority or emergency service.
  21. Within the basement, alcohol shall only be provided as an accompaniment to a main meal.
  22. There shall be no regulated entertainment or live music anywhere on the ground floor.
  23. Nudity, striptease and other entertainment of an adult nature shall not be permitted on the premises.
  24. No entry or re-entry shall be permitted after 2330 hours.
  25. No bottles of spirits shall be sold at any time. All spirits shall be sold by standard measures.
  26. The locks and flush latches on the exit doors and gates shall be unlocked and kept free from fastenings other than push bars or pads whilst the public are on the premises.
  27. The socket outlets (or other power supplies used for DJ equipment, band equipment and other portable equipment) that are accessible to performers, staff or the public shall be suitably protected by a residual current device (RCD having a rated residual operating current not exceeding 30 milliamps).
  28. Exits are not obstructed (including by curtains, hangings or temporary decorations), and accessible via non-slippery and even surfaces, free of trip hazards and clearly identified
  29. Where chairs and tables are provided, internal gangways are kept unobstructed
  30. Temporary electrical wiring and distribution systems are not provided without notification to the licensing authority at least ten days before commencement of the work and/or prior inspection by a suitable qualified electrician.
  31. A capacity specific risk assessment shall be conducted by a professionally qualified risk assessor. This assessment will include holding capacity, exit capacity and the calculations to demonstrate how that was reached, the lower of the two

numbers shall be the final capacity. This risk assessment shall be appraised annually or at the time of any building or layout structural works.

32. There shall be no live music/recorded music outdoors.

33. Details of the scheme of sound insulation at the premises shall be submitted to the Council for inspection and approval by the Nuisance Control Team prior to commencement of regulated entertainment.

34. Music played at the premises shall not be audible at or within the site boundary of any residential property. Designated site personnel shall monitor the boundary of the premises for any excessive sound breakout and take immediate action to remedy the situation.

35. Prolonged congregations outside the premises shall be discouraged. Once patrons have finished smoking, they shall be asked to either return inside the premises or vacate the immediate area outside of the premises.

36. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.

37. When the premises turn out, a staggered dispersal strategy shall be employed to ensure minimal noise disturbance to local residents.

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

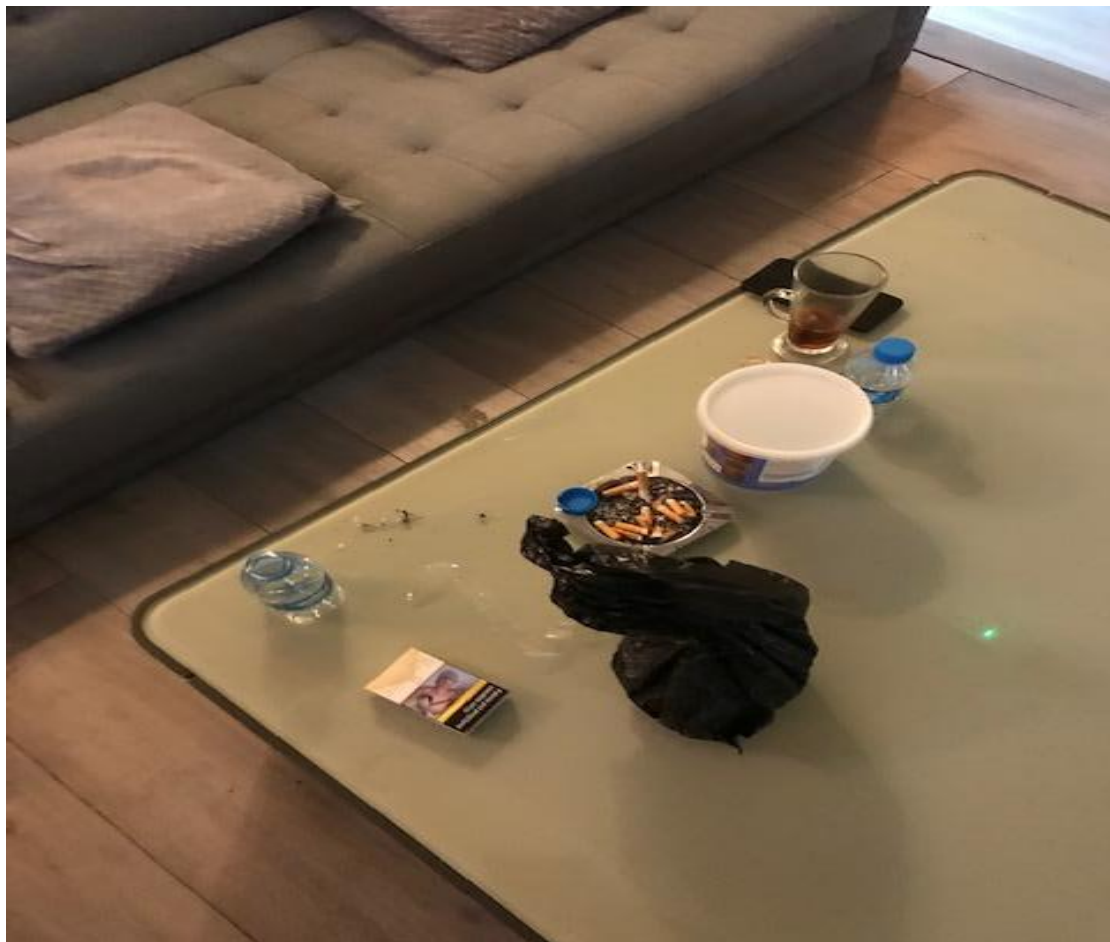
38. There shall be no entry or re-entry after 23:00

39. All doors and windows shall remain closed during any licensable activity and where a door is used for patrons to enter or leave the premises the door shall be lobbied and fitted with a self-closing device

### **Annex 4 – Plans**

See attached

**EXHIBIT EC/2**



Ground Floor Lounge – Cigarette packet and cigarette butt in astray  
Photo taken on 13<sup>th</sup> June 2019 at 12:51hrs

**EXHIBIT EC/3**



Ground Floor Lounge – Cigarette packet and cigarette butt in astray  
Photo taken on 13th June 2019 at 12:51hrs



**EXHIBIT EC/4**



Ground Floor Customer Lounge – Water leakage from ceiling  
Photo taken on Thursday 13 June 2019 at 12:51hrs

**EXHIBIT EC/5**



Ground Floor Kitchen – Unhygienic and unsafe kitchen  
Photo taken on Thursday 13 June 2019 at 12:49hrs

**EXHIBIT EC/6**



Ground Floor Kitchen – Shisha hoses in dustbin  
Photo taken Thursday 13<sup>th</sup> June 2019 at 12:23hrs



**EXHIBIT EC/7**



Ground Floor Kitchen - Cigarette butts on kitchen floor  
Photo taken Thursday 13th June 2019 at 12:23hrs

**EXHIBIT EC/8**



Basement Side Room – Alcohol displayed on side board  
Photo taken on Thursday 13<sup>th</sup> June 2019 at 12:25hrs

**EXHIBIT EC/9**



Basement Side Room – Alcohol stored in fridge chiller  
Photo taken on Thursday 13th June 2019 at 12:25hrs



**Amira Lounge**  
@AmiraLounge

A place where you can enjoy great food, drinks with entertainment, and if you're interested, a top of the line Shisha experience! Snapchat 📷 : amira1club

📍 London, England

[amiralounge.com](http://amiralounge.com)

📅 Joined March 2019

🖼️




https://twitter.com/amiralounge

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@Amiralounge

A place where you can enjoy great food, drinks with entertainment, and if you're interested a top of the line Shisha experience! Snapchat ✈️: amiratclub


London, England  
[amiralounge.com](#)  
Joined March 2019



Tweets 59 Following 185 Followers 5 Likes 1

Tweets Tweets & replies Media

**Amira Lounge** @Amiralounge · Jun 18  
#Party hard cause it's Saturday #night!  
Don't miss out and join us this #Saturday at Amira #Lounge from 11pm till late, we are having the #talented #super #stars: Samir Sultan, Kholoud and Abdullah Alsamir  
For bookings and enquiries, please call us at 07710529743



Have an account?

  
  
 Remember me - Forgotten your password?

New to Twitter?

New to Twitter?

Sign up now to get your own personalised timeline!

**Worldwide trends**

**Frankie**  
13K Tweets

**#LiesYourParentsToldYou**  
What lies did your parents tell you as a child?

**Stradivarius**  
3,331 Tweets

**#CleanAirDay**  
11.7K Tweets

**#WorldRefugeeDay**  
World Refugee Day kicks off around the globe

**#ThursdayThoughts**  
59.6K Tweets

**#AUSvsBAN**  
Australia vs Bangladesh: Australia bat first after winning the toss

16:32 20/06/2019





**Amira Lounge** @AmiraLounge · Jun 18

Friday **#night** can only mean one thing.. LET'S **#PARTY** 🎉

Come **#celebrate** and turn up this **#weekend** and every weekend from 11pm till late with the **#top #London** stars Wessam Hosny, Murtada Farouk and Kholoud  
For bookings and enquiries, please call us at: 07710529743

The poster features the Amira Lounge logo at the top center, which includes a crown and a stylized 'A'. Below the logo, three ornate gold oval frames contain portraits of the performers: Murtada Farouk on the left, Kholoud in the center, and Wessam Hosny on the right. The background is dark with a bokeh effect of golden lights. At the bottom, the text reads 'FRIDAY NIGHTS FROM 11 PM TILL LATE'. Below this, smaller text provides contact information: 'FOR MORE INFORMATION & BOOKING PLEASE CALL +44 (0) 7452741666' and '4 HEATHER PARK DRIVE, LONDON, HA01SL | VALET PARKING AVAILABLE'. A vertical watermark 'MICROVERA.CO.UK' is visible on the right side of the poster.

MURTADA FAROUK      KHOLOUD      WESSAM HOSNY

**FRIDAY NIGHTS**  
**FROM 11 PM TILL LATE**

FOR MORE INFORMATION & BOOKING PLEASE CALL +44 (0) 7452741666  
4 HEATHER PARK DRIVE, LONDON, HA01SL | VALET PARKING AVAILABLE

MICROVERA.CO.UK



**Amira Lounge** @AmiraLounge · Jun 18



Thursday night should not be missed at AmiraLounge  
Catch Sabah Rawandzi and Samir Sultan at our party starting from 11pm till late  
[#AmiraLounge](#) [#PartyLondon](#) [#BellyDancer](#) [#London](#) [#Lounge](#) [#Club](#) [#LiveMusic](#)  
[#Dance](#) [#Drinks](#) [#Shisha](#) [#Music](#) [#ArabicMusic](#) [#IraqiMusic](#) [#LondonArabs](#)  
[#GoodTime](#)

The poster features the Amira Lounge logo at the top center, which includes a crown and the text 'AMIRA LOUNGE'. Below the logo are two ornate, golden oval frames. The left frame contains a portrait of Sabah Rawandzi, and the right frame contains a portrait of Samir Sultan singing into a microphone. The background is dark with golden bokeh lights. At the bottom, the text reads 'THURSDAY NIGHTS FROM 11 PM TILL LATE'. Below this, it provides contact information: 'FOR MORE INFORMATION & BOOKING PLEASE CALL +44 (0) 7452741666' and '4 HEATHER PARK DRIVE, LONDON, HA01SL | VALET PARKING AVAILABLE'. Social media icons for Facebook, Twitter, Instagram, and Snapchat are shown, along with the handle '/amiralounge'. Email and website information are also provided: 'info@amiralounge.com' and 'www.amiralounge.com'. The text 'MICROVERA.CO.UK' is written vertically on the right side.

AMIRA LOUNGE

SABAH RAWANDZI SAMIR SULTAN

**THURSDAY NIGHTS  
FROM 11 PM TILL LATE**

FOR MORE INFORMATION & BOOKING PLEASE CALL +44 (0) 7452741666  
4 HEATHER PARK DRIVE, LONDON, HA01SL | VALET PARKING AVAILABLE

Follow Us: /amiralounge info@amiralounge.com  
www.amiralounge.com

MICROVERA.CO.UK



**Amira Lounge** @AmiraLounge · Jun 10

Amira Lounge is the place where you can enjoy and have a great time with your loved ones. Join us from Thursday to Sunday to party with us!

#amiralounge #lounge #bar #london #dj #music #party #hookah #nightlife #drinks #club #dance #london #food #shisha #fun #restaurant #cocktail







**Amira Lounge** @AmiraLounge · Jun 4



Moroccan night at Amira Lounge!

Let's enjoy the Eid days and celebrate this Sunday with the best London's singers Rachid Jalal and Rashid

#EidParty #PartyLondon #BellyDancer #Lounge #Club #LiveMusic #Dance  
#Drinks #Shisha #LondonEid #Music #ArabicMusic #IraqiMusic #LondonArabs





**Amira Lounge** @AmiraLounge · Jun 2

Enjoy Eid days at Amira Lounge starting from Thursday. We are having the talented Rachid Jalal, Francesca Belly dancer and Ibrahim.

#EidParty #PartyLondon #BellyDancer #London #Lounge #Club #LiveMusic #Dance #Drinks #Shisha #LondonEid #Music #ArabicMusic #IraqiMusic #LondonArabs

AMIRA LOUNGE

IBRAHIM RACHID JALAL FRANCESCA

**THURSDAY**  
KURDISH NIGHT

FROM 10 PM TILL LATE

FOR MORE INFORMATION & BOOKING PLEASE CALL +44 (0) 7452741666  
4 HEATHER PARK DRIVE, LONDON, HA01 5L | VALET PARKING AVAILABLE

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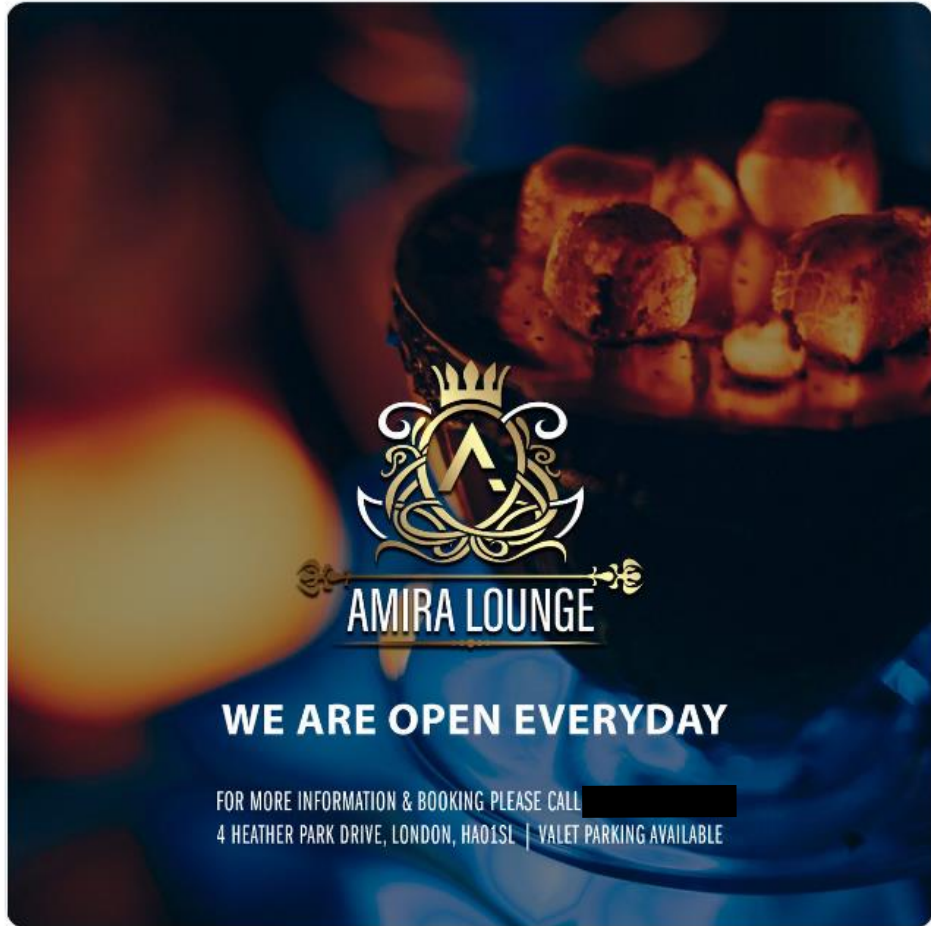


**Amira Lounge** @AmiraLounge · May 22



If you are looking to enjoy some shisha, you're in luck because Amira Lounge is home to the best shisha lounges in London

Our lounge has some of the best service, even better we have a wide variety of authentic shishas for you to enjoy, meaning you'll want to come back every day!







**Amira Lounge** @AmiraLounge · Jun 1

Celebrate Eid AlFitr 2019 at Amira Lounge this Friday with a lineup of London's best stars and belly dancers

Don't miss out and join us to celebrate this Eid

#EidParty #PartyLondon #BellyDancer #London #Lounge #Club #LiveMusic  
#Dance #Drinks #Shisha #LondonEid #Music #ArabicMusic

AMIRA LOUNGE

KHOLOUD

WESSAM HOSNY

AYAD HATTAB

DESIREE

**FRIDAY NIGHT**  
FROM 10 PM TILL LATE

FOR MORE INFORMATION & BOOKING PLEASE CALL +44 (0) 7452741666  
45 HEATHER PARK DRIVE, LONDON, HA01 5L | VALET PARKING AVAILABLE

Follow Us: /amiralounge info@amiralounge.com  
www.amiralounge.com

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# EXHIBIT EC/11 - Advertisement on Instagram extracted on 20<sup>th</sup> June 2019

Page 41

https://www.instagram.com/amira.lounge/

Instagram

amira.lounge [Follow](#)

286 posts 4,924 followers 1,382 following

**Amira Lounge**  
Aplace where you can enjoy great drinks with entertainment and if you're interested a top of the line Shisha experience  
Sc@:amira1club 07452741666  
[www.amiralounge.com](http://www.amiralounge.com)

Live Music Food Cocktails DJ Champagne Private par... Drinks

POSTS TAGGED

**SATURDAYS NIGHTS**  
FROM 11 PM TILL LATE

**FRIDAY NIGHTS**  
FROM 11 PM TILL LATE

**THURSDAY NIGHTS**  
FROM 11 PM TILL LATE

Log In to Instagram  
Log in to see photos and videos from friends and discover other accounts you'll love.

Log In Sign Up

instagram.com/

16:46  
20/06/2019

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## EXHIBIT EC/12

**From:** dayaa Dayaaldeen [mailto: ]  
**Sent:** 19 March 2019 00:44  
**To:** Chan, Esther <[Esther.Chan@brent.gov.uk](mailto:Esther.Chan@brent.gov.uk)>  
**Subject:** Re: Amira Lounge Heather Park Hotel, Heather Park Drive, HA0 1SN

Dear Esther,

I checked and its appear not from us as we have big space of parking. I assume its not our customers. Furthermore I hired extra staff for valet Parking.

Many thanks,  
Yusif

On Fri, Mar 15, 2019 at 4:52 PM Chan, Esther <[Esther.Chan@brent.gov.uk](mailto:Esther.Chan@brent.gov.uk)> wrote:

Dear Yusuf,

Following our meeting on Wednesday 13<sup>th</sup> March 2019 with PC Nicola McDonald, I am writing to inform you that the Council have received a further complaint alleging that last night your patrons were entering the premise after midnight.

At 4:35hrs, residents were disturbed by patrons leaving the premises. Your patrons were shouting, slamming car doors and sounding the horn. Furthermore, it would appear that your patrons are parking on double yellow lines.

Can you look into the matter and contact me on Monday to discuss.

Kind Regards

Esther Chan

Licensing Inspector

Planning, Transportation & Licensing

Brent Council

Tel: 0208 937 5303

[www.brent.gov.uk](http://www.brent.gov.uk)

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Brent Civic Centre  
Engineers Way  
Wembley  
Middlesex HA9 0FJ

TEL 020 8937 5303

EMAIL [esther.chan@brent.gov.uk](mailto:esther.chan@brent.gov.uk)

WEB [www.brent.gov.uk](http://www.brent.gov.uk)

---

Heather Catering Ltd / Yusuf Aljarrah  
Amira Lounge  
Heather Park Drive  
Wembley  
Middlesex  
HA0 1SL

22nd March 2019

Our Ref: 441

Dear Mr Aljarrah,

Licensing Act 2003 – Complaint

Re: Amira Lounge, Heather Park Drive, Wembley, Middlesex, HA0 1SL

Following my email on 15<sup>th</sup> March 2019, I am writing to inform you that the Council have received further complaints from residents alleging the following:

- On 9<sup>th</sup> March 2019, customers were entering the premise at midnight. Residents were disturbed at 4:35hrs by your patrons shouting, slamming car doors and sounding the car horns.
- Cars parked on double yellow lines
- Regular occurrence of customers entering the premise after 23:30hrs
- Premise opening until 3:00hrs

As a licensed premise, you need to ensure the orderly exit and dispersal of customers from the premises. I would strongly suggest that you take appropriate measures in line with adhering to all the conditions embedded on the premise licence to ensure your patrons are not causing a nuisance in the vicinity.

Should we find evidence which indicates that you are failing to uphold the licensing objectives, we will take further action in form a review of the premise licence or/and prosecution.

Please do not hesitate to contact me quoting the above reference should you require any further advice or information.

Yours faithfully,

A handwritten signature in black ink that reads "Esther".

Esther Chan  
Licensing Inspector  
Planning, Transportation & Licensing

**EXHIBIT EC/14**

From: dayaa Dayaaldeen [mailto: ]  
Sent: 10 April 2019 15:53  
To: Chan, Esther <Esther.Chan@brent.gov.uk>  
Subject: Re: Amira Lounge Heather Park Hotel, Heather Park Drive, HA0 1SN

I dont think he knows. Yes better when you back. Thanks

On Wed, 10 Apr 2019, 14:55 Chan, Esther, <Esther.Chan@brent.gov.uk> wrote:  
Dear Yusif,

Thank you for your reply. If Nawaf is able to operate the CCTV, I will attend the premise tomorrow otherwise I will contact you to arrange a meeting after I return from leave in May.

Kind Regards  
Esther Chan  
Licensing Inspector  
Planning, Transportation & Licensing  
Brent Council

Tel: 0208 937 5303

[www.brent.gov.uk](http://www.brent.gov.uk)

From: dayaa Dayaaldeen [ ]  
Sent: 10 April 2019 13:19  
To: Chan, Esther <Esther.Chan@brent.gov.uk>  
Subject: Re: Amira Lounge Heather Park Hotel, Heather Park Drive, HA0 1SN

Hi Esther.

Im so sorry for late reply.As you know its easter holiday. And i already bought tickets for kids. I wil be back on 23th. But if u want come tomorrow i will arrange with Nawaf to be there.

Many Thanks.  
Yusif

On Wed, 10 Apr 2019 08:22 Chan, Esther, <Esther.Chan@brent.gov.uk> wrote:  
Dear Yusuf,

Following my email on 4th April 2019, I have not received a response from you to get an update regarding your investigation in the matters raised an to confirm your availability for me to visit the premise on Thursday 11th April 2019 between 1pm - 2pm?

Kind Regards

Esther Chan  
Licensing Inspector  
Planning, Transportation & Licensing  
Brent Council

Tel: 0208 937 5303

[www.brent.gov.uk](http://www.brent.gov.uk)

From: Chan, Esther  
Sent: 04 April 2019 11:01  
To: 'dayaa Dayaaldeen' <[REDACTED]>  
Cc: 'Licensing Police NWMailbox.licensingbrent@met.police.uk'  
<NWMailbox.licensingbrent@met.police.uk>  
Subject: RE: Amira Lounge Heather Park Hotel, Heather Park Drive, HA0 1SN

Dear Yusuf,

Following my letter on 22nd March 2019, the Council have received further complaints alleging patrons from your premise are causing a nuisance in the area. Please see below dates of issues reported since my letter:

Sunday 24th March 2019

- At approximately 23:30hrs, police vehicles were seen outside the premise
- People entering premise just before midnight
- At 03:10hrs, residents were disturbed by the sound of car horns outside the premises
- Between 03:14 hours – 3:20hrs, customers were shouting when they were leaving premise

Sunday 31st March 2019

- A number of cars and people were entering premise at midnight
- At approximately 04:40hrs (British Standard Timing), a female and male were shouting outside the premise followed by car doors slamming.
- Most of the cars that arrived at midnight were parked outside the premise which indicates that you trading beyond your permitted hours.

In light of the catalogue of complaints, the Licensing Authority are seriously concerned and have reasons to believe you are not upholding the licensing objectives. I would like to visit the premise on Thursday 11th April 2019 between 1pm -2pm to view the CCTV recordings and address the issues highlighted.

Please confirm your availability.



Kind Regards

Esther Chan  
Licensing Inspector  
Planning, Transportation & Licensing  
Brent Council

Tel: 0208 937 5303

[www.brent.gov.uk](http://www.brent.gov.uk)

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**EXHIBIT EC/15**

From: Chan, Esther  
Sent: 16 April 2019 09:32  
To: 'dayaa Dayaaldeen' <[REDACTED]>  
Cc: 'Licensing Police NWMailbox.licensingbrent@met.police.uk'  
<NWMailbox.licensingbrent@met.police.uk>; Business Licence  
<business.licence@brent.gov.uk>; Legister, Linda <Linda.Legister@brent.gov.uk>  
Subject: RE: Amira Lounge Heather Park Hotel, Heather Park Drive, HA0 1SN

Dear Yusuf,

Following my email below, we have not received a response from you.

Furthermore, we have received another complaint from residents alleging that on Sunday 14th April 2019, residents were woken up at 02.35am by noise outside Amira bar with shouting and car doors slamming. The noise continued for an hour with car horns sounding too. Cars arrived after midnight and people were seen entering the bar which is after the permitted hours.

May I remind you that you are NOT permitted to supply alcohol as there is no valid DPS (designated premise supervisor). I have attached the application to vary the DPS. Until we are in receipt of the application form, no alcohol can be exposed or sold at the premise.

Please let me know when you return to the UK?

Kind Regards

Esther Chan  
Licensing Inspector  
Planning, Transportation & Licensing  
Brent Council

Tel: 0208 937 5303

[www.brent.gov.uk](http://www.brent.gov.uk)

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**EXHIBIT EC/16**

From: Chan, Esther  
Sent: 21 May 2019 13:16  
To: 'dayaa Dayaaldeen' <[REDACTED]>  
Subject: RE: Amira Lounge Heather Park Hotel, Heather Park Drive, HA0 1SN

Dear Yusif,

Thank you for your reply. Please can you clarify what you mean by 'We only invited some of our friends last weekend for training purposes'?

Whilst you may not be open to the public at present, I would like to meet you to discuss the number of complaints received by the Council. Can you confirm when the premise will be open to the public?

Please let me know when you are available to meet at the above the premise to discuss matters connected to your premises.

Kind Regards

Esther Chan  
Licensing Inspector  
Planning, Transportation & Licensing  
Brent Council

Tel: 0208 937 5303

[www.brent.gov.uk](http://www.brent.gov.uk)

From: dayaa Dayaaldeen [mailto:[REDACTED]]  
Sent: 20 May 2019 17:12  
To: Chan, Esther <Esther.Chan@brent.gov.uk>  
Subject: Re: Amira Lounge Heather Park Hotel, Heather Park Drive, HA0 1SN

Dear Esther,

I hope you are very well. As you know its now Ramadan and we not open this holy month. We do extra refurbishment as most of restaurants do. We only invited some of our friends last weekend for training purposes. And was no license activities.

I dont understand whats the one who made complain wants from us.

We even have skip outside to collect the rubbish.

Regards,  
Yusif

On Mon, 20 May 2019, 09:09 Chan, Esther, <Esther.Chan@brent.gov.uk> wrote:  
Dear Yusuf,

The Council have received further complaints alleging that you are breaching the conditions embedded on your premise licence.

In light of the recent complaints I would like to visit the above premise on Thursday 23rd May 2019 between 11am to 1pm to discuss this matters with you. Please confirm your availability.

Kind Regards  
Esther Chan  
Licensing Inspector  
Planning, Transportation & Licensing  
Brent Council

Tel: 0208 937 5303

[www.brent.gov.uk](http://www.brent.gov.uk)

**EXHIBIT EC/17**

From: dayaa Dayaaldeen [REDACTED]  
Sent: 10 June 2019 14:52  
To: Chan, Esther <Esther.Chan@brent.gov.uk>  
Subject: Re: Amira Lounge Heather Park Hotel, Heather Park Drive, HA0 1SN - URGENT

Hi Esther,

We happy to see you on Thursday and explain to you everything, as there are people who drinking behind our pressies every night and some come by cars and drink and smoke next to the closed shop. My site manager with security staff will explain that to you with me.  
many thanks.

best regards

On Mon, Jun 10, 2019 at 2:46 PM Chan, Esther <Esther.Chan@brent.gov.uk> wrote:  
Dear Yusuf,

I have not received a reply to confirm your availability to meet at the above premise on Thursday 13th June 2019 between 11am to 1pm.

Please be advised that the Council have received another complaint alleging of noise nuisance on Sunday 9th June 2019 at 3am. A resident was woken up by shouting outside the pub followed by whistling, slamming of car doors and a car alarm sounding off.

Due to your lack of response to my emails, the Licensing Authority are extremely concerned whether the premise is managed in a way to promote the licensing objectives.

If I do not hear from you, I may consider enforcement action due to the volume of complaints.

Kind Regards

Esther Chan  
Licensing Inspector  
Planning, Transportation & Licensing  
Brent Council

Tel: 0208 937 5303

[www.brent.gov.uk](http://www.brent.gov.uk)

From: Chan, Esther  
Sent: 06 June 2019 09:12

To: [REDACTED] <[REDACTED]>  
Cc: Licensing Police NWMailbox.licensingbrent@met.police.uk  
<NWMailbox.licensingbrent@met.police.uk>  
Subject: RE: Amira Lounge Heather Park Hotel, Heather Park Drive, HA0 1SN -  
URGENT  
Importance: High

Dear Yusuf,

Following my email below, the Council have received another complaint alleging of noise nuisance on 6th June 2019. At 1:45hrs, a resident was disturbed by noise from people and vehicles from the premises.

It has been reported that at 4:15hrs, there was noise from shouting, noisy revving engines and car horns. It would appear that you are trading beyond your permitted hours.

Furthermore, you have not responded to my email below. I would like to meet you at the above premise on Thursday 13th June 2019 between 11am to 1pm as a matter of urgency to discuss the issues below and view the CCTV recordings.

Please note, failure to comply with the conditions stipulated on your premise licence may result in enforcement action.

Kind Regards

Esther Chan  
Licensing Inspector  
Planning, Transportation & Licensing  
Brent Council

Tel: 0208 937 5303

[www.brent.gov.uk](http://www.brent.gov.uk)



Yusuf Aljarrah  
Heather Catering Ltd  
Amira Lounge  
Heather Park Drive  
Wembley  
Middx  
HA0 1SN

2 July 2019

**Licensing Representation to the Application to Review the Premises Licence for Amira Lounge, Heather Park Drive, Wembley, Middx, HA0 1SN**

I certify that I have considered the application shown above and I wish to make representations.

Officer: Susana Figueiredo – Licensing Inspector

An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a ‘Responsible Authority’ under the Licensing Act 2003.

The application has been made to review the premises licence under section 51 of the Act.

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The Licensing Authority has no confidence that the Licence Holder has any regard for the requirements under the Licensing Act 2003. It is very apparent that this is not a case of naivety, but one of complete irresponsibility. The following licensing objectives have been undermined: -

- The prevention of crime and disorder
- The prevention of public nuisance
- Public Safety

The Licence Holder has failed to comply with the following, all of which are covered by the evidence supplied to Ms Esther Chan as part of the review. This is referenced as **‘Witness Statement of Susana Figueiredo’** and **sf001-sf063** which can be found in **Appendix 1** and **other associated documents**: -

- Alcohol stored on site
- Residential bedroom in a commercial premise
- Blocked fire exit
- Blocked stairs (by large fridge)

- Bolts on fire exits
- Provision of facilities for smoking shisha
- Unhygienic kitchen

Further, the premises cannot supply alcohol as they failed to nominate a valid DPS for the premises licence. They have however continued to store alcohol on the premises.

It is evident that the Licensing officer has exhausted every avenue in assisting the licence holder in upholding the licensing objectives. Despite the Licensing officer's efforts, the Licence holder has failed to engage, has shown the premises to be extremely poorly managed, has been dishonest and failed to be transparent about his intentions surrounding the premises.

Having considered the review application of the above premises and witnessing the issues first hand, the Licensing Authority fully support the revocation of the premises licence of the above establishment.

Yours sincerely,



Susana Figueiredo  
Licensing Inspector  
Planning, Transportation, Licensing



# Witness Statement

CJ Act 1967, s9;

MC Act 1980, ss5A(a) and 5B;

MC Rules 1981, r70;

UPRN: 

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**Statement of: Susana Figueiredo.**

**Age of if under 18 (if over 18 insert 'over 18') Over 18.**

**Occupation: Enforcement Officer.**

This statement (consisting of 5 page(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated anything which I know to be false or do not believe to be true.

**Dated the: 20 June 2019**

**Signature:**

I am employed by the London Borough of Brent as a Licensing Inspector. My duties include enforcing the Licensing Act 2003, which includes consultations, inspections and undertaking enforcement action.

The premises in question relates to *Amira Lounge, Heath Park Drive, HA0 1SL*. The premises which was previously a pub/bar situated in a residential area (sf001), had closed down a number of years ago. The premises then became of concern in late 2018, as a shisha lounge named 'Khalifa' opened, which was permitting smoking within the premises. Brent Council had also received a complaint of music emanating from the premises. This premises closed in December 2018.

In January 2019, an application for a new premises licence was submitted to Brent Council's Licensing Authority by Mr YUSUF ALJARRAH. On Thursday 17<sup>th</sup> January 2019, I wrote a representation which rejected the application as there was insufficient information provided to make an informed decision on the application (sf002).

On Wednesday 23<sup>rd</sup> January 2019, I met with Mr ALJARRAH, to carry out the consultation inspection at the above premises in order to clarify my representation letter of 17<sup>th</sup> January 2019. A number of points were covered which were then reflected in a further consultation letter submitted to Mr ALJARRAH on 24<sup>th</sup> January 2019 (sf003). Mr ALJARRAH made it very clear that Khalifa lounge had closed down and that all shisha hookah sets and any other paraphernalia would be removed immediately from the premises. He also stated there would not be any type of shisha facilities in the premises. The application for the premises licence was granted on 12<sup>th</sup> February 2019 and included a number of conditions embedded on the licence (sf004).

On Thursday 13<sup>th</sup> June 2019, at approximately 11.30hrs, I carried out an inspection at the premises along with my colleague Esther Chan from the Licensing Team. Mr ALJARRAH had failed to attend but stated that his 'security team' would be available to carry out the inspection. Mr ALJARRAH only notified us of this when we arrived at the premises. He then stated he would be able to attend 10 minutes after we had arrived. At 11.50hrs we were still waiting to gain entry into the property, at which point Mr NAWAF ALAREDHI came out to collect us. Mr ALAREDHI first stated that he was Mr ALJARRAH's brother, but later on confirmed he was only a very distant cousin of Mr ALJARRAH.

**Signature:**

**Signature Witnessed by::.....**



# Witness Statement

CJ Act 1967, s9;

MC Act 1980, ss5A(a) and 5B;

MC Rules 1981, r70;

**Continuation of Statement of Susana Figueiredo.**

**Page No: 2 of 5**

I excused myself from Mr ALAREDHI and Ms Chan so that I could look around the premises. . A number of issues were found which relate to;

- Alcohol stored on site
- Residential bedroom in a commercial premises
- Blocked fire exit
- Blocked stairs (by large fridge)
- Bolts on fire exits
- Provision of facilities for smoking shisha
- Unhygienic kitchen

On entering the restaurant 'dining area' as labelled on the ground floor plan (sf062, sf063), I began taking pictures of the room only to find that there were two males sleeping in the seating area (sf010, sf011). I also found Shisha Hookah sets (sf012) on display (sf013). In the corner on my way out of the dining area, there was a hookah set which had clearly been used (sf014).

As I went from the 'dining area' (sf062, sf063) into another corridor, I then found what appeared to be a burner used for coal which had been left on the side (sf015). Further on from the corridor was an area marked 'office' on the ground floor plan (sf062, sf063) which was full of shisha paraphernalia which was clearly being used (sf016, sf017, sf018, sf019, sf020, sf021, sf022, sd023, sf024, sf025, sf026, sf027, sf028).

I then went from the 'office' into the area marked 'kitchen' on the ground floor plan (sf062, sf063), to find what I can only describe as a very unhygienic, dirty kitchen which smelt really stale, particularly nearer to the sink. I took some pictures and then left the room (sf047, sf048, sf049, sf050, sf051, sf052, sf053, sf054, sf055, sf056, sf057, sf058, sf059).

As I tried to go down the stairs into the basement area, I could see there was something blocking the bottom of the stairs (sf029). I therefore returned back to Mr ALAREDHI to ask him if I could use the other stairwell into the basement. Mr ALAREDHI accompanied me down the stairs after which I asked him to turn the lights on. Once I had looked at the main room (sf005, sf006, sf007), I entered into a side room labelled 'kitchen' on the basement plan (sf060, sf061), where I found alcohol was being stored (sf008, sf009) when there is no valid Designated Premises Supervisor (DPS) in place. It is clear that this alcohol had been served as some of the bottles were open and were missing some alcohol.

Mr ALAREDHI, signalled and directed me to return upstairs, but I insisted that I look around the rest of the basement. The basement is a large room with other smaller rooms that flow off from it.

**Signature.**

**Signature Witnessed by:.....**



# Witness Statement

CJ Act 1967, s9;  
 MC Act 1980, ss5A(a) and 5B;  
 MC Rules 1981, r70;

Continuation of Statement of Susana Figueiredo.

Page No: 3 of 5

As I approached the bottom of the stairs that had been blocked from the other ground floor approach, I came across what was blocking the stairwell – a large fridge (sf030, sf031, sf032). When I asked Mr ALAREDHI why the fridge was blocking the fire exit, he replied that it wasn't a fire exit. However, as an area that is not separated from where customers are permitted, it is apparent that customers would naturally attempt to exit via the blocked stairwell. There are no other fire exits on the side of the building where said stairs are positioned.

On turning back on myself, I then noticed a room where the door was closed (sf033). I asked Mr ALAREDHI what was in the room and he replied by saying it was a store room. This is the room marked 'VIP area' on the basement plans (sf60, sf061) I asked Mr ALAREDHI what this room was for and he replied by saying sometimes he has a sleep when he is feeling tired. When I entered the room, it was clear that this was someone's bedroom (sf34, sf035, sf036, sf037, sf038, sf039, sf040). When I explained that it looked like someone permanently lived in the room, he stated that he didn't and began telling me the postcode to where he lived. Mr ALAREDHI did appear to have just woken up.

I then asked Mr ALAREDHI what was in the other room next to the bedroom, marked 'storage' on the basement plan (sf060, sf061), but he stated that it was locked and did not have the key. I asked that he retrieve the key and come back to open the door. I waited for a few minutes but Mr ALAREDHI did not return. When I went upstairs, Mr ALAREDHI was talking to Ms Chan. I asked why he had left me standing downstairs and he directed someone to open the room. By the time I managed to get to the room downstairs, the door was unlocked and no one was standing in the vicinity. I am unsure if anyone removed anything from the room. As I walked into the room, there was an extremely strong smell of shisha tobacco (sf041, sf042, sf043, sf044, sf045, sf046). When I went back upstairs to Mr ALAREDHI to tell him it was clear shisha was being smoked both upstairs in the 'dining area' and downstairs in the basement, Mr ALAREDHI stated that he didn't know that any shisha was smoked in any of the premises. He then explained that he never went over to the 'dining area' or the 'office' and therefore was unaware of any shisha smoking. He also stated he didn't know if shisha smoking took place in the basement, despite the store room being next to the room he slept in when he was tired.

Mr ALAREDHI then explained to myself and Ms Chan that the only food made on the premises were snacks such as fruit platters and cheese rolls. When I told Mr ALAREDHI that Mr ALJARRAH had stated that the premises was meant to be for families and would serve main meals, Mr ALAREDHI stated that this wasn't the case. When I asked what exactly they did in the basement, Mr ALAREDHI stated that his customers eat fruit platters and listen to music. When I explained that Mr ALAREDHI must have known that shisha smoking took place in the premises as there were obvious signs of it both on the ground floor and basement, he denied it. I then asked him to accompany me to the 'kitchen' (sf055), where he had stated he made cheese rolls and fruit platters for customers and the 'office' which you had to go past to get to the 'kitchen' and asked him how it was possible he did not know that shisha smoking was taking place in the premises. Mr ALAREDHI still denied he knew anything. I pointed out that staff were not safe in the kitchen as the fire exit in the kitchen was blocked (sf057).

We went downstairs to the basement where I mentioned the fridge that was blocking the stairs. Mr ALAREDHI, then stated this wasn't a fire exit and took me over to what he stated was in fact the fire exit on the other side of the building, This door had two bolts and a key lock on the door (sf058). Mr ALAREDHI had no explanation for this.

Signature.

Signature Witnessed by:.....



# Witness Statement

CJ Act 1967, s9;  
MC Act 1980, ss5A(a) and 5B;  
MC Rules 1981, r70;

Continuation of Statement of Susana Figueiredo.

Page No: 4 of 5

I then told Mr ALAREDHI that Mr ALJARRAH had made an application for something he appeared to have no intention of providing, that the business was clearly being run as a shisha premises, providing alcohol without a valid Designated Premises Supervisor (DPS) and that Mr ALJARRAH had left Mr ALAREDHI to explain everything because as of 13.00hrs, Mr ALJARRAH had still not shown up at the meeting or called Ms Chan. I explained that should a prosecution be undertaken, Mr ALAREDHI would also be prosecuted but it did not appear that Mr ALJARRAH was bothered that Mr ALAREDHI would be held responsible. I have checked with Ms Chan and at the time of writing this statement Mr ALJARRAH has still not made any contact with Ms Chan.

The plans of the premises which were submitted with the application for the premises licence depict fire exits. During my inspection, none of the fire exits were labelled, the fire exit in the kitchen was blocked both internally and externally and although not labelled as a fire exit, there was a huge fridge blocking the stairs that leads from the basement to the ground floor, which customers would naturally use should there be a need to escape.

The plans did not match physical items such as the storage areas, the bar, some of the walls and the labelling on the plan. For example the area marked 'VIP area' on the basement plan was in fact being used as a bedroom, the area marked 'storage' on the basement plan was being used as an area where shisha tobacco is prepared and the area marked 'bar' did not have any bar in place.

The premises has 38 conditions on the premises licence. Of those 37, the following 18 were not being met during the inspection and most of the remaining 37 conditions, could not be verified at the time of the inspection as there were no customers on site:-

- 1 CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council upon request This must comply with the Data Protection Act including signage.
2. A CCTV camera shall be installed to cover the entrances of the premises and a further camera to cover the entire servery counters and tills on each floor.
3. A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open to the public.
4. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.
5. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
6. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
10. A sign stating 'No proof of age, No sale' shall be displayed at the point of sale.
11. A 'Challenge 25' policy shall be adopted and adhered to
12. Door supervisors of a sufficient number and gender mix, shall be employed from 21:00 hours on any day when the premises are open for licensable activities past midnight.

Signature.

Signature Witnessed by:.....



# Witness Statement

CJ Act 1967, s9;  
 MC Act 1980, ss5A(a) and 5B;  
 MC Rules 1981, r70;

**Continuation of Statement of Susana Figueiredo.**

**Page No: 5 of 5**

13. A register/log containing the names, badge number, dates & times of duty of security staff and any incidents that occur shall be kept and made available to the Police and Licensing Authority.

16. There shall be no shisha related activities permitted anywhere in the premises including all external areas such as the garden and car park.

18. The premises shall not provide any performers for dancing for customers.

19. Any staff directly involved in selling alcohol for retail to consumers and staff who provide training including managers shall undergo regular training of the Licensing Act 2003 legislation (at least every 12 months). The training shall be documented and signed off by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.

20. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) all seizures of drugs or offensive weapons
- (f) any faults in the CCTV system or searching equipment or scanning equipment
- (h) any visit by a relevant authority or emergency service.

21. Within the basement, alcohol shall only be provided as an accompaniment to a main meal

26. The locks and flush latches on the exit doors and gates shall be unlocked and kept free from fastenings other than push bars or pads whilst the public are on the premises.

28. Exits are not obstructed (including by curtains, hangings or temporary decorations), and accessible via non-slippery and even surfaces, free of trip hazards and clearly identified

33. Details of the scheme of sound insulation at the premises shall be submitted to the Council for inspection and approval by the Nuisance Control Team prior to commencement of regulated entertainment.

We left the premises at approximately 13.00hrs.

On searching for Amira Lounge on Google on 20th June 2019, at approximately 10.00hrs, a video was found showing a performer dancing within the basement area in front of the stage (footage can be obtained on request) (sf059).

**Signature.**

**Signature Witnessed by:.....**

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Appendix 1

**Building**

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sf001 – Front of Amira Lounge building  
Photograph taken from Google on 20 June 2019 @ 07.10hrs

**Main Room in Basement**

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sf005 - Main Room in Basement – Stage  
Photograph taken on 13 June 2019 @ 12.08hrs

Appendix 1



sf006 - Main Room in Basement – Room Layout  
Photograph taken on 13 June 2019 @ 12.05hrs



sf007 - Room in Basement – Room Layout  
Photograph taken on 13 June 2019 @ 12.01hrs

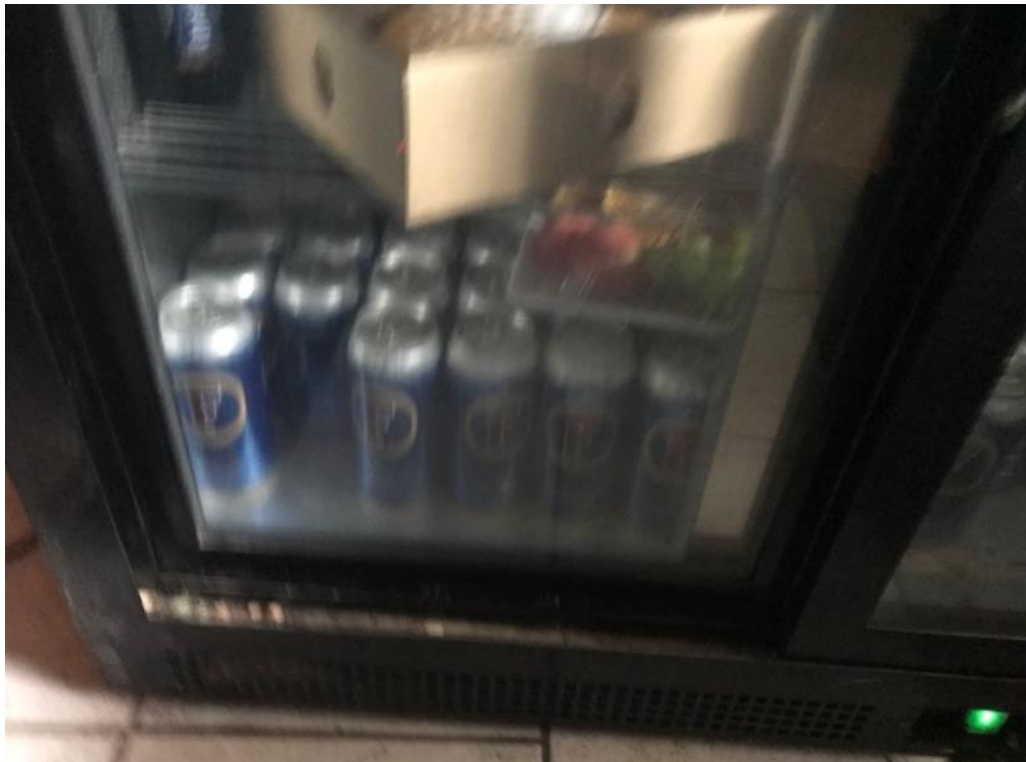
Appendix 1

**Alcohol**

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sf008 - Side Room in Basement – Spirits on side board  
Photograph taken on 13 June 2019 @ 12.02hrs

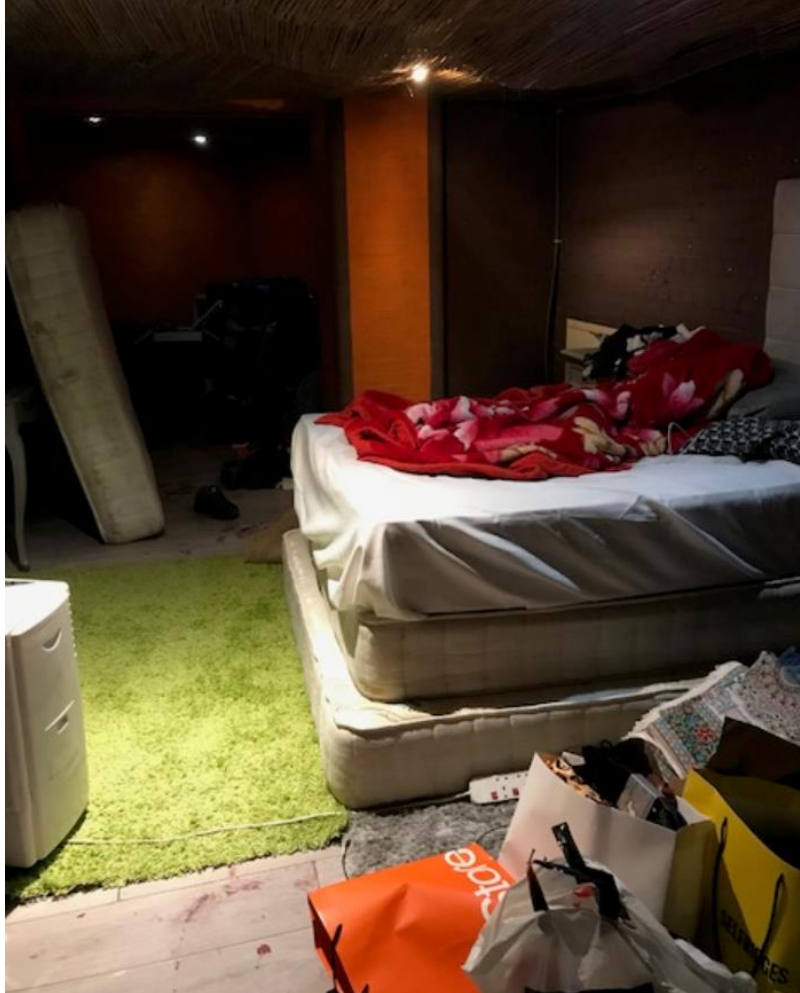


sf009 - Side Room in Basement – Beer in Fridge  
Photograph taken on 13 June 2019 @ 12.40hrs

Appendix 1

**Premises used as Residential Premises**

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sf034 - Bedroom in Basement – Bedroom furniture  
Photograph taken on 13 June 2019 @ 12.03hrs



Appendix 1



sf035 - Bedroom in Basement – Bedroom furniture  
Photograph taken on 13 June 2019 @ 12.04hrs

Appendix 1



sf036 - Bedroom in Basement – Bedroom furniture  
Photograph taken on 13 June 2019 @ 12.03hrs

Appendix 1



sf037 - Bedroom in Basement – Bedroom furniture  
Photograph taken on 13 June 2019 @ 12.07hrs



sf038 - Bedroom in Basement – Bedroom furniture  
Photograph taken on 13 June 2019 @ 12.03hrs

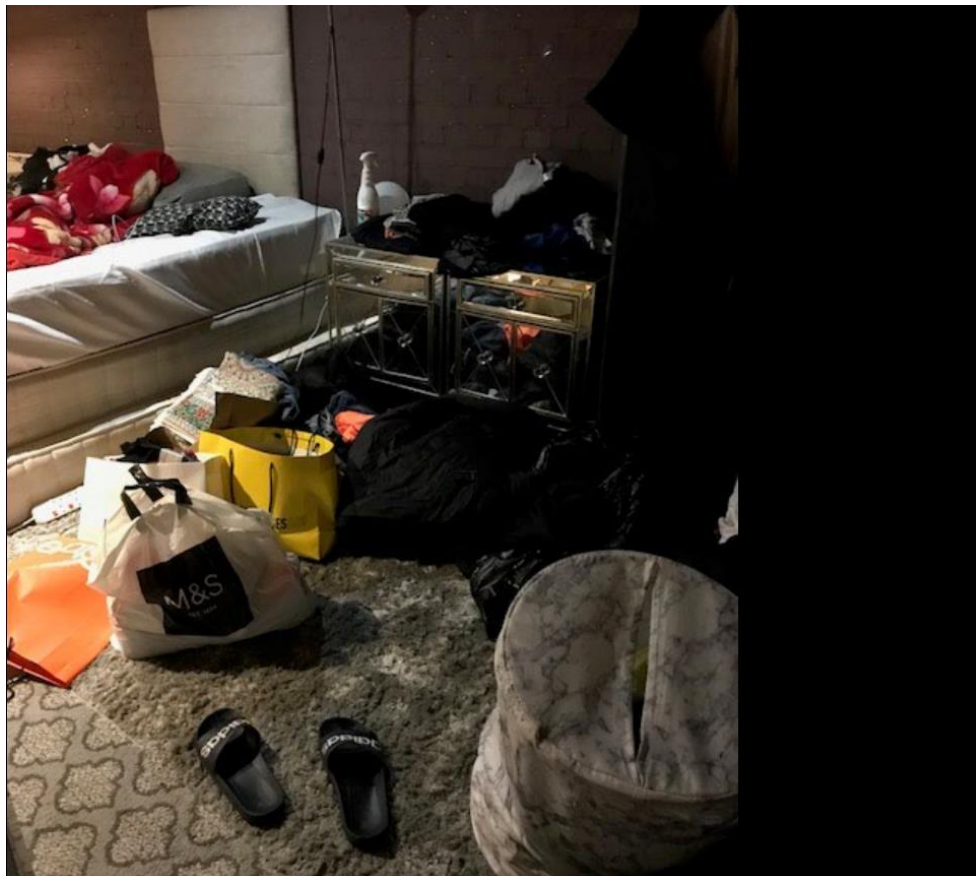
Appendix 1



sf039 - Bedroom in Basement – Bedroom furniture  
Photograph taken on 13 June 2019 @ 12.07hrs



Appendix 1



sf040 - Bedroom in Basement – Bedroom furniture  
Photograph taken on 13 June 2019 @ 12.07hrs

Appendix 1



sf033 - Bedroom in Basement – Entrance to bedroom  
Photograph taken on 13 June 2019 @ 12.05hrs

Appendix 1



sf010 - Ground Floor Area – Male asleep on seating  
Photograph taken on 13 June 2019 @ 11.58hrs



sf011 - Ground Floor Area – Male asleep on seating  
Photograph taken on 13 June 2019 @ 11.58hrs

Appendix 1

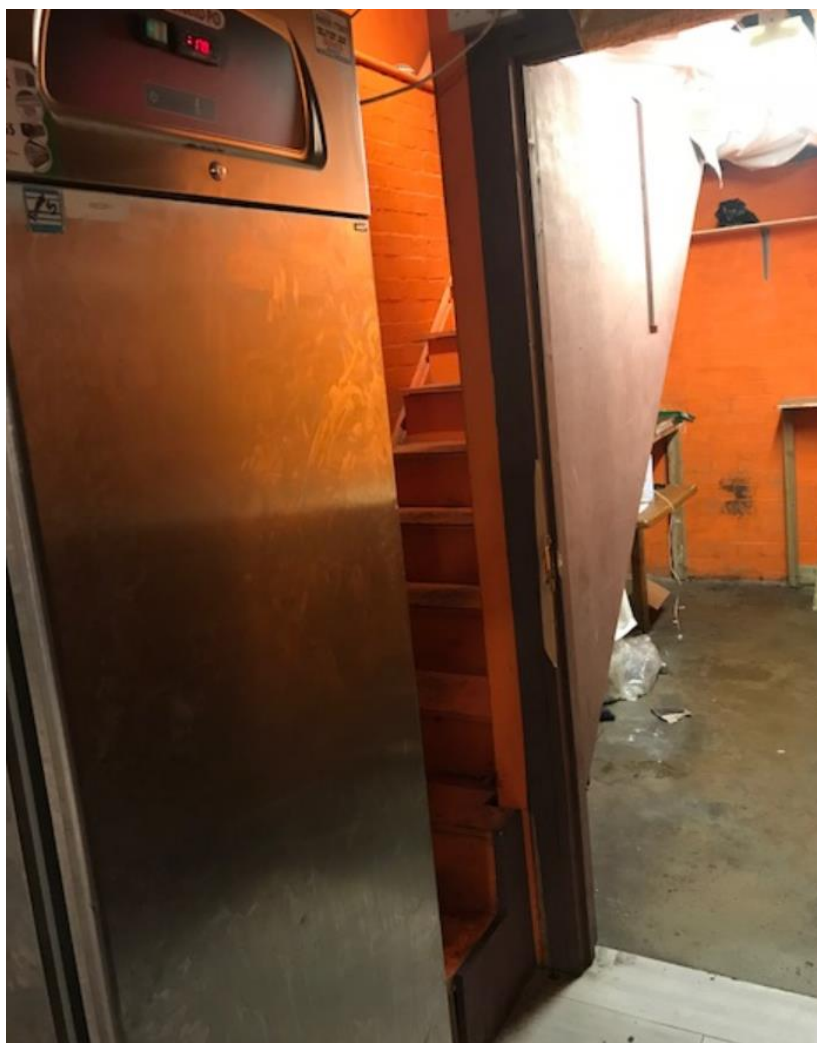
Public Safety

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sf058 - Basement Area – Bolts on Fire Exit  
Photograph taken on 13 June 2019 @ 12.50hrs

Appendix 1



sf030 - Basement Area – Fridge blocking stairs  
Photograph taken on 13 June 2019 @ 12.14hrs



Appendix 1



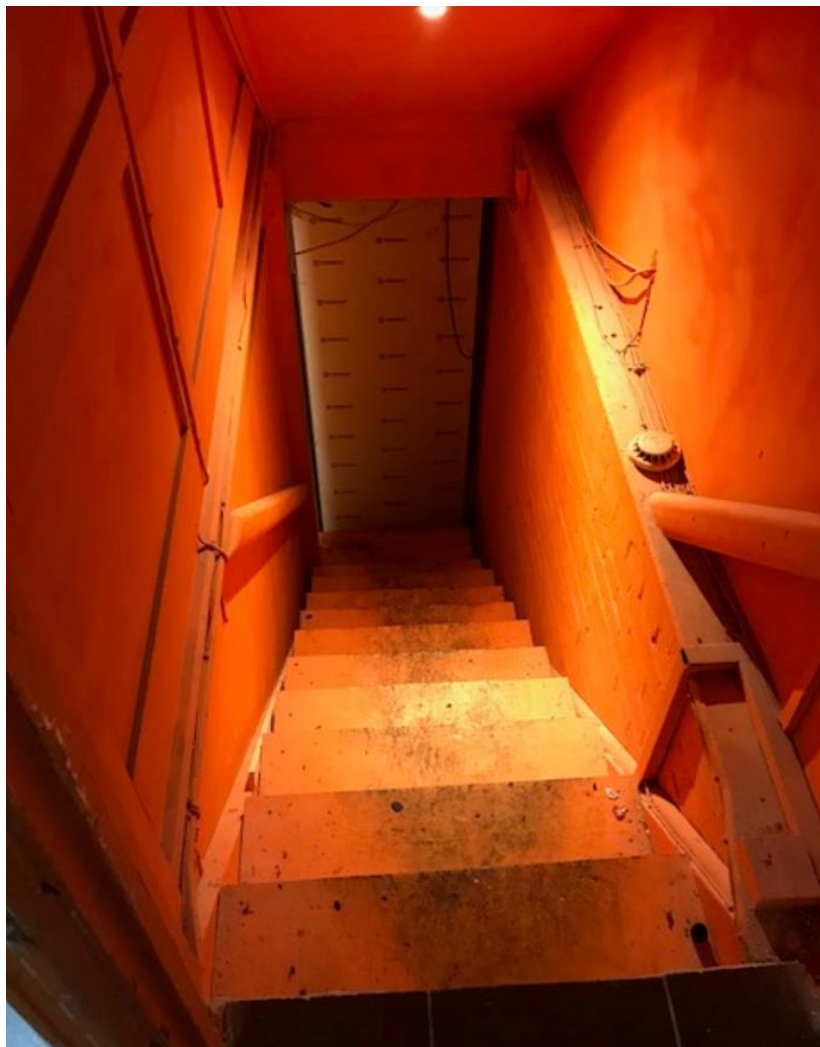
sf031 - Basement Area – Fridge blocking stairs  
Photograph taken on 13 June 2019 @ 12.14hrs

Appendix 1



sf032 - Basement Area – Fridge blocking stairs  
Photograph taken on 13 June 2019 @ 12.14hrs

Appendix 1



sf029 - Basement Area – Fridge blocking stairs  
Photograph taken on 13 June 2019 @ 12.15hrs



Appendix 1

Provision of Smoking Facilities

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sf012 - Shisha Hookah Set example

Appendix 1



sf013 - Ground Floor, one of three main rooms – Shisha Hookah sets with stand on display  
Photograph taken on 13 June 2019 @ 11.58hrs

Appendix 1



sf015 - Ground Floor corridor – Burner  
Photograph taken on 13 June 2019 @ 11.59hrs

Appendix 1



sf016 - Ground Floor side room – Shisha Hookah sets  
Photograph taken on 13 June 2019 @ 11.59hrs



sf017 - Ground Floor side room – Shisha Hookah sets  
Photograph taken on 13 June 2019 @ 11.59hrs



Appendix 1



sf018 - Ground Floor side room – Shisha Hookah sets  
Photograph taken on 13 June 2019 @ 11.59hrs



sf019 - Ground Floor side room – Sink filled with ceramic bowls for shisha hookah  
Photograph taken on 13 June 2019 @ 11.59hrs

Appendix 1



sf020 - Ground Floor side room – Ceramic bowl for shisha hookah and foil  
Photograph taken on 13 June 2019 @ 12.00hrs

Appendix 1



sf014 -Ground Floor, one of three main rooms - Shisha hookah set showing burnt charcoal in ceramic bowl covered in foil and burnt charcoal in charcoal plate  
Photograph taken on 13 June 2019 @ 12.00hrs

Appendix 1



sf021 - Ground Floor side room - Shisha hookah set showing burnt charcoal in ceramic bowl covered in foil and burnt charcoal in charcoal plate  
Photograph taken on 13 June 2019 @ 12.44hrs



Appendix 1



sf022 - Ground Floor side room – Mouth pieces for shisha hookah set  
Photograph taken on 13 June 2019 @ 12.45hrs



sf023 -Ground Floor side room – Flavoured Shisha Tobacco  
Photograph taken on 13 June 2019 @ 11.59hrs

Appendix 1



sf024 - Ground Floor side room – Preparation area  
Photograph taken on 13 June 2019 @ 12.00hrs



sf025 - Ground Floor side room – Flavoured shisha tobacco  
Photograph taken on 13 June 2019 @ 12.00hrs

Appendix 1



sf026 - Ground Floor side room – Flavoured shisha tobacco  
Photograph taken on 13 June 2019 @ 12.00hrs



sf027 - Ground Floor side room – Flavoured shisha tobacco  
Photograph taken on 13 June 2019 @ 12.00hrs



Appendix 1



sf028 - Ground Floor side room – Preparation area  
Photograph taken on 13 June 2019 @ 12.44hrs



sf041 - Basement side room – Charcoal plate for hookah in sink  
Photograph taken on 13 June 2019 @ 12.12hrs

Appendix 1



sf042 - Basement side room – Shisha hookah  
Photograph taken on 13 June 2019 @ 12.12hrs

Appendix 1



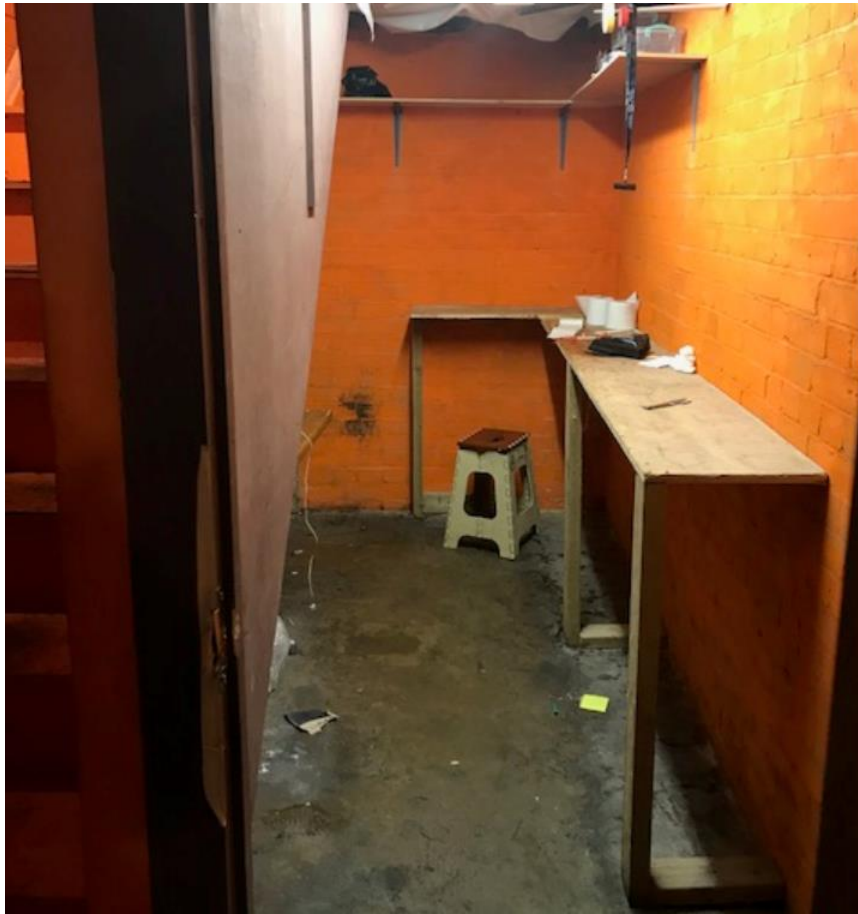
sf043 - Basement side room – Shisha hookah tongs used for picking up coal  
Photograph taken on 13 June 2019 @ 12.13hrs



sf044 - Basement side room – Flavoured shisha tobacco  
Photograph taken on 13 June 2019 @ 12.14



Appendix 1



sf045 - Basement side room – View from outside the room  
Photograph taken on 13 June 2019 @ 12.14hrs



Appendix 1



sf046 - Basement side room – Cigarette butts in tray  
Photograph taken on 13 June 2019 @ 12.12hrs

Kitchen

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sf047 - Kitchen – Extensions leads and wires  
Photograph taken on 13 June 2019 @ 12.15hrs

Appendix 1



sf055 - Kitchen – Dirty Plug  
Photograph taken on 13 June 2019 @ 12.47hrs



sf048 - Kitchen – Cigarette butts on floor  
Photograph taken on 13 June 2019 @ 12.15hrs

Appendix 1



sf056 - Kitchen – View in kitchen  
Photograph taken on 13 June 2019 @ 12.47hrs

Appendix 1



sf057 - Kitchen – Fire exit blocked internally and externally  
Photograph taken on 13 June 2019 @ 12.47hrs



Appendix 1



sf058 - Kitchen – Exit from kitchen into corridor  
Photograph taken on 13 June 2019 @ 12.48hrs

Appendix 1



sf059 - Kitchen – Cooked rice in pot which has been left  
Photograph taken on 13 June 2019 @ 12.47hrs



sf049 - Kitchen – Sink with cigarette butts  
Photograph taken on 13 June 2019 @ 12.15hrs



Appendix 1



sf050 - Kitchen – Coal used for shisha  
Photograph taken on 13 June 2019 @ 12.15hrs

Appendix 1



sf051 - Kitchen – Coal used for shisha  
Photograph taken on 13 June 2019 @ 12.15hrs



sf052 - Kitchen – Coal used for shisha  
Photograph taken on 13 June 2019 @ 12.16hrs

Appendix 1



sf053 - Kitchen – Fresh coal  
Photograph taken on 13 June 2019 @ 12.16hrs

Appendix 1



sf054 - Kitchen – Coal  
Photograph taken on 13 June 2019 @ 12.16hrs

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Heather Catering Ltd  
Heather Park Hotel  
Heather Park Drive  
Wembley  
Middx  
HA0 1SN

17 January 2019

**Licensing Representation to the Application for a new Premises Licence for Heather Park Hotel, Heather Park Drive, Wembley, Middx, HA0 1SN**

I certify that I have considered the application shown above and I wish to make representations.

Officer: Susana Figueiredo – Licensing Inspector

An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made to vary the premises licence under section 34 of the Act.

The Licensing Authority may make representations concerning any of the four licensing objectives below;

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance; and
- the protection of children from harm.



### **Futher clarity on current businesses required**

Currently the application appears to be in the name of Heather Catering Ltd but there also appears to be another business, namely Khalifa Lounge Ltd within the same building.

It is not apparent how these two businesses will function side by side as the application does not make any comment on the second business being a part of the same building. There is neither any reference to what this other business entails

In order to make a decision on this application, I will require further clarification on the businesses located in the premises.

### **Timings**

The area in which this premises is positioned is residential and of a large scale. A neighbouring premises on a much smaller scale that applied for a Premises licence with regulated entertainment until 02.30hrs was curtailed by the Licensing Committee on 25<sup>th</sup> June 2018. The timings for regulated entertainment and alcohol were reduced to 22.30hrs with a closing time of 23.00hrs. The Licensing Committee determined that this was necessary in order to uphold the Licensing objectives.

It is therefore recommended that the hours be curtailed to the following:-

The applicant has requested:-

Sunday-Thursday 08.00hrs-00.30hrs  
Friday & Saturday 08.00hrs-03.00hrs

This should be amended to:-

### **Monday – Sunday 08.00hrs-22.30hrs**

This would apply to all licensable activities below:-

Live Music

Recorded Music

Performance of Dance

Late Night Refreshment

Alcohol

Further there should be a 30 minute break from the point licensable activities terminate and customers leave the premises. Opening and closing times are therefore recommended as:-

### **Monday – Sunday 08.00hrs-23.00hrs**

### **Plan**

Basement – There is nothing labelled to state where the bar is, the plan will need to be amended to reflect what all of the rooms are in the basement area. It is impossible to make a decision on a plan that isn't labelled.

Ground Floor – The secondary business within the building, Khalifa Lounge is not labelled on the plan. The plan will need to be amended to reflect this.

Garden area – The garden should not be used as a result of the close proximity of residential properties. The plan should be amended to rectify this.

Other areas that should not appear licensed such as the 'bin store', 'office', 'kitchen', 'basement store' will need to be amended on the plan.

There is also a red line through the middle of the plan on the ground floor. It is not apparent what this line demonstrates. Further clarification is needed on this.

### **Exterior**

The Licensing Team does not agree that any licensable activities should take place in the garden area due to close proximity of residential properties. This should be amended on the plan to reflect this.

### **Complaints**

My understanding is that there has been a complaint surrounding various days when music was being played as far back as July 2018. These complaints were not verified by the noise team but an email exchange regarding this took place between the owner of Khalifa Lounge Ltd and the noise team.

Further, my colleague Esther Chan visited the premises with PC McDonald on Friday 14<sup>th</sup> December 2018 after which a further complaint regarding regulated entertainment being provided until the early hours of the morning was noted. This was not verified as the Licensing Team were not aware of the noise until after the fact but a warning letter was sent to the premises regarding this.

In order for the Licensing Team to make an informed decision, it will be necessary for you to clarify and confirm all of the above. Until such a time, the Licensing Team rejects the current application.

Yours sincerely,



Susana Figueiredo  
Licensing Inspector  
Planning, Transportation, Licensing

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Yusuf Aljarrah  
Heather Catering Ltd  
Amira Lounge  
Heather Park Drive  
Wembley  
Middx  
HA0 1SN

24 January 2019

**Licensing Representation to the Application for a new Premises Licence for Amira Lounge, Heather Park Drive, Wembley, Middx, HA0 1SN**

I certify that I have considered the application shown above and I wish to make representations.

Officer: Susana Figueiredo – Licensing Inspector

An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made to vary the premises licence under section 34 of the Act.

The Licensing Authority may make representations concerning any of the four licensing objectives below;

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance; and
- the protection of children from harm.

**Meeting on 23<sup>rd</sup> Januray 2019 with applicant**

I met with you yesterday to discuss your new application for a premises licence. We went through the following:-

- The premises will be called Amira Lounge
- The previous tenant from Khalifa lounge has left and will not be returning

- You are not associated in any way with the tenant from Khalifa Lounge.
- You are the leaseholder for the premises
- The freeholder for the premises is part of the Isaacs family but you believe this is in a company name.
- Public Safety and the noise team have made representations and withdrawn them based on you agreeing to certain conditions.
- The basement will be used as a restaurant area where there will be live and recorded music. You have chosen this area because it is less likely to allow noise to emanate from the building. You have added insulation to ensure that the basement is further sound proofed. Persons using the basement will be having a meal if they drink alcohol.
- The premises will not employ any performers to dance.
- There is at least 4 CCTV cameras in the basement area.
- The garden area will not be used for any licensable activities. You will be amending this on the plans.
- The plans will also be amended to reflect that alcohol will only be sold and consumed where customers are permitted to access. This will mean removing such rooms such as store rooms.
- The area upstairs will be used as a bar/restaurant. The section to the right of the premises (if you are facing the premises) will be for those families that do not wish to be seated near those customers that are drinking alcohol, whereas the area to the left will be for all other customers.
- There will be no recorded or live music upstairs. There will only be background music.
- You are happy to operate on Sunday to Thursday until approximately midnight.
- You are happy to operate on Friday & Saturday until approximately 2-3am.
- You will provide valet parking for those customers that drive to the premises. You stated that approximately 25 cars will fit on the premises. Valet parking will reduce the noise customers would have potentially made had they parked the cars themselves. The valet drivers will also park cars for customers on nearby streets, should there be no more parking on site. This will also reduce the noise customers would make when returning to their vehicles.
- You stated that there are no issues with planning permission for the premises.
- The plans will need to be labelled with all of the room's names.

### **Conditions to be added to the entire licence**

The Licensing Authority require the following points to be included in the operating schedule or added as conditions on the premises licence:

1. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council.
2. A CCTV camera shall be installed to cover the entrance of the premises and a further camera to cover the entire servery counters and tills on each floor.
3. A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open to the public.

4. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.
5. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
6. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
7. Customers shall not be permitted to take open glass containers outside the premises as defined on the plan submitted to and approved by the Licensing Authority.
8. The licensee shall ensure customers leave the premises in a quiet and orderly manner.
9. No children shall be admitted unless accompanied by a responsible adult. All children must leave the premises by midnight.
10. A sign stating 'No proof of age, No sale' shall be displayed at the point of sale.
11. A 'Challenge 25' policy shall be adopted and adhered to
12. Door supervisors of a sufficient number and gender mix, shall be employed from 21:00 hours on any day when the premises are open for the sale of alcohol past midnight.
13. A register/log containing the names, badge number, dates & times of duty of security staff and any incidents that occur shall be kept and made available to the Police and Licensing Authority.
14. A maximum of 5 persons shall be permitted to smoke outside the premises at any one time. There shall be a specified area for smoking which is furthest away from any residential properties. This area shall be at the front of the premises.
15. Valet parking shall be provided by the premises for any customers wishing to use the customer car park. Customers shall not be permitted to park their own vehicles in order to avoid creating nuisance to residents. Valet parking shall also be offered to customers who park on neighbouring streets but it will not be compulsory for customers to take up such an offer. Valet drivers must comply with all driving related regulations.
16. There shall be no shisha related activities permitted anywhere in the premises including all external areas such as the garden and car park.
17. Customers shall only use the three main exits at the front of the premises to enter or leave.
18. The premises shall not provide any performers for dancing for customers.



19. Any staff directly involved in selling alcohol for retail to consumers and staff who provide training including managers shall undergo regular training of the Licensing Act 2003 legislation (at least every 12 months). The training shall be documented and signed off by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
20. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
  - (a) all crimes reported to the venue
  - (b) all ejections of patrons
  - (c) any complaints received
  - (d) any incidents of disorder
  - (e) all seizures of drugs or offensive weapons
  - (f) any faults in the CCTV system or searching equipment or scanning equipment
  - (h) any visit by a relevant authority or emergency service.

### **Conditions to be added to the basement of the premises**

21. Alcohol shall only be provided as an accompaniment to a main meal.

### **Conditions to be added to the ground floor of the premises**

22. There shall be no regulated entertainment or live music anywhere on the ground floor.

### **Timings**

The area in which this premises is positioned is residential and the premises in question is of a large scale.

In order to ensure that neighbouring properties are not disturbed, it is essential that regulated entertainment and live music not be audible. As you have agreed to keep all regulated entertainment and live music in the basement, I am willing to accept the following.

The applicant has requested:-

Sunday-Thursday 08.00hrs-00.30hrs  
Friday & Saturday 08.00hrs-03.00hrs

This should be amended to:-

**Sunday -Thursday 08.00hrs – 23.00hrs**  
**Friday & Saturday 08.00hrs-01.30hrs**

This would apply to all licensable activities below:-

Live Music

Recorded Music

Performance of Dance

Late Night Refreshment

Alcohol

Further there should be a 30 minute break from the point licensable activities terminate and customers leave the premises. Opening and closing times are therefore recommended as:-

**Sunday -Thursday 08.00hrs – 23.30hrs**  
**Friday & Saturday 08.00hrs-02.00hrs**

### **Required changes to plans**

Basement – There is nothing labelled to state where the bar is, the plan will need to be amended to reflect what all of the rooms are in the basement area.

Ground Floor – The secondary business within the building, Khalifa Lounge is not labelled on the plan. The plan will need to be amended to reflect this.

Garden area – This should be removed from the plans as having licensable activities

Other areas – Those that should not appear licensed such as the 'bin store', 'office', 'kitchen', 'basement store' will need to be amended on the plan.

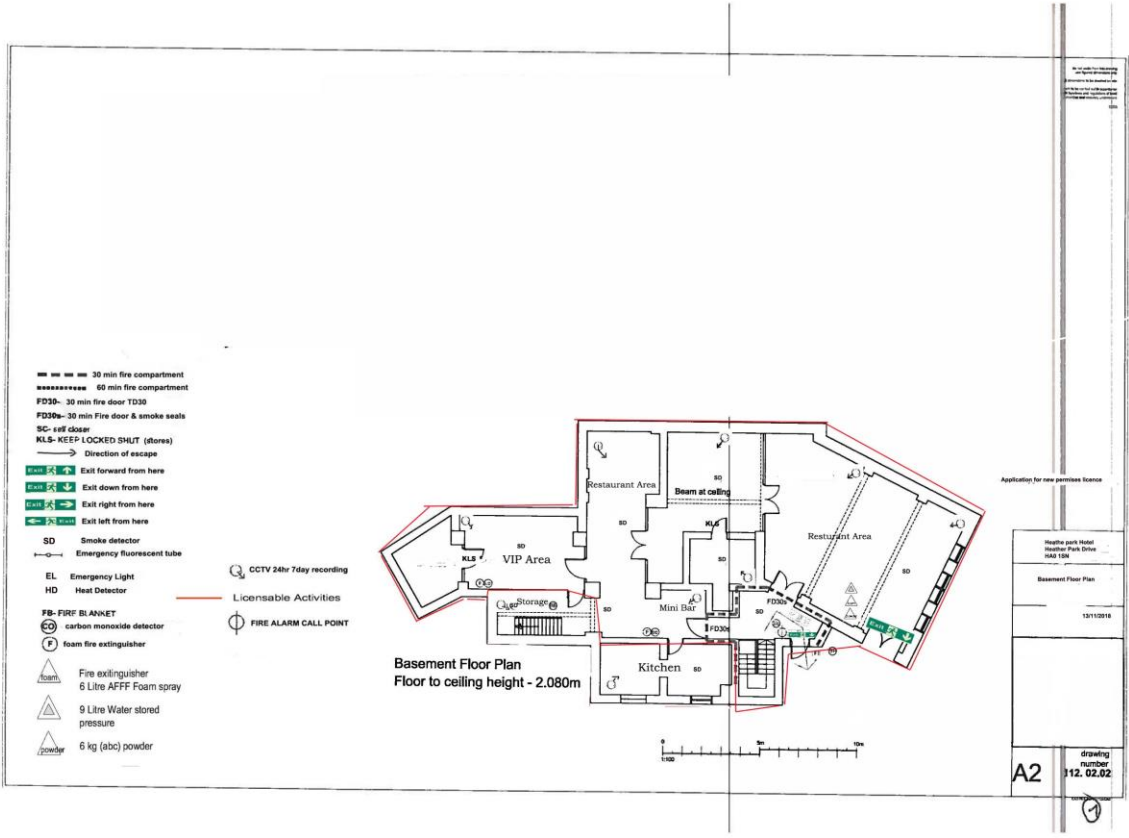
Red Line - There is also a red line through the middle of the plan on the ground floor. This will need to be removed.

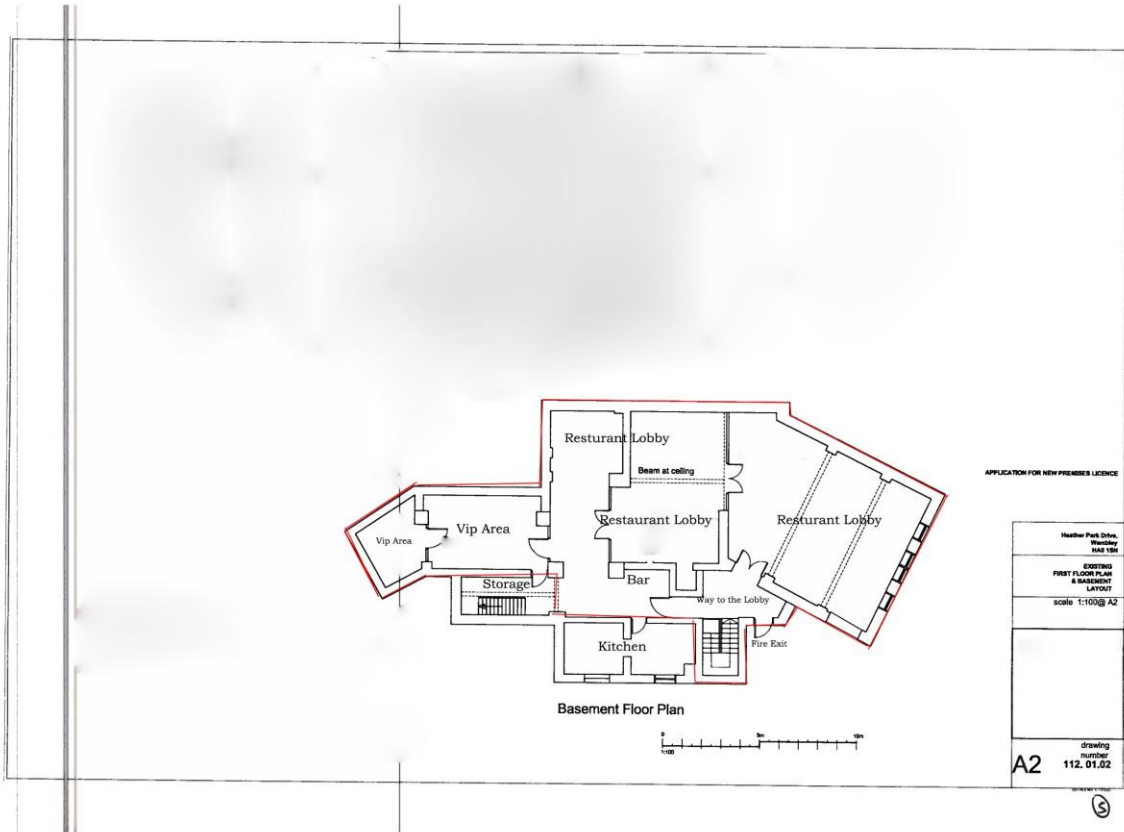
You will need to make these changes to the plans in accordance with the acceptance of the above conditions.

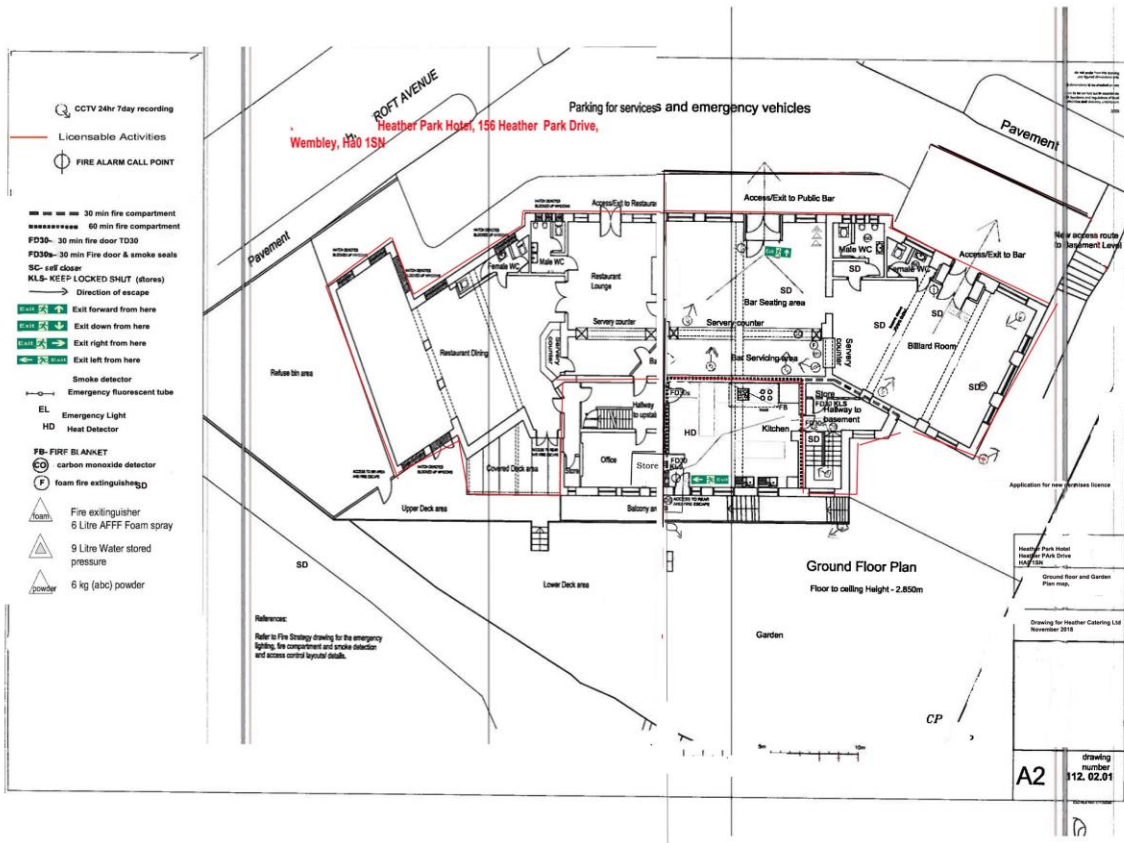
Yours sincerely,

A small, handwritten signature in blue ink, appearing to be 'S. Figueiredo', is positioned to the left of a vertical line.

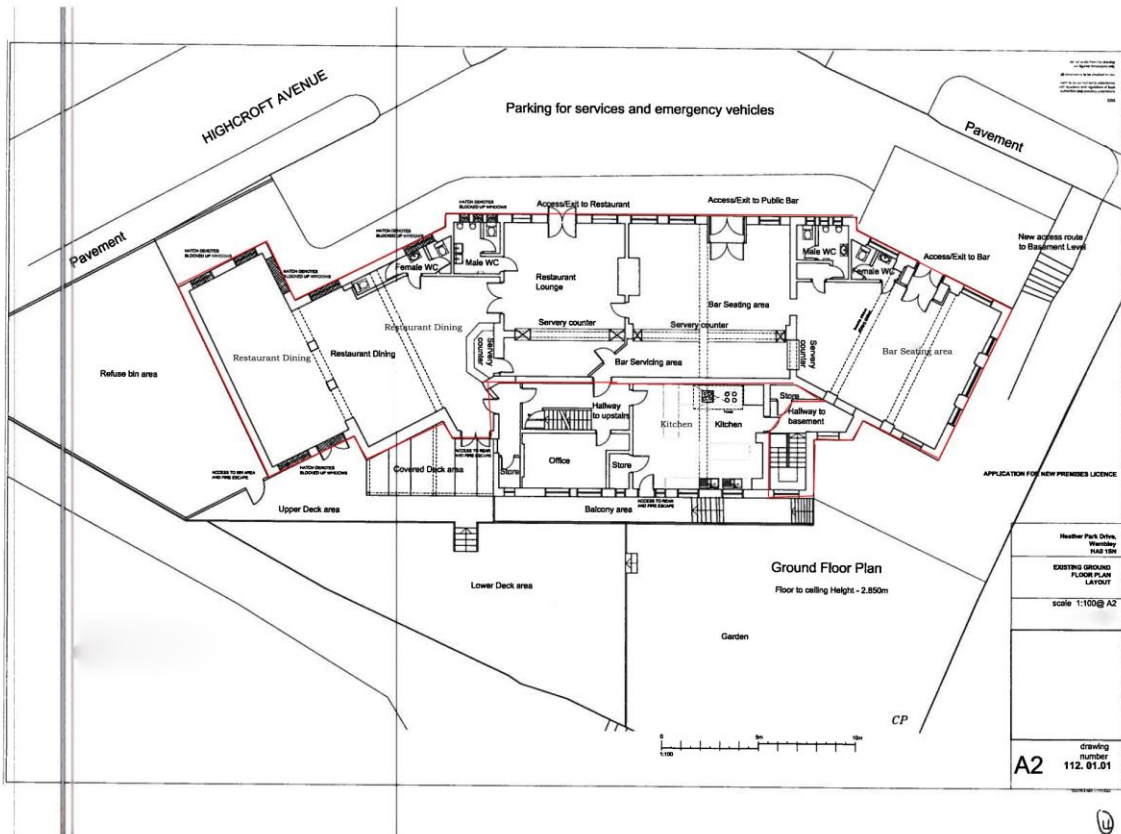
Susana Figueiredo  
Licensing Inspector  
Planning, Transportation, Licensing













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**Amira Lounge - Alperton**

On Wednesday 10/07/2019 a local elderly resident who attends Alperton Ward Panel raised on-going ASB happening in and around Amira Pub on the weekends on a regular bases which is open until the early hours 0300hrs breaching its license.

He stated the ASB which includes drunk persons, people being abusive and double parking and includes arguments among themselves. Revving noise from cars. Double parking and vehicles going the wrong way around the roundabout. He also stated he suspects drink drivers.

Other residents are also voicing their concerns. He stated he is unable to sleep due to the ASB.

A call was made to police regarding the issues at the venue. It is not believed that police attended.

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TERRITORIAL POLICING

**Brent Police Licensing Unit**

Brent Civic Centre  
Engineers Way  
Wembley  
Middlesex  
HA9 0FJ

**Brent Borough Licensing Department**

Harrow Police Station  
74 Northolt Road  
Harrow  
HA2 0DN

**Tel:** 020 8733 4530

**Email:**

NWMailbox.LicensingBrent@met.police.uk

**Web:** www.met.police.uk

**Date:** 16<sup>th</sup> July 2019

**Your ref: 16520**

**Our ref: QK/344/253NW/19**

Police representation to the Premises Licence Review Application for Heather Park Hotel Heather Park Drive HA0 1SN

Officer: Damien Smith 253NW  
Licensing Sergeant

An officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a review of the premises licence under section 51 of the act.

**I certify that I have considered the application shown above and I wish to make representations.**

The Police representations are concerned with the prevention of public nuisance and public safety.

In 2016 this venue was closed to the public following years of Anti-Social behaviour (ASB) and breaches of its licence. Where the venue is situated geographically is of importance. The building is surrounded by residential premises and there is a school nearby. While closed in 2016 the complaints of ASB dropped significantly and the residents were afforded peace and quiet and a better quality of life.

In October 2018 Police received complaints regarding noise emanating from the premises from residents.

In November 2018 Police and other responsible authorities were made aware of a new premises licence application for the venue. This application was made in the name of Heather Catering Limited. The consultation period was until 26<sup>th</sup> December 2018. During this period the consultation was suspended twice and the end date was set at 17<sup>th</sup> January 2019. The applicant had failed to comply with notices detailing their proposed hours and key to informing the local community what is happening at the venue. Part of the Police role within licensing is to visit venues especially when new applications have been made. On December 14<sup>th</sup> 2018 PC McDonald 2157 NW visited the venue and recorded that the section to the left of the building was closed



off and under refurbishment but the other section appeared to be smoking shisha in an area more than 50% covered and there seemed to be apparent planning breaches. This information was shared with Brent Council.

The new premises licence application requested the following;  
LIVE MUSIC – RECORDED MUSIC – DANCE – LATE NIGHT REFRESHMENTS -  
Sunday – Thursday, 0800 until 0030 Hours - Friday and Saturday 0800 until 0300 hours  
ALCOHOL – Sunday – Thursday, 0800 until 0000 Hours – Friday and Saturday 0800 until 0230 Hours  
Opening Hours – Sunday – Thursday, 0800 until 0030 Hours – Friday and Saturday 0800 until 0300 Hours.

During the application consultation period Police received an email from a disgruntled resident voicing their concerns and their friends living in the area, that the Venue was in operation without a licence and noise was coming from the venue. (CAD2803 06JAN19 refers)

Police made representations to the application on 17<sup>th</sup> January and within the letter expressed their concerns at this venue. Police referred to another venue in the area – *'In June 2018 a neighbouring licenced premises was granted a licence with their hours reflecting all licensable activity to cease by 2230 hours and the premises to close at 2300 hours based on minimising the impact of disturbing residents'*. This was mentioned and deemed relevant based on the hours set by the Sub Committee in relation to the other venue. PC McDonald went on to voice her concerns of the use of the rear garden for this new premises, given the garden backs onto residential premises and that it appeared that two separate business' wanted to operate under one licence.

On 6<sup>th</sup> February 2019, following residents' concerns and complaints and planning issues plus representations a hearing took place at Brent Civic Centre. At this hearing the Alcohol and Entertainment licensing sub-committee decided the premises could have a licence and set the operating hours as;  
Sunday – Thursday Licensable Activity will cease at 2300 hours and close at 2330 hours.  
Friday and Saturday Licensable Activity to cease at 0030 Hours and premises close at 0100 hours.  
The committee also added 'No entry or re-entry' after 2300 hours.

Police would also like to high-light sections from the actual application form where the applicant explains their commitment to upholding the licensing objectives. Section 'M' subsection 'C' Public Safety section where the applicant has written the Manager and staff will take action to keep customers inside the premises and notify them to not make noise when they leave. The place will have its own parking places, promote sense of security and community feel. Have good relationships with Community, Police and neighbourhood watch. In subsection 'D' The applicant has written, Activities will be limited and take place during licensed time period.

With the above in mind, on 22<sup>nd</sup> April Police were emailed by a resident woken by noise from the venue at 0400 hours.

On 24<sup>th</sup> April while on cycling patrol PC Aulak from Alperton SNT was flagged down by a member of public. It was clear to see the member of public was distressed and they voiced their concerns at the community feeling let down by the Council and police due to the constant noise, music, drunkenness, road rage, double parking,

engines revving and Anti-social behaviour all at unacceptable hours such as 4 or 5 am. PC Aulak recorded these concerns and shared them with the licensing team. (QKRT00492510 refers)

In June 2019 Police were made aware that a review application in relation to the Premises - LB Brent ref 16520.

On 10<sup>th</sup> July 2019 The safer neighbourhood team attended a ward panel meeting. The Police rely on such meetings to work with the ward residents and discuss all manner of issues ranging from crime types, good news stories and what is relevant to the ward members. On this occasion one matter took precedence and it was this venue and the behaviours associated. The atmosphere was somewhat tense and those in attendance fully supported their colleagues and those suffering due to the noise and constant disruption caused by the venue. One member stated they are experiencing sleep deprivation and stress. This is in stark contrast to the entries I refer to on the application form to uphold the licensing objectives.

On 13<sup>th</sup> July another call was made to the local SNT by an upset resident who lives near the venue detailing every weekend something goes wrong with the Amira Lounge and repeatedly beyond 0300 hours. The caller made reference to the sheer amount of cars that people use to get to the venue and in the early hours the cars make unnecessary noise and sound their horns. The caller also expressed concerns that people may be driving while under the influence of alcohol. (Cad 1131-13JUL19 refers).

In addition to the matters listed Police are aware that complaints have been submitted to the Council. Police believe that this premises has out grown its environment and its use has created unnecessary nuisance and stress to the residents and surrounding community. It is clear to see that every weekend has become a nightmare for the residents who have voiced their concerns via all plausible lines of reporting, whether to the Council, noise team, 999, 101 and Local SNT officers. One such resident quoting they all feel let down by 'US'. The management of the venue has simply been ineffective from the pre – application stage, during application and now Post application despite best efforts of all the responsible authorities and the Sub Committee in February. There is sufficient evidence from residents alone let alone the visits by the Council and Police officers that the venue operates regularly beyond the hours approved on the licence. The venue has not been well received by the Community, in fact quite the opposite.

Police have no confidence in the operational procedures in place with this venue. There appears to be a blatant disregard for the Public Nuisance objective and for the conditions as set out on the Premises licence. Police believe the licence should be revoked given the impact it has had with the residents. If the committee do not revoke the licence Police would recommend the maximum suspension in order to provide the management an opportunity to address the concerns raised.

Yours Sincerely,

PS Damien Smith 253NW

**Licensing Sergeant Brent, Harrow & Barnet**

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## **Heather Park Hotel, Heather Park Drive, HA0 1SN**

### **Public Safety Comments**

I visited on the 4<sup>th</sup> June at 10:00. I found builders working on the right hand side of the site. I asked if the manager was available and was told the manager would be there soon. I knocked on the door at approximately 10:30 and found the door unlocked. I entered the premises to find one person sleeping on the sofa in the main bar area and a sofa bed made up on the opposite side (see photos Czp1&2). This man claimed to be a friend of the owner.

I was told that the manager was onsite and the gentleman called him and said he is just coming down. We walked downstairs and I found the rear exit door to be locked with a bolt. This is a customer exit door and is contrary to the following condition - *The locks and flush latches on the exit doors and gates shall be unlocked and kept free from fastenings other than push bars or pads whilst the public are on the premises.* (see photo CZP 3&4)

I then walked over to a closed door, knocked on it and opened it to find a gentleman asleep in a bed. I did not take a photo of this gentleman. I walked to a kitchen and found plates of snack food and alcohol. (see photos CZP 5, 6 & 7)

I found a small storage room that contained a number of shisha pipes (see photos CZP 8 & 9)

I walked out of the door that had bolts on to the rear of the property and found a kitchen door that I could not open from the outside that contained Shisha pipes (see photo CZP 10)

I walked around the rear of the premises and there was a large amount of refuse that in my opinion posed a serious fire risk. This mountain of refuse could also offer harbourage for vermin and would be an eyesore for local residents at best. (see CZP 10 – 15)

I returned to the door but I had been locked out of the premises and the front door had been closed. Despite knocking no-one else answered the door and the manager did not arrive. I left at approximately 11:15.

I have looked through the Fire Risk Assessments provided and it is clear that the remedial/recommended work required by this has not been completed, e.g. the downstairs fire exit door must open with the exit flow. No fire exit signage was in place.

For the above reasons, I fully support the review of the premises licence submitted by the Licensing Authority as it is clear the licensing objectives are being undermined.

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**From:** Olatunji, Temitayo  
**Sent:** 04 July 2019 16:55  
**To:** dayaaldeem  
**Cc:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** RE: CONSULT: Review - Heather Park Hotel, Heather Park Drive, HA0 1SN - 16520

Dear Sir/Madam,

**Re: CONSULT: Review - Heather Park Hotel, Heather Park Drive, HA0 1SN – Nuisance Control Team Observations.**

An application has been made for a Licence review against the above ownership of the above business premises following breaches against the Licensing Act, 2003 that covers the various operational activities involved with commercial premises.

Background/Locational setting.

The plan (included with the application) shows the Dining Area (2 separate areas), an office and storage room. From the plan, the dining area is designed to seat visitors at once. The plan highlights what seem to be entrance and exit (access and egress) points with doors (for enclosure) shown.

This premises is within a significant residential area. The nearest residential building is 29m from the licensed premises.

Event Details/Use of Premises.

The premises is proposed to have a Restaurant with the service of alcohol, no regulated entertainment with all activities running between 06.30 am and 11 pm. The majority of activity will involve sale of food, alcohol and beverages to the public. The layout of the premises allows the use of regulated entertainment, restaurant and the use for boarding for visiting guests.

NCT aspects for consideration under Review/Grounds for representation.

There have been a number of complaints in the last few years from residents living in the residential area near the above Licensed Premises. These complaints have stemmed from the deployed by the bar from the use of Loud Amplifiers in playing music from the premises.

Representation.

- (a) Against the hours of operation of loud amplified music on premises as this has been affecting the residents within the locality.
- (b) Against Crowd dispersal issues from the site with negative noise impacts affecting neighbours within the vicinity.

Recommendations/Conditions.

I recommend the following conditions are put forward towards the review of the above licence.

- (a) Restrict the hours of operation of loud amplified music on premises to strictly remain as 11pm.
- (b) Ensure that the doors for access or re-access into the premises is strictly made for 11pm.
- (c) No loud amplified music to be played outside the premises.
- (d) The premises management shall ensure that no operations involving the playing of loud amplified music are carried out until a comprehensive noise assessment has been carried out on the premises. A report on this is expected to be submitted for review.
- (e) An organised strategy for exiting the building is made for punters in order to reduce negative effects from heavy crowd dispersal from premises.

Please notify me by reply email if you agree or disagree with the conditions above on your application.

Regards,

Temitayo Olatunji  
Nuisance Control Officer.  
Regeneration and Environment Services  
Brent Council



15th July 2019

The Licensing Officer  
Licensing (5th Floor),  
Brent Civic Centre,  
Engineers Way,  
Wembley,  
HA9 0FJ

FAO Ester Chan

Reference: Heather Park Hotel, Heather Park Drive, HA0 1SN (Case Ref:16520)

Dear Ester,

Since attending the Licensing Committee Meeting on the 6th February 2019 I began to keep a log of infringements.

Throughout this period I have seen many patrons admitted after 23.00hrs on all nights of the week. Although very few patrons seem to arrive before 24.00hrs. Whilst I do not stay up after midnight I am an indifferent sleeper and often have disturbed sleep. At times like 02.00hrs the car park is full, and from the amount of vehicles illegally parked in the street I would infer that the owners are also patrons.

I have also witnessed patrons entering the premises as late as 02.00hrs.

On the 31st March 2019 at 03.40hrs there was a group of 6 or 7 persons arguing in the street. One man was making most of the noise and the remainder appeared to be escorting him to his car which may have been parked in Mount Pleasant. Some of them then returned to the premises.

I have also seen people leaving at 05.00 and 06.00hrs these may have been staff but I do not know them.

Also throughout this period the remainder of this site is in a state of dereliction due in part to building work that has been started and then aborted. The working practises used are unsafe. The fork lift used does not have a mast that reaches to the top of the parapet on the flat roofed side extensions. This means that materials have to be manhandled over the last few feet by someone standing on the forks and passing the materials up to another operative leaning over the parapet to take them. Also the fork lift has often been left parked in the front car park in an unsafe way with the forks clear of the ground.

All this in my opinion adds up to a building and its garden and is no longer fit for purpose.

It is asked therefore that its existing licence be revoked.

It is to be hoped no further licence is issued until this building is either fit for purpose or it is condemned and demolished.

Yours sincerely,

A solid black rectangular redaction box covering the signature area.

**From:**

**Sent:** 23 June 2019 11:33

**To:** Business Licence <business.licence@brent.gov.uk>; Chan, Esther <Esther.Chan@brent.gov.uk>

**Subject:** Heather Park Pub

I was given your address by Esther Chan with whom I have been communicating over the past few weeks about continuing problems with the pub.

Last evening about 11pm there were 2/3 cars in the pub's car park. This morning (Sunday) at about 1.45am I was woken up by men shouting at each other in a very loud manner with very foul language. The car park and surrounding streets were packed with vehicles. The usual traffic noises continued for an hour or two as they left the area.

Ms Chan has spoken to the licensee but this problem continues. I know there is review pending and this incident needs to be added for consideration.

Regards.

\*\*\*\*\*

**From:**

**Sent:** 24 June 2019 08:33

**To:** Business Licence <business.licence@brent.gov.uk>

**Subject:** Heather Park Pub

Further to my email yesterday, there were further problems today in the early hours. At about 3am I was woken up by women talking very loudly. The pub car park which had been almost empty at 11pm was completely full with parking on the street as well. This means that most of the people in the pub had arrived after the permitted hours. At about 3.35am there was a further disturbance with cars double and triple parked on the street and people running around. The cars eventually left at speed with three driving the wrong way around the roundabout. There was nearly a head on collision. Later more cars departed at speed some very noisily. I would be very grateful if this matter, which has continued for some time, could be resolved.

Thank you for your help.

\*\*\*\*\*

**From:**

**Sent:** 29 June 2019 10:06

**To:** Business Licence <business.licence@brent.gov.uk>

**Subject:** Re: Heather Park Pub

Dear Vanesha,

This morning (Saturday) at 3.35am I was woken by shouting outside the pub. The car park was full after there only being four/five cars at 11pm. The noise continued for about forty minutes with two cars sounding their horns. Again complete disregard of the licensing regulations.

Kind regards.

\*\*\*\*\*

**From:**

**Sent:** 30 June 2019 08:02

**To:** Business Licence <business.licence@brent.gov.uk>

**Subject:** Heather Park pub

Dear Vanesha,

Further to my email of yesterday the same problems this morning (Sunday). At 1.45am I was woken by noise outside the pub. Later at 4.15am the same problem which continued for an hour.

Thank you for your help.

Kind regards.



**From:**  
**Sent:** 06 July 2019 10:17  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Heather Park Pub

Dear Vanesha,  
I sent an email earlier but I am not sure it got through. There were noise problems again this morning at 01.35 with shouting and at 3.10am with shouting and car doors slamming. The carpark was almost empty at 11.15 last night but full at the hours specified this morning.  
Best regard.

\*\*\*\*\*

**From:**  
**Sent:** 07 July 2019 09:40  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Heather Park Pub

Dear Vanesha,  
This morning there were problems at 03.10am and 05.15am.  
The first was shouting and a very loud car engine revving up. The second was worse with much more shouting and at least six cars sounding their horns. There were more cars in the area than ever before and problem continued until about 05.45am.  
Is there a telephone number I can use to report these anti-social behaviours so that council officers can attend to see for themselves what is happening?  
Best Regards.

.....

**From:**  
**Sent:** 08 July 2019 09:31  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Heather Park Pub

Dear Vanesha,  
For the third night in a row I was woken at around 04am this morning by the noise of vehicles leaving the pub. For a change there was little shouting compared to the previous two nights when it was very loud.  
Kind regards.

\*\*\*\*\*

**From:**  
**Sent:** 13 July 2019 09:29  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Re: Heather Park Pub

Dear Vanesha,  
This morning at around 02.30am I was woken up by activities outside the pub. At midnight there was only one car outside the pub at 02.30 the carpark was full with vehicles also parked on the street. This issue was raised at our SNT meeting last Wednesday and I was told to ring 101 which I did. I am not sure if the police attended as promised. The noise continued until after 04.30am. I could see people arriving and entering the pub after 03.00am.  
I hope this matter can be resolved soon  
Kind regards.

**From:**  
**Sent:** 14 July 2019 13:28  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Heather Park Pub

Dear Vanesha,  
Just before 01am this morning I was woken by shouting further down the street by a number of young men. I am not sure it was related to the pub as the car park was almost empty. Later at 04am I was woken by a very noisy motorbike riding past. On looking out the window the pub's car park was full with vehicles parked outside as well. This again is a breach of its licensing hours. Fortunately I was not woken again by noise. I will continue to keep you informed.  
Best regards.

\*\*\*\*\*

**From:**  
**Sent:** 15 July 2019 08:41  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Heather Park Pub

Dear Vanesha,  
Update on last night.  
11.15 pm car park empty  
02.00am car park full  
05.15 to 05.35am noise from people leaving the pub.  
Best wishes.

\*\*\*\*\*

**From:**  
**Sent:** 17 July 2019 08:36  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Re: Heather Park Pub

Dear Vanesha,  
Thank you for the update. This morning at 01.45am the pub was still open. I was woken by a car door slamming.  
Best Regards.

---

**From:**  
**Sent:** 21 July 2019 08:45  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Heather Park Pub

Dear Vanesha,  
This morning (Sunday) was one of the worst so far. At 12.15am there was only one car in the pub's carpark. At 03.15am I was woken up by a very noisy motorcycle passing by. The pub carpark was completely full with other vehicles parked on the street. At 04.55am the departure noise started and continued on and off until after 06.30am.  
The licensee seems to completely disregard the licensing rules.  
Kind regards.

.....

**From:**  
**Sent:** 26 July 2019 09:42  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Heather Park Pub

Dear Vanesha,  
Just to keep you updated, the pub was open in the early hours of Wednesday, Thursday and this morning well after its licensed hours.  
When will the review of its license hearing take place?  
Kind regards.

.....

**From:**  
**Sent:** 27 July 2019 09:31  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Re: Heather Park Pub

Dear Vanesha,  
Thank you for your reply. This morning (Saturday) the usual problems from 02.30am to after 05.30am with shouting, car noises and use of a whistle. I will continue to keep you informed so that the hearing will have a good idea of the continuing problem.  
Kind regards.

---

**From:**  
**Sent:** 28 July 2019 09:31  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Heather Park Pub

Dear Vanesha,  
Just to update you again, this morning ( Sunday) at 03.00am I was woken up by three cars noisily driving away from the pub. A few minutes later four cars arrived at the pub and each contained people who went into the pub more than three hours after it is supposed to be closed. At 04.30am there was a lot of shouting, whistling and long blast from a car horn. This noise continued for an hour.  
Kind regards.

.....

**From:**  
**Sent:** 12 August 2019 09:52  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Heather Park Pub

Dear Vanesha,  
Last week things were quieter than usual but yesterday (Sunday) morning I was woken by noise at 03.00am. The pub's car park which had only 2/3 cars at midnight, was completely full with cars on the streets. The interference with my sleep continued intermittently until after 05.00am.  
I hope the hearing on 4th September can sort this problem out.

.....

**From:**  
**Sent:** 13 August 2019 13:49  
**To:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** Heather Park Pub

Dear Vanesha,

Sorry to keep bothering you with this problem but I feel you need to be updated on this continuing matter. This morning I was woken up by shouting outside the pub at 01.45am and 05.30am

Thanks for your help.

Kind regards

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From: [REDACTED]  
Sent: 09 July 2019 18:13  
To: Business Licence <business.licence@brent.gov.uk>  
Subject: Heather park hotel. Premises licence review. Case ref. 16520

Hello my name is [REDACTED]

I live at [REDACTED]

I [REDACTED] to the heather park hotel, I would like to say I am disgusted And cannot believe what has been allowed to go on at these premises.  
For 5-6 months from Thursday to Monday morning and from 12am-5.30 am In the morning...we have very very loud music and the beat of drums at a Level that is totally unexepable...I am a [REDACTED] To help me sleep and I cannot do so due to this shambles next door.

The back of the premises is like a rubbish dump with trash and furniture Stacked high through out the garden we have had a water leak that lasted for 3 weeks on the premises....bags of rotting chicken has been thrown out into The back of the hotel with cats and rats feeding off this food as I will show You in the pictures I will send you...they have been unloading rubbish from Work taken on outside the premises and dumping it on the front of the hotel The hen skipping this rubbish on site....my [REDACTED] cannot sleep also..as cannot all of the people in the local area, This is a residential area and I am fuming that to start with this licence was Every given in the first place....this is not what the community asked for I can say that there is fighting outside in the early morning outside at 5pm.  
[REDACTED] fence has been knocked over into her front garden by cars Trying to climb the gradient at the side of the hotel it has laid there now for 5 months...no response from these people it is there fence and they have left It sitting in her garden...posts snapped by cars crashing into the fence.  
We also have a large extractor fan at the back of the property that is also On all night from Thursday to Monday which is extra irritating noise.

I highly recommend that the licence is not renewed and these people are Thrown off the property as soon as possible. They are not fit to run a buissness This is a disgrace health and safety is been breached daily.

I have lived in Alperton for [REDACTED] and I cannot believe how the local Community in Heather park have been neglected.

I will forward the pictures I have taken a few days ago and you can see For yourself what a mess and hazard this has become

Kind regards. [REDACTED]



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## LICENSING ACT 2003

### Application for New Premises Licence

#### 1. The Application

Name of Applicant:	Ms Saroja Stanley Fernando
Name & Address of Premises:	Claypots, 531-533 High Road, Wembley, HA0 2DJ
Applicants Agent:	Arka Licensing Consultants Ltd

The application is for a new premises licence:

- 1 For regulated entertainment, late night refreshment from 23:00hrs to 05:00hrs Monday to Sunday, the sale & supply of alcohol and to remain open from 00:00hrs to 00:00hrs Monday to Sunday.

#### 2. Background

None.

#### 3. Promotion of the Licensing Objectives

See separate sheet.

#### 4. Relevant Representations

Representations are outstanding from the Police, Licensing and the Nuisance Control Team. Representations were received and withdrawn from Public Safety Officers.

#### 5. Interested Parties

None

#### 6. Policy Considerations

Paragraph Nos: 7.2 8.1 – 8.4

8.1 Where responsible authorities and interested parties do not raise any relevant representations regarding the application made to the council, the council will grant the licence or certificate subject only to the conditions that are consistent with the operating schedule or club operating schedule and any mandatory conditions prescribed in the Act itself.

8.2 Where responsible authorities and interested parties raise relevant representations, the council may, if it is satisfied at a hearing or otherwise, impose conditions where considered necessary for the promotion of the licensing objectives.

8.3 Any conditions attached by the council or submitted by the applicant must focus on the direct impact of the activities taking place at licensed premises, on those attending the premises and residents and persons working in the area.

8.4 Any conditions attached to licences will be tailored to the individual needs, style and characteristics of the particular premises and events concerned and will be drawn from a 'model pool of conditions' (where appropriate) to the particular premises.

## **7. Determination of the Application**

Members can take the following steps when determining a new premises licence application:

- grant the licence;
- exclude from the scope of the licence any of the licensable activities to which the application relates;
- refuse to specify a person in the licence as the premises supervisor;
- reject the application

## **8. Associated Papers**

- A. Application Form & plan
- B. Police Rep
- C. Licensing Rep
- D. Nuisance Control Team Rep
- E. Public Safety Rep & withdrawal
- F. OS Map



- iii as an unincorporated association or  please complete section (B)
- iv other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input checked="" type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b> FERNANDO			<b>First names</b> SAROJA STANLEY		
<b>Date of birth</b> [REDACTED]		I am 18 years old or over <input checked="" type="checkbox"/> Please tick yes			
<b>Nationality</b> BRITISH					
Current residential address if different from premises address		[REDACTED]			



Post town	██████████	Postcode	██████████
Daytime contact telephone number		██████████	
E-mail address (optional)			

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		<input type="checkbox"/>	Please tick yes
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name
Address





Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
10	10	82019

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)  
 THIS IS A LARGE TWO FLOORS PREMISES, WHICH HAS BEEN OPERATING AS A LICENSED PREMISES FOR VERY LONG TIME AND IT WAS THEN GONE FINANCIALLY BANKRUPT AND CLOSED BY THE PREVIOUS OWNER. NOW IT HAS BEEN TAKEN OVER AND FULLY RENOVATED BY THE CURRENT RESTAURATEUR. IT IS NOW A SPECIALIST SOUTH INDIAN RESTURANT, SERVED IN CLAYPOT. HIGH END RESTAURANT FOCUSED ON QUALITY AND EXPENSIVE FOOD OFFERED TO FAMILIES WHO WANT TO ENJOY TRADITIONAL INDIAN FOOD, COOKED AND SERVED IN CLAY POT. IT HAS BOTH GROUND FLOOR AND BASEMENT. IT WILL ALSO CATER FOR SMALL FAMILY CELEBRATIONS IN THE BASEMENT ALL 7 DAYS.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

a) plays (if ticking yes, fill in box A)



- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

## A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon				Both	<input type="checkbox"/>
				<u>Please give further details here</u> (please read guidance note 4)	
Tue			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

## B

Films Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon				<b><u>Please give further details here</u></b> (please read guidance note 4)	
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					



**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>			
Mon	23.00	05.00	<b><u>Please give further details here</u></b> (please read guidance note 4)  IT WILL BE INDIAN SONGS SING BY LOCAL ARITISTS. IT WILL BE AN OCCASIONAL EVENT ONLY		
Tue	23.00	05.00			
Wed	23.00	05.00	<b><u>State any seasonal variations for the performance of live music</u></b> ( THE HOURS PROPOSED INCLUDES SPECIAL EVENT SUCH AS NEW YEAR, DIWALI CELEBRATIONS		
Thur	23.00	05.00			
Fri	23.00	05.00	<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	23.00	05.00			
Sun	23.00	05.00			

**F**

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	23.00	05.00	<u>Please give further details here</u> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue	23.00	05.00			
Wed	23.00	05.00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) THE HOURS PROPOSED INCLUDES SPECIAL EVENT SUCH AS NEW YEAR, DIWALI CELEBRATIONS		
Thur	23.00	05.00			
Fri	23.00	05.00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	23.00	05.00			
Sun	23.00	05.00			

**G**

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed					
Thur			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

**I**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	23.00	05.00	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue	23.00	05.00			
Wed	23.00	05.00	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)		
Thur	23.00	05.00			
Fri	23.00	05.00	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	23.00	05.00			
Sun	23.00	05.00			

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b><u>Will the supply of alcohol be for consumption – please tick</u></b> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>State any seasonal variations for the supply of alcohol</u></b> (please read guidance note 5)		
Mon	00.00	00.00			
Tue	00.00	00.00			
Wed	00.00	00.00			
Thur	00.00	00.00			
Fri	00.00	00.00			
Sat	00.00	00.00			
Sun	00.00	00.00			
			<b><u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

Name SAROJA STANLEY FERNANDO	
Date of birth	██████████
Address ████████████████████ ████████████████████ ████████████████████	
Postcode	██████████



Personal licence number (if known)

[REDACTED]

Issuing licensing authority (if known)

[REDACTED]

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	
Mon	00.00	00.00	
Tue	00.00	00.00	
Wed	00.00	00.00	
Thur	00.00	00.00	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)

Fri	00.00	00.00	
Sat	00.00	00.00	
Sun	00.00	00.00	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

SEE ATTACHED CONDITIONS

**b) The prevention of crime and disorder**

SEE ATTACHED CONDITIONS

**c) Public safety**

SEE ATTACHED CONDITIONS

**d) The prevention of public nuisance**

SEE ATTACHED CONDITIONS

**e) The protection of children from harm**

SEE ATTACHED CONDITIONS

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT**

**LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
Signature	NIRA SURESH
Date	28/06/2019
Capacity	LICENSING AGENT

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	



Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

ARKA LICENSING CONSULTANTS  
TRIDENT BUSINESS CENTRE  
89 BICKERSTETH ROAD  
LONDON

Post town	<b>LONDON</b>	Postcode	<b>SW17 9SH</b>
-----------	---------------	----------	-----------------

Telephone number (if any)	0203 40 51886/ 07803 90 3897
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If you would prefer us to correspond with you by e-mail, your e-mail address (optional)  
CONTACT@ARKALICENSING.CO.UK

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**CONDITIONS in line with the four licensing objectives**

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1. A CCTV system shall be installed and maintained in a good working order at the premises.
2. CCTV recording shall be kept for 31 days and shall be made available to the police or an authorised officer of Brent Council upon request.
3. The CCTV system shall provide coverage of the customer entrance to the premises.
4. The CCTV system shall be capable of obtaining clear facial recognition images of every person entering the premises.
5. The CCTV images shall be kept in an easily downloadable format.
6. The designated smoking area (DSA) shall be located at the front of the premises on High Road, Wembley
7. When the premises licence is in operation the DSA shall be limited to no more than 7 people at any one time.
8. Customers shall not be permitted to take open drink containers outside the premises as defined on the plan submitted to and approved by the Licensing Authority.
9. Signage indicating the store operates a Challenge 25 policy shall be displayed at the point of sale.
10. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
11. Alcohol shall only be provided as an accompaniment to a main meal.
12. There shall be no vertical drinking in the premises.
13. All windows shall remain closed during any licensable activity.
14. The licensee shall ensure customers leave the premises in a quiet and orderly manner.



15. No children shall be admitted unless accompanied by a responsible adult. All children must leave the premises by midnight.

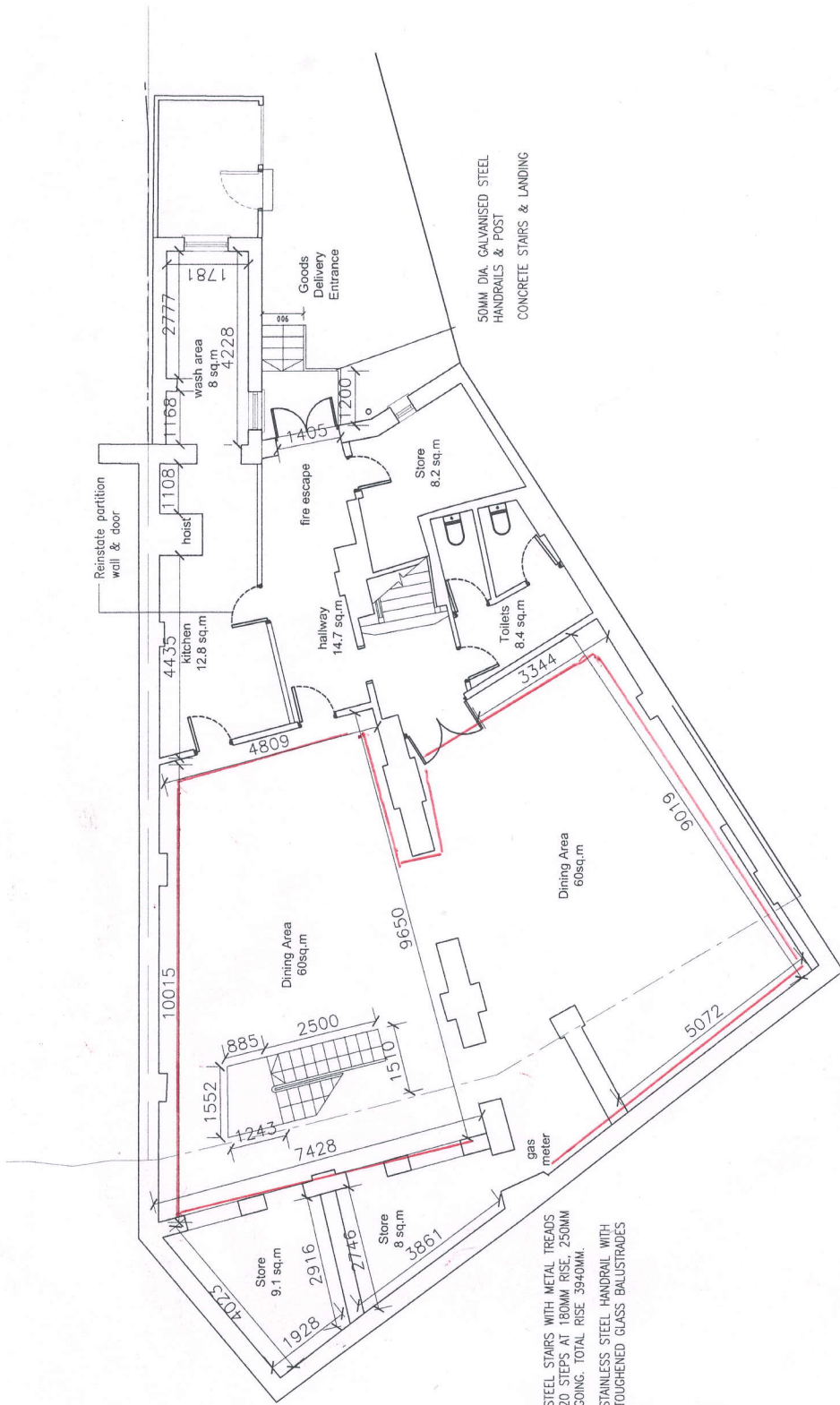
16. A sign stating 'No proof of age, No sale' shall be displayed at the point of sale.

17. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.

18. No noise or vibration shall be detectable at any neighbouring noise sensitive premises. The level of music shall be arranged so as not to cause a nuisance to local residents.

19. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following: (a) all crimes reported to the venue (b) all ejections of patrons (c) any complaints received (d) any incidents of disorder (e) all seizures of drugs or offensive weapons (f) any faults in the CCTV system or searching equipment or scanning equipment (h) any visit by a relevant authority or emergency service.

20. Any staff directly involved in selling alcohol for retail to consumers and staff who provide training including managers shall undergo regular training of the Licensing Act 2003 legislation (at least every 12 months). The training shall be documented and signed off by the DPS and the member of staff receiving the training. This training log shall be kept centrally and made available for inspection by police and relevant authorities upon request.



PROPOSED BASEMENT FLOOR PLAN

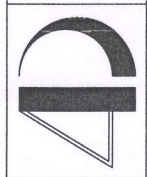


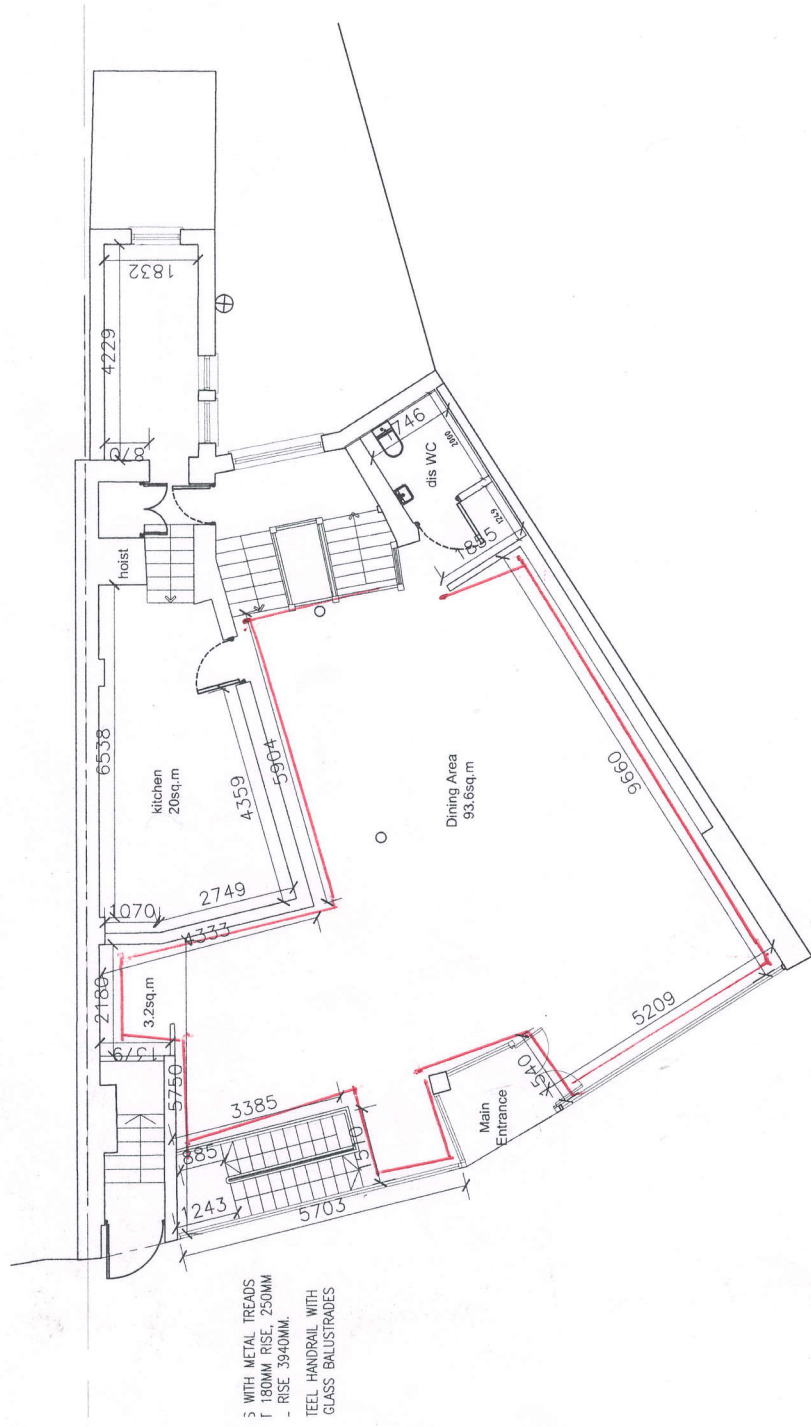
LICENSEABLE AREA

Revisions:	By:	Date:
<p style="font-size: small;">All dimensions shown are in millimetres unless otherwise stated. Only figured dimensions to be taken from this drawing and not scaled dimensions. All dimensions to be confirmed on site prior to any work. Any discrepancy to be reported to architect/designer immediately.</p>		

Client:	531-533 High Road, Wembley, HA0 2DU		
Drawing Title:	PROPOSED BASEMENT FLOOR PLAN		

Scale @ A3:	1:100	Project Co-ordinator:	MS	Date:	05.06.18
Job No:	1808	Stage:	PL	Drawing No:	01
Construction Approval:	<input checked="" type="checkbox"/>	Preliminary Tender:	<input type="checkbox"/>	Information:	<input type="checkbox"/>





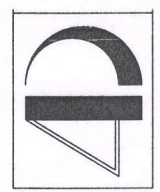
5 WITH METAL TREADS  
 T 180MM RISE 250MM  
 - RISE 3940MM.  
 TEEL HANDRAIL WITH  
 GLASS BALUSTRADES

PROPOSED GROUND FLOOR PLAN



LICENSABLE AREA

Revisions:	By:	Date:



Client:	531-533 High Road, Wembley, HA0 2DU
Project:	HA0 2DU
Drawing Title:	PROPOSED GROUND FLOOR PLAN

Scale @ A3:	1:100	Project Co-ordinator:	MS	Date:	05.06.18
Job No:	1808	Stage:	CON	Drawing No.:	02
Construction Approval:	<input checked="" type="checkbox"/>	Preliminary Tender:	<input type="checkbox"/>	Information:	<input type="checkbox"/>

All dimensions shown are in millimetres unless otherwise stated. Only figured dimensions to be taken from this drawing and not scaled dimensions. All dimensions to be confirmed on site prior any work. Any discrepancy to be reported to architect/designer immediately.



**METROPOLITAN  
POLICE**

Working together for a safer London

TERRITORIAL POLICING

**The Licensing Authority**

*Brent Civic Centre  
Engineers Way  
Wembley  
Middlesex  
HA9 0FJ*

**Your ref: 16618**

**Our ref: 01QK/374/19/3302**

**Brent Borough Licensing Department**

*Harrow Police Station  
74, Northolt Road  
Harrow  
Middlesex  
HA2 0DN*

**Tel:** 020 8733 5008

**Email:** Paul.Scott9 @met.police.uk

**Web:** www.met.police.uk

**Date:** 21<sup>st</sup> July 2019

**Police representation to the Premises Licence application for 'Claypots, 531-533, High Road, Wembley, Brent, HA0 2DJ'.**

I certify that I have considered the application shown above and **I wish to make representations** that the likely effect of the grant of the application is detrimental to the Council's Licensing Objectives for the reasons indicated below.

I am of the opinion that the risk to the Council's objectives can be mitigated by removing the requested variations or attaching conditions to the Licence as shown below.

If these conditions were accepted in full **I would withdraw my representation.**

**Police Officer: Paul Scott  
Licensing Constable PC 3302NW**

An officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a premises licence under section 17 of the act.

The Police representations are primarily concerned with crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

On Friday 19<sup>th</sup> July 2019, police attended the venue and met with the applicant, Ms. Saroja Stanley Fernando to discuss aspects of the new licence application and proposed use of the venue. The application stated the business hours of the premises to be for a twenty four (24) hour period and the supply of alcohol to match. I expressed serious concerns over this. It was accepted that this is a new venture for the applicant, but being a twenty four (24) hour restaurant would not meet the licensing objectives.

The venue consists of two floors. The ground floor will be a restaurant with a buffet style breakfast and lunch menu and the evening menu would be a waiter/waitress service. The downstairs area would be a function room that could be hired out for private parties. This would also include the serving of food and would not be a 'nightclub'. It was discussed that this would have to be managed correctly, with a booking procedure for customers hiring the venue. Licensable activities should also cease thirty (30) minutes prior to the closing time to allow customers to finish their meals and drinks and therefore stagger dispersal.

Seasonal variations were also discussed with the premises wanting to extend their hours during certain times of the year.

In relation to the separate restaurant and function room, police have included some additional conditions that should be included to assist defining the two separate areas and support the licensing objectives.

***Police require the following points should be included in the operating schedule or added as conditions on the premises licence.***

#### **Closed Circuit Television (CCTV)**

Good quality CCTV is essential as a deterrent for the prevention of crime and the detection of offenders. It allows for both covert and overt monitoring of the premises. With proper signage, this reassures both staff and clientele, that this is a safe environment where illegal activities are not tolerated.

All cameras and recording equipment will be installed and maintained in accordance with Home Office Guidance and the manufacturer's instructions and will be fully operational when the premises are open to the public.

Notices shall be displayed at the entrance to the premises, and in prominent positions throughout the premises, advising that CCTV is in operation.

#### **Operating Hours to be displayed on Premises**

A notice displaying the opening hours, the type of licensing activity and licence conditions should be clearly displayed and visible to anyone outside the premises. This may be incorporated in the summary of the licence, which must be displayed, or take the form of a separate item. Likewise the name of the Designated Premises Supervisor (D.P.S.) should be similarly displayed. This will allow the Police and other responsible authorities to readily identify the licence details. Clearly displayed opening hours will also reduce any confusion for customers prior to entering the premises and possible conflict when the premises close/stop selling alcohol.

#### **Hours for the sale of Alcohol**

This restaurant is located in an area that has regularly had issues and continues to have issues regarding anti-social behaviour and street drinkers. Wembley High Road and surrounding streets also sees a high proportion of crime, particularly around alcohol related crime. The night time economy in and around the High Road often has a number of drunken crime related matters.

This is an issue that the police are working hard to eradicate and Police consider in order to promote the licensing objectives in particularly to prevent crime and disorder, the prevention of nuisance, public safety and the protection of harm to children, that the authorised sales of alcohol do not begin daily until 10.00 hours and finish at 23.30hrs between Monday and Wednesday. Between Thursday and Sunday these timings would differ slightly. The authorised sales of alcohol would begin at 10.00hrs and finish at 01.30hrs.

It is proposed that there is a half hour drinking up time before the venue shuts to the public. Customers need a wind down period when music and entertainment has stopped, and a time to consume beverages. This also allows for orderly dispersal from the venue. Police recommend a thirty minute time difference between when licensable activities cease and when the premises closes to the public.

### **Personal Licence Holder**

The sale of alcohol to drunken people and children is a major concern to police and is highlighted the Governments Alcohol Harm Reduction Strategy. Those who sell alcohol should be fully aware of the legislation and issues around alcohol and should be fully trained to a national standard.

### **Open Containers and Areas for the Consumption of Alcohol**

Customers will not be permitted to take open containers outside the premises, as defined in the plan submitted with the operating schedule and approved by the Responsible Authorities. The consumption of alcohol will be restricted to those parts of the premises identified on the plan submitted with the operating schedule and approved by the licensing authority.

### **The Hire of a Private Function Room**

It is imperative that the function room at the venue is managed correctly. Details of all outside hirers shall be logged and kept at the premises and made available for inspection by police and relevant authorities upon request. These contact details shall include; full name, address, telephone numbers and email addresses. For private hire of the function room, SIA should be employed to control order within the premises.

**Police require the following points should be added as conditions on the premises licence as below.**

CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised officers from Brent Council upon request. This must comply with the Data Protection Act including signage.

The CCTV system shall display on any recordings the correct date and time of the recordings.

CCTV camera shall be installed to cover the entrance of the premises and further cameras installed to cover the full interior of the premises.



A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open to the public.

The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.

The CCTV images shall be kept in an easily downloadable format.

A 'Challenge 25' policy shall be adopted and adhered to at all times.

A sign stating "No proof of age – no sale" shall be displayed at the point of sale.

Notices asking customers to leave quietly shall be conspicuously displayed at all exits.

Alcohol shall only be provided as an accompaniment to a main meal in the restaurant area as defined on the plans submitted to the licensing authority.

Any staff directly involved in selling alcohol for retail to consumers, staff who provide training including managers shall undergo regular training of the Licensing Act 2003 legislation. The training shall be documented and signed off by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.

Customers shall not be permitted to take any open drink containers outside the premises as defined on the plan submitted to and approved by the Licensing Authority.

Door supervisors shall wear clothing that can be clearly and easily identified on CCTV.

Door supervisors of a suitable gender mix shall be employed from 21.00hrs on any day when the premises are open past midnight.

A register/log containing the names, badge number, dates and times of duty security staff and any incidents that occur shall be kept and made available to the Police and Licensing Authority.

The designated smoking area (DSA) shall be located at the front of the premises facing the High Road, Wembley.

Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall be limited to seven (7) persons at any one time.

No entry or re-entry shall be permitted after 23.00hrs until the premises closes to the public.

Alcohol shall only be provided as an accompaniment to a main meal.

There shall be no vertical drinking on the premises.

All windows shall remain closed during any licensable activity.

A personal licence holder shall be present on the premises and supervise the sale of alcohol throughout the permitted hours for the sale of alcohol after 20.00hrs.

A copy of the premises licence summary including summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.

An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:

- 1) All crimes reported to the venue.
- 2) Any complaints received.
- 3) Any faults in the CCTV system.
- 4) Any visits by a relevant authority or emergency service.
- 5) Any refusal of the sale of alcohol.
- 6) Any incidents of disorder.
- 7) All seizures of drugs or offensive weapons.

All doors and windows shall remain closed during any licensable activities.

All deliveries shall take place during normal working hours (i.e.09.00hrs to 18.00hrs daily).

No children shall be permitted on the premises unless accompanied by a responsible adult. All children must leave the premises by midnight.

**On Major football event days at Wembley Stadium, the following shall apply unless agreed in advance in writing with the Metropolitan Police and subject to an appropriate risk assessment.**

Customers shall not be able to congregate outside the premises.

The DPS on duty shall work in partnership with the police and if necessary comply with any direction given by a senior Police Officer on duty at the event.

No drinks shall be served in glass containers, but decanted into plastic, polycarbonate or toughened plastic drinking vessels.

A personal licence holder shall be present at the premises on football event days to supervise the sale of alcohol.

Sales of alcohol shall cease one (1) hour prior to the designated kick-off time and not re-open for the sale of alcohol until fifteen (15) minutes after kick –off.

#### **Reduction of Permitted Hours**

Police propose the following hours for licensable activities:

**Regulated Entertainment**

Monday - Wednesday – 11.00hrs – 23.30hrs  
Thursday – Sunday – 11.00hrs – 01.30hrs

**Performance of Dance**

Sunday – Thursday – 11.00hrs – 23.30hrs  
Friday – Saturday – 11.00hrs – 01.30hrs

**Late Night Refreshments**

Sunday – Thursday – 23.00hrs – 23.30hrs  
Friday – Saturday – 23.00hrs – 01.30hrs

**Supply of Alcohol**

Sunday – Thursday – 10.00hrs – 23.30hrs  
Friday – Saturday – 10.00hrs – 01.30hrs

**Hours Premises is Open to the Public**

Sunday – Thursday – 07.00hrs – 00.00hrs  
Friday – Saturday – 07.00hrs – 02.00hrs

**Seasonal variations:** New Year's Eve and Diwali until 03:00am the following day with 30 minutes wind down.

Yours Sincerely,

**Paul Scott PC 3302NW  
Licensing Constable – Brent Police.**

Saroja Fernando  
Claypots  
531-533 High Road  
Wembley  
HA0 2DJ

5 August 2019

**Licensing Representation to the Application for a new Premises Licence for Claypots, 531-533 High Road, Wembley, HA0 2DJ**

I certify that I have considered the application shown above and I wish to make a representation.

**An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.**

**The application has been made for a new premises licence under section 17 of the Act.**

The Licensing Authority representations are primarily concerned with the four licensing objectives;

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance; and
- the protection of children from harm.

**Premises Licence Conditions**

The Licensing Authority require the following points to be included in the operating schedule and added as conditions on the premises licence in order to uphold the four licensing objectives:

1. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council. This must comply with the Data Protection Act including signage.
2. The CCTV system shall display on any recordings, the correct date and time of the recording.
3. CCTV camera shall be installed to cover the entrance of the premises, the rear door, the external area at the rear of the premises and further cameras installed to cover the full interior of the premises.

4. A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open to the public.
5. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.
6. The Licence holder /DPS/Manager shall inspect and test that the CCTV is operational and working correctly on a weekly basis. A signed and dated record of the CCTV examination and any findings shall be kept on the premises and made available to the police and authorised officers of the Local Authority on request.
7. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
8. Notices shall be prominently displayed at all exits requesting patrons to respect needs of the local residents and businesses and leave the area quietly.
9. Customers shall not be permitted to take open glass containers outside the premises as defined on the plan submitted to and approved by the Licensing Authority.
10. Alcohol shall only be provided as an accompaniment to a main meal.
11. There shall be no vertical drinking in the premises.
12. The licensee shall ensure customers leave the premises in a quiet and orderly manner.
13. Any external rear areas, shall not be used at any time, other than for receipt of deliveries.
14. No noise or vibration shall be detectable at any neighbouring noise sensitive premises.
15. A suitable intruder alarm complete with panic button shall be fitted and maintained.
16. All doors and windows shall remain closed during any licensable activity.
17. A sign stating 'No proof of age, No sale' shall be displayed at any point of sale.
18. The premises will operate a challenge 25 age verification policy with the only acceptable forms of photographic identification being a driving licence or passport.
19. Any outside hirers shall be given a copy of "Challenge 25" policy prior to commencement of events and will be required to sign declaration of understanding of the policy.
20. Contact details of all outside hirers/DJ's shall be logged and kept at the premises and made available for inspection by police and relevant authorities upon request. These contact details shall include; full name, address, telephone and email address.
21. No children shall be admitted unless accompanied by a responsible adult. Persons under 18 will not be permitted to remain on the premises after 00:00hrs.
22. Any staff directly involved in selling alcohol for retail to consumers and staff who provide training including managers shall undergo regular training of the Licensing Act 2003 legislation (at least every 6 months). The training shall be documented and signed off by the

DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.

23. Door supervisors of a sufficient number and gender mix, shall be employed from 22:00hrs on any day when the premises are open past midnight.
24. SIA Security shall wear clothing that can be clearly and easily identified on CCTV.
25. A register/log containing the names, badge number, dates & times of duty of security staff and any incidents that occur shall be kept at the premises and made available to the Police and Licensing Authority.
26. SIA Security shall monitor the egress of customers at the end of the night and shall remain at the premises until the final customers have left.
27. No entry or re-entry shall be permitted after 23:00 hours on Sunday to Thursday and 00:00 hours on Friday and Saturday until the premises close to the public.
28. Notices explaining the licensee's policy on admission and searching shall be placed at each entrance.
29. A personal licence holder shall be present on the premises and supervise the sale of alcohol throughout the permitted hours for the sale of alcohol after 20.00hrs.
30. The designated smoking area (DSA) shall be located at the front of the premises facing High Road, Wembley. When the premises licence is in operation the DSA shall be limited to no more than 7 (seven) people at any one time. This shall be supervised at all times.
31. Customers carrying open or sealed bottles or glasses shall not be admitted to the premises.
32. Public transport information including night time travel options shall be made available. Notices advertising the number of a local licensed taxi service shall be displayed in a prominent position.
33. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
  - (a) all crimes reported to the venue
  - (b) all ejections of patrons
  - (c) any complaints received
  - (d) any incidents of disorder
  - (e) all seizures of drugs or offensive weapons
  - (f) any faults in the CCTV system or searching equipment or scanning equipment
  - (h) any visit by a relevant authority or emergency service.

#### **Reduction of Permitted Hours**

The Licensing Authority would propose the change of the hours open to the public and the supply of licensable activities as follows:

#### **Regulated Entertainment**

Monday – Sunday – 23:00hrs – 01:30hrs



**Live Music**

Monday – Sunday – 23:00hrs – 01:30hrs

**Late Night Refreshment**

Monday – Sunday – 23:00hrs – 01:30hrs

**Supply of Alcohol**

Monday – Sunday – 23:00hrs – 01:30hrs

**Hours Premises is Open to the Public**

Monday – Sunday - 10:00hrs – 02.00hrs

In order for the Licensing Team to withdraw this representation, it will be necessary for you to confirm that you accept the above conditions and changes in timings in writing.

Yours sincerely



Susana Figueiredo  
Licensing Inspector  
Regulatory Services

**From:** Olatunji, Temitayo  
**Sent:** 25 July 2019 14:56  
**To:** arkalicensing  
**Cc:** Business Licence <business.licence@brent.gov.uk>  
**Subject:** RE: CONSULT: New Premises - Claypots, 531-533 High Road, Wembley, HA0 2DJ - 16618

Good Morning Nira,

Please note - I address this to your client directly, hence the third person language :

**Re: CONSULT: New Premises – Claypots , 531-533 High Road, Wembley, HA0 2DJ .**

The applicant has made an application for a premises licence for the above address. It is aimed use includes late night refreshment, recorded music and live music (both by use of a sound amplifier deployed on premises) in addition to been used as a restaurant providing traditional south Indian food.

### **Grounds for Representation.**

The times requested for playing loud amplified music (both recorded and live) is between the hours of 11pm till 5am. Late night refreshments are also scheduled on a daily basis between 11am till 5pm. The layout of the new building highlights the proposed licensed areas as two Dining halls adjoining each other. Access and egress into the building is *not clearly highlighted* in the plan. Access and egress into the building is a key factor under considerations in establishing grounds for representations as the position of the access and egress point in relation to the immediate residential area is a key factor in the distribution and travel of sound whenever the access/egress doors are open. It is imperative that this is fully assessed as part of the noise assessment factors. Again, The times for the associated activities in the venue are live and recorded music between 11pm and 5am, late night refreshment between 11pm and 5am. From the application form, the indicated hours for normal operational hours are between 12am till 12am the following morning (24 hour operation perhaps?).

It is important that the *normal hours of operation are verified as 24 hours*.

Use of the type, specification (and expected maximum dba production levels of noise from) the loud amplified equipment has not been highlighted on the form. It will be important to have this information as this will give the team understanding of expected noise levels in surroundings to the business and with this, a corresponding guidance to the levels of impact to the neighbours. No information for any *noise insulation to the building has been provided* which may be helpful in demonstrating noise mitigation measures being proposed. The aim of insulation is to contain the level of noise within the boundaries and provide noise absorption which prevents noise escaping the main function areas.

The maximum expected number of people expected to be seated in the building *has not been indicated* under this proposal. The number of people in the restaurant venue at any point is looked at from two factors ; (a) The crowd noise produced within the function room and (b) The dispersal of the crowd when leaving the building. It will be expected that part of the crowd control plan will include proper controls for people as they leave the premises especially when they do so in large numbers .The effect from noise from a large number of people leaving at any point will be expected to be largely negative.

Noise is accumulative in effect. There are grounds to consider the negative impacts of loud levels of music at such early hours as have been proposed on the form (11pm till 5am). Six hours stands as a significantly long period of time to run loud amplified music from the grounds. The cumulative negative effect is a reason for a representation against the times proposed and this triggers a definite requirement for a shorter time for music playing from the premises at such early hours. A site visit to view the premises and look at the equipment, the maximum levels during deployment with possible cumulative impacts on the neighbours is required to determine to what hours will be reasonably set for the operation of the use of live and recorded music from the premises. The proximity of the occupied residences is key in the assessment (the nearest residential building is around 10m from the venue).

From the details above, there are good grounds to establish representation against your application.

**Representation.**

Based on the grounds above :

- (a) Most likely negative noise impacts from the proximity of the venue to the residential area
- (b) Crowd noise effect within the premises and immediate area outside the premises.
- (c) Location of access and egress into the building. Noise distribution factors in this regard.

**Requirements.**

Please note before any further assessment can be carried out, information of the following is provided :

- (1) The exact times of operation of the venue.
- (2) Clear highlights of access/egress door points on your plan
- (3) The maximum capacity for the dining area in the venue.

Please provide the following information as soon as possible so I can arrange a site visit to have an informal assessment of your building with regards to noise impact.

I look forward to your response.

Regards,

Temitayo Olatunji  
Environmental Protection Officer.  
Regeneration and Environment Services  
Brent Council

020 8937 5252

[Temitayo.Olatunji@brent.gov.uk](mailto:Temitayo.Olatunji@brent.gov.uk)

**From:** Pearce, Chris  
**Sent:** 22 July 2019 10:52  
**To:** ARKA LICENSING <>; Legister, Linda <Linda.Legister@brent.gov.uk>; Business Licence <business.licence@brent.gov.uk>  
**Subject:** RE: New Premises - Claypots, 531-533 High Road, Wembley, HA0 2DJ - 16618

Dear Nira

Thank you for your correspondence dated 21<sup>st</sup> July 2019, stating that you accept the conditions set out in our representation.

I confirm that the Public Safety Team now withdraw the current representation and do not make any further representations regarding the application.

We will require the agreed conditions to appear on the licence schedule.

Kind regards

Mr Chris Pearce  
Public Safety Officer

\*\*\*\*\*

**From:** ARKA LICENSING [  
**Sent:** 21 July 2019 22:23  
**To:** Pearce, Chris ; Legister, Linda ; Business Licence  
**Subject:** Re: New Premises - Claypots, 531-533 High Road, Wembley, HA0 2DJ - 16618

Dear Chris,

Applicant has accepted all your conditions, as part of the operating schedule.

Many thanks  
Nira Suresh  
Consultant  
Arka Licensing

-----

\*\*\*\*\*

**From:** Pearce, Chris <[Chris.Pearce@brent.gov.uk](mailto:Chris.Pearce@brent.gov.uk)>  
**Sent:** 11 July 2019 12:22  
**To:** ARKA LICENSING <>; Legister, Linda <[Linda.Legister@brent.gov.uk](mailto:Linda.Legister@brent.gov.uk)>; Business Licence <[business.licence@brent.gov.uk](mailto:business.licence@brent.gov.uk)>  
**Subject:** New Premises - Claypots, 531-533 High Road, Wembley, HA0 2DJ - 16618

Dear ARKA LICENSING CONSULTANTS

I refer to the application for a new licence for the above named premises. After assessing the application, the Public Safety Team will be making the following representations to the Licensing Authority on the grounds of Public Safety.

Providing the licensee is willing to accept the following conditions Public Safety Team would withdraw the representation.

1. The locks and flush latches on the exit doors shall be unlocked and kept free from fastenings other than push bars or pads whilst the public are on the premises.
2. Any socket outlets (or other power supplies used for DJ equipment, band equipment and other portable equipment) that are accessible to performers, staff or the public shall be suitably protected by a

residual current device (RCD having a rated residual operating current not exceeding 30 milliamps).

3. No person shall be permitted to sit on the floor, on stairs or in gangways and passageways.
4. A capacity specific risk assessment shall be conducted by a professionally qualified risk assessor. This assessment will include holding capacity, exit capacity and the calculations to demonstrate how that was reached, the lower of the two numbers shall be the final capacity. The guidance used to reach this capacity must be quoted. This risk assessment shall be appraised annually or at the time of any building or layout structural works.

Please provide the capacity assessment when available.

In order for the Public Safety Team to withdraw this representation, it will be necessary for you or your client to **confirm in writing or via Email** that you accept the above licence conditions.

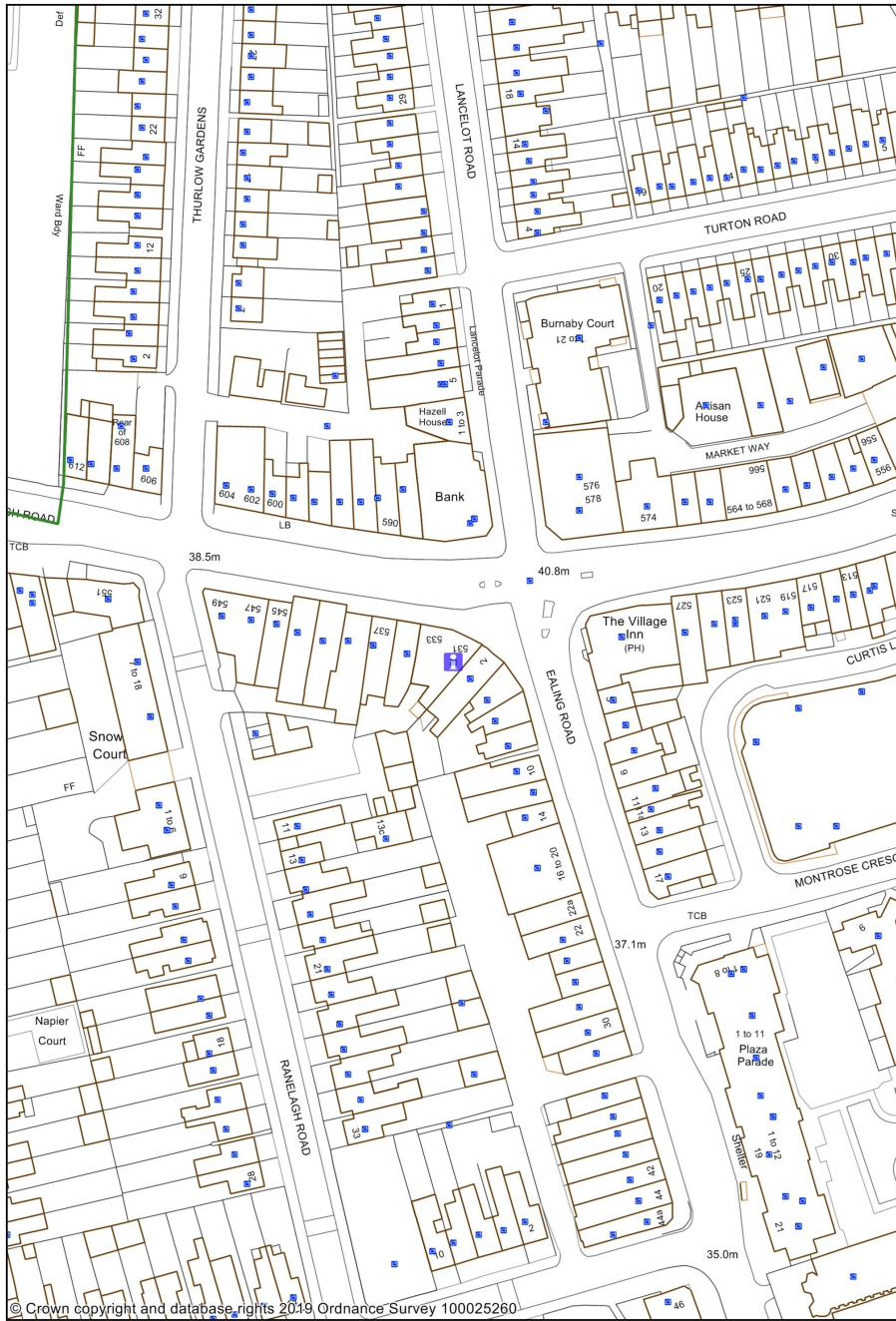
We will require these conditions to appear on the licence schedule should the licence be granted.

Please let me know if I can assist you further.

Kind regards

Mr Chris Pearce  
Public Safety Officer  
Regeneration & Environmental Services

Claypots OS Map



1:1250

0 0.02 0.04 kilometres



Brent



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## LICENSING ACT 2003

### Application for New Premises Licence

#### 1. The Application

Name of Applicant:	Holy Trinity Romanian Church
Name & Address of Premises:	Roe Green Park, Kingsbury Road, NW9
Applicants Agent:	Arka Licensing Consultants Ltd

The application is for a new premises licence:

- 1 For a three day event from 20 – 22 September 2019 as follows:  
20 September – Live Music from 18:00hrs to 21:00hrs  
21 September – Live Music from 18:00hrs to 21:00hrs  
22 September – Live Music from 09:00hrs to 13:00hrs and 16:00hrs to 20:00hrs

#### 2. Background

None.

#### 3. Promotion of the Licensing Objectives

See separate sheet.

#### 4. Relevant Representations

Representations are outstanding from local residents. Representations were received and withdrawn from the Police.

#### 5. Interested Parties

None

#### 6. Policy Considerations

Paragraph Nos: 7.2 8.1 – 8.4

8.1 Where responsible authorities and interested parties do not raise any relevant representations regarding the application made to the council, the council will grant the licence or certificate subject only to the conditions that are consistent with the operating schedule or club operating schedule and any mandatory conditions prescribed in the Act itself.

8.2 Where responsible authorities and interested parties raise relevant representations, the council may, if it is satisfied at a hearing or otherwise, impose conditions where considered necessary for the promotion of the licensing objectives.

8.3 Any conditions attached by the council or submitted by the applicant must focus on the direct impact of the activities taking place at licensed premises, on those attending the premises and residents and persons working in the area.

8.4 Any conditions attached to licences will be tailored to the individual needs, style and characteristics of the particular premises and events concerned and will be drawn from a 'model pool of conditions' (where appropriate) to the particular premises.

## **7. Determination of the Application**

Members can take the following steps when determining a new premises licence application:

- grant the licence;
- exclude from the scope of the licence any of the licensable activities to which the application relates;
- refuse to specify a person in the licence as the premises supervisor;
- reject the application

## **8. Associated Papers**

- A. Application Form & plan
- B. Resident Reps
- C. Police Rep & withdrawal
- D. OS Map



# Brent

## NEW PREMISES LICENCE APPLICATION FORM

Application for a premises licence to be granted  
under the Licensing Act 2003

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

We.....HOLY TRINITY ROMANIAN CHURCH.....

.....apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

### Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description	
ROE GREEN PARK, NW99PG	
Post town	Post code
KINGSBURY - LONDON	NW9 9PG

Telephone number of premises (if any)	
Non-domestic rateable value of premises	£

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as

Please tick ✓ Yes

- a) An individual or individuals\*  please complete section (A)
- b) a person other than an individual\*
  - i. as a limited company/limited liability partnership  please complete section (B)
  - ii. as a partnership (other than limited liability)  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick ✓ Yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - o Statutory function or
  - o A function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr  Mrs  Miss  Ms  Other title   
(for example, Rev)

Surname  First names

Date of Birth	I am 18 years old or over <input type="checkbox"/> (Please tick yes)
Nationality	

Current postal address  
If different from premises address

Post Town  Postcode

Daytime contact telephone number

E-mail address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr

Mrs

Miss

Ms

Other title  
(for example, Rev)

Surname

First names

Date of Birth

I am 18 years old or over  (Please tick yes)

Nationality

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)

Current postal address  
if different from  
premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address  
(optional)

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	HOLY TRINITY ROMANIAN CHURCH
Address	115 LLANDOVER ROAD HA9 7LW WEMBLEY - LONDON
Registered number (where applicable)	CHARITY NO 1168168



Description of applicant (for example, partnership, company, unincorporated association etc.)

CHURCH / CHARITY

Telephone number (if any)

[REDACTED]

E-mail address (optional)

[REDACTED]

**Part 3 Operating Schedule**

When do you want the premises licence to start?

Day		Month		Year			
2	0	0	9	2	0	1	9

If you wish the licence to be valid only for a limited period, when do you want it to end?

2	2	0	9	2	0	1	9
---	---	---	---	---	---	---	---

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

1000
------

Please give a general description of the premises (please read guidance note 1)

WE WANT TO HAVE AN EVENT THAT WILL PROMOTE THE ROMANIAN ETHOS.  
WE WILL SING LIVE MUSIC.  
WE WILL NOT SELL ANY ALCOHOL, FOOD OR DRINKS.  
IF IS NEEDED WE WILL PROVIDE FREE BOTTLED WATER.

Please tick ✓ Yes

**What licensable activities do you intend to carry on from the premises?**

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Sale of alcohol** (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick [✓] (please read guidance note 3).</b>	Indoors	
Day	Start	Finish		Outdoors	
Mon			<b>Please give further details here (please read guidance note 4)</b>	Both	
Tue					
Wed			<b>State any seasonal variations for performing plays (please read guidance note 5)</b>		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)</b>		
Sat					
Sun					

**D**

Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [✓] (please read guidance note 3).	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 4)	Both		
Tue						
Wed				State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat						
Sun						

**E**

Live Music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick [✓] (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	✓
Mon			Please give further details here (please read guidance note 4)	Both	
Tue				AMPLIFIED MUSIC	
Wed			State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
	18 <sup>00</sup>	21 <sup>00</sup>			
Sat	18 <sup>00</sup>	21 <sup>00</sup>			
Sun	09 <sup>00</sup>	13 <sup>00</sup>			
	16 <sup>00</sup>	20 <sup>00</sup>			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name.....

Date of Birth.....

Address.....

Postcode.....

Personal Licence number (if known) .....

Issuing licensing authority (if known).....

**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

NOT APPLICABLE

**L**

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variation (please read guidance note 5)
Day	Start	Finish	
Mon			<p><u>Non-standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 6)</u></p>
Tue			
Wed			
Thur			
Fri	18 <sup>00</sup>	21 <sup>00</sup>	
Sat	18 <sup>00</sup>	21 <sup>00</sup>	
Sun	09 <sup>00</sup>	13 <sup>00</sup>	
	16 <sup>00</sup>	20 <sup>00</sup>	

**M** Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 10)

PROMOTE ALL FOUR LICENSING OBJECTIVES WE WILL KEEP: STRONG MANAGEMENT CONTROLS and EFFECTIVE TRAINING of all staff so that they are AWARE of the premises licensee and the requirements do meet the four licensing objectives with particular attention to:  
See the appendix.

b) The prevention of crime and disorder

See the appendix

c) Public safety

See the appendix.

d) The prevention of public nuisance

See the appendix.

e) The protection of children from harm

See the appendix.



**Checklist**

Please tick ✓ Yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**


**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent. (Please read guidance note 12). If signing on behalf of the applicant please state in what capacity.**

**Declaration**

- (Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership) I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
- The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)

Signature .....  RAY TRUSTEE .....

Date ..... 07/07/2019 .....

Capacity ..... 700 – 800 .....

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent. (Please read guidance note 13). If signing on behalf of the applicant please state in what capacity.**

Signature 



Date .....

Capacity MEMBER OF CHARITY  
PASTOR OF HOLY TRINITY ROMANIAN CHURCH

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)



Post to

Teleph

E-mail

- a) **PROMOTE ALL FOUR LICENSING OBJECTIVES WE WILL KEEP:** Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to:
- a *no selling of alcohol to underage people.* There will be NO alcohol allowed during the event
  - b *no drunk and disorderly behaviour on the premises area*
  - c *vigilance in preventing the use and sale of illegal drugs at the retail area*
  - d *no violent and anti-social behaviour*
  - e *no any harm to children*
- Operating Schedule will provide the hours of operation and licensable activities during those hours.
  - Designated premises supervisor will confirm and will be in day-to-day control of the premises, to provide good training for staff on the Licensing
  - We promise to support these objectives through our operating schedules and other measures (including staff training and qualifications, policies, and strategic partnerships with all other parties involved in the event).

- b) **The prevention of crime and disorder**  
 CCTV System will be installed to monitor entrances, exits, and other parts of the premises in order to address the prevention of crime objective. A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted. Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed. Not selling of alcohol at all time. Custom will not be sought by means of personal solicitation outside or in the vicinity of the premises. Staff will be well trained in asking customers NOT to use any kind of alcohol during the event.

- c) **Public safety**  
 Internal and external lighting will be supplied to promote the public safety objective. Well trained staff adherence to environmental health requirements. A log book or recording system will be kept upon the premises in which shall be entered particulars of inspections made; those required to be made by statute, and information compiled to comply with any public safety condition attached to the premises licence that requires the recording of such information. The logbook will be kept available for inspection when required by persons authorised by the Licensing or associated legislation. All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will be maintained at all times in good order and in a safe condition and PAT test will be available for any electric equipment.

- d) **The prevention of public nuisance**  
 Noise reduction measures will be implemented to address the public nuisance objective. Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.

Prevent nuisance and disturbance to nearby residents:

We will ensure that staff who arrive early morning or depart late at night (ex. for unpacking) will be in such a manner to avoid causing disturbance to nearby residents. Everyone will be asked not to stand around loudly talking in the street outside the premises. Customers will not be admitted to premises above opening hours. The movement of bins and rubbish outside the premises will be kept to a minimum after 11.00pm. This will help to reduce the levels of noise produced by the premises. Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents. Adequate waste receptacles for use by customers will be provided in the local vicinity.

- e). **The protection of children from harm**

- Children of any age will be allowed to enter the event premises. However, anyone under the age of 16 will be led to an under 16 designated area surrounded by safeguard trained people and monitored by the CCTV cameras at all time.
- anyone who is over 16 but looks younger will be asked to carry acceptable ID if they wish to enter the adult's area.
- Qualified security staff will be available and trained about requirement for persons' identification





# HOLY TRINITY ROMANIAN CHURCH

Fire Health & Safety and Evacuation Plan  
Rev 01  
03/07/2019



Roe Green, London,

## Contact Details

### Holy Trinity Romanian Church

47 Bispham Road, London, NW10 7HB  
M: 07568 532282, E: [holtrondc@gmail.com](mailto:holtrondc@gmail.com)  
Charity no. 1168168

## Health & Safety Implementation

Nation Building LTD  
1 Cardigan Mews, Cardigan Street, Luton, Bedfordshire, England, LU1 1RN  
T: 020 3488 2590, M: 0743 562 0884, E: [Info@nationbuilding.co.uk](mailto:Info@nationbuilding.co.uk), W: [www.nationbuilding.co.uk](http://www.nationbuilding.co.uk)  
Company Registered in England & Wales No: 10734701

## Security Company

Yitzhak Security LIMITED  
Flat 5 Flowers Way, Luton, United Kingdom, LU1 3GA  
E: [ysec@ysec.co.uk](mailto:ysec@ysec.co.uk)  
Company Registered in England & Wales No: 12078139

Event Location: Roe Park Green

On site: 20/09/2019, 08.00 – Installing the event equipment

Start event: 20/09/2019, 16:00

End event: 22/09/2019, 21:00

Off site: 23/09/2019, 16:00

## Purpose of Event

This event has the purpose to present and celebrate the Romanian ethos, religious culture and to be an encouragement to Romanian community. The event will be open to the public, without tickets and presented mostly in Romanian language. The



event will take place on Roe Green Park and will include live music. The audience will be young and old people, also families. During the religious event, people will be seating inside the tent which will be uncovered all around so that the area will be properly ventilated reducing the risk of fire and leaving more space for the audience to exit in case of an emergency procedure.

#### **Risks Assessment**

By their very nature, tents are temporary structures that are not designed to withstand extreme weather conditions or provide protection in emergency situations. However, the ground condition will be properly inspected by competent persons prior to install the tent and making sure that the ground condition will be suitable and strong enough for the installation of the tent. A fire could be considered as there will be dealing with electric cables. However, the fire risk is classified as a low risk as the tent will be uncovered to create a ventilated area reducing the risk of Fire. Cable Will be properly inspected and PAT tested as required by the H&S CDM 2015 regs.

Following the revision of our H&S specialists, there is not known of any other risks for this event unless specified.

#### **Mitigations & Control measures**

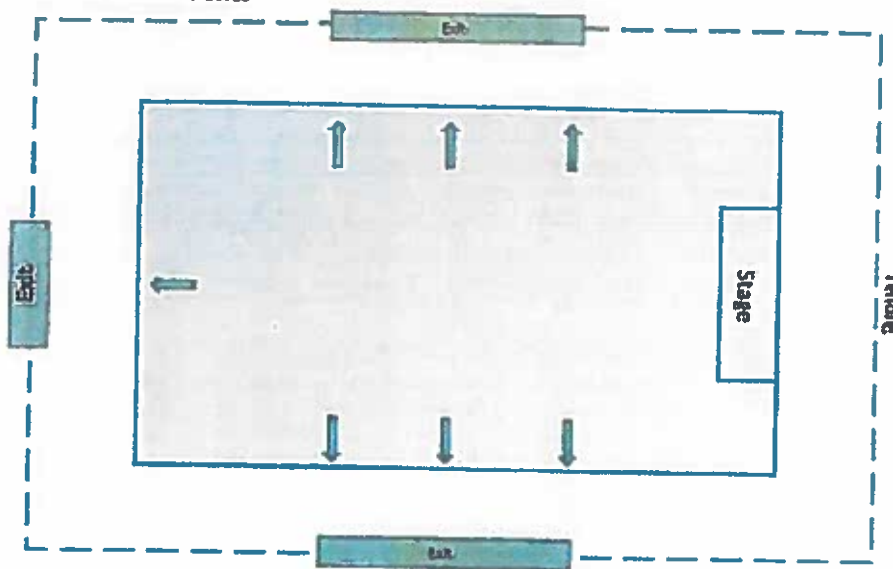
- According to industry best practices, the site has been visited and a plan developed prior to the installation of the tent. Site visits are critical to determine first-hand what is feasible regarding the layout of tent locations, whether there are obstructions/ obstacles in the installation area, the condition of the soil, wind exposure, etc.
- All entities involved in tented events will be properly trained about their roles in ensuring the safe use of the equipment. Tent installers and crew supervisors have been trained in all aspects of their work, so they are capable of performing their tasks properly while preventing injury to themselves or others.
- An H & S Advisor will be attending the event at all time to ensure the best practices regarding measures to take when emergency situations occur during the tented event. The H & S Advisor will be supplied by Nation Building LTD and their details could be found on the cover page.
- A Fire Marshal qualified person will also going to be available at all time ensuring that all the reasonable steps has been taken in accordance with the Cod of Practice and H&S Executive rules aiming the Fire Evacuation Procedures in case of a fire emergency.
- 2 qualified Traffic Marshals with radios will be also available to organize the audients when enter and exits the premise area.

#### **Generals**

- The tent will be surrounded with fire extinguishers for Fire prevention in conformity with the Fire Regulations
- The event is expected to be with around 700-800 people and the tent will have a capacity of a minimum 900 people

- Regarding waste, litters and recycle bins and temporary toilets will be on site during the event and the area will be properly cleaned after the event
- Fencing, generators, lighting, PA system, seats/chairs and tables, signage, stage, Stewards/Security, Vehicles on-site for set-up, Vehicles on-site during event, Vehicles on-site for clear-up, Volunteers
- A security company will be on site over the night.

### Evacuation Plan



A small area designated for First Aid Emergency or any interventions will be also available, and a qualified First Aider will be assisting at all time during the event.

Operatives will carry mobile phones and 999 can be dialled from to reach the emergency services.

**The nearest hospital is the Edgware Community Hospital**



Other Contact details:



Trainings and qualifications will be attached separately upon request

Rev.01  
03/07/2019

111

17





**HOLY TRINITY ROMANIAN CHURCH**

## **Event Management Plan**

Rev.01

15/07/2019

**Roe Green, London,**



### **Contact Details**

**Holy Trinity Romanian Church**  
47 Bispham Road, London, NW10 7HB  
M: 07568 532282, E: [Bstlondra@gmail.com](mailto:Bstlondra@gmail.com),  
Charity no. 1168168

### **Health & Safety Implementation**

Nation Building LTD  
1 Cardigan Mews, Cardigan Street, Luton, Bedfordshire, England, LU1 1RN  
T: 020 3488 2590, M: 0743 562 0884, E: [Info@nationbuilding.co.uk](mailto:Info@nationbuilding.co.uk), W: [www.nationbuilding.co.uk](http://www.nationbuilding.co.uk)  
Company Registered in England & Wales No: 10734701

### **Security Company**

Yitzhak Security LIMITED  
Flat 5 Flowers Way, Luton, United Kingdom, LU1 3GA  
E: [isachicosmin17@yahoo.com](mailto:isachicosmin17@yahoo.com),  
Company Registered in England & Wales No: 12078139





## **CONTENTS**

- 1. PURPOSE OF EVENT**
- 2. RISK ASSESSMENT PROCESS**
- 3. MITIGATIONS & CONTROL MEASURES**
- 4. PROJECT DESCRIPTION AND PROGRAMME DETAILS**
- 5. HEALTH AND SAFETY GOALS**
- 6. PROJET DIRECTORY**
- 7. ACCIDENT AND INCIDENT REPORTING**
- 8. SITE SET UP AND SECURITY**
- 9. TRAFFIC MANAGEMENT**
- 10. FIRE AND EMERGENCY PROCEDURES**
- 11. WELFARE & TEMPORARY FACILITIES**
- 12.WASTE MANAGEMENT**
- 13. LICENCING OBJECTIVES**
- 14. GENERAL EVENT LOGISTICS**



### **1. Purpose of Event**

This event has the purpose to present and celebrate the Romanian ethos, religious culture and to be an encouragement to Romanian community. The event will be open to the public, without tickets and presented mostly in Romanian language. The event will take place on Roe Green Park and will include live music. The audience will be young and old people, also families.

During the religious event, people will be seating inside the tent which will be uncovered all around so that the area will be properly ventilated reducing the risk of fire and leaving more space for the audience to exit in case of an emergency procedure.

The event is expected to be with around 700-800 people and the tent will have a capacity of a minimum 900 people

### **2. Risks Assessment**

By their very nature, tents are temporary structures that are not designed to withstand extreme weather conditions or provide protection in emergency situations. However, the ground condition will be properly inspected by competent persons prior to install the tent and making sure that the ground condition will be suitable and strong enough for the installation of the tent.

A fire could be considered as there will be dealing with electric cables. However, the fire risk is classified as a low risk as the tent will be uncovered to create a ventilated area reducing the risk of Fire. Cable Will be properly inspected and PAT tested as required by the H&S CDM 2015 regs.

Following the revision of our H&S specialists, there is not known of any other risks for this event unless specified.

### **3. Mitigations & Control measures**

- According to industry best practices, the site has been visited and a plan developed prior to the installation of the tent. Site visits are critical to determine first-hand what is feasible regarding the layout of tent locations, whether there are obstructions/ obstacles in the installation area, the condition of the soil, wind exposure, etc.
- The tent will be surrounded with fire extinguishers for Fire prevention in conformity with the Fire Regulations
- All entities involved in tented events will be properly trained about their roles in ensuring the safe use of the equipment. Tent installers and crew supervisors have been trained in all aspects of their



- work, so they can perform their tasks properly while preventing injury to themselves or others.
- An H & S Advisor will be attending the event at all time to ensure the best practices regarding measures to take when emergency situations occur during the tented event. The H & S Advisor will be supplied by Nation Building LTD and their details could be found on the cover page.
- A Fire Marshal qualified person will also going to be available at all time ensuring that all the reasonable steps has been taken in accordance with the Cod of Practice and H&S Executive rules aiming the Fire Evacuation Procedures in case of a fire emergency.
- 2 qualified Traffic Marshals with radios will be also available to organize the audients when enter and exits the premise area.

#### **4. Project description and program details**

Event Location: Roe Park Green

On site: 20/09/2019, 08:00 – Installing the event equipment

Start event: 20/09/2019, 16:00

End event: 22/09/2019, 21:00

Off site: 23/09/2019, 16:00

#### **5. Health and safety goals**

The Project will be run as an Incident & Injury free environment, safety will be handled not only by stringent systems but also by the establishment of an environment where people are encouraged to take responsibility for their own and other people's safety. This will be accomplished through a community by all to open working relationships where individual concerns can be heard, and safety achievements recognized and use of:

- The Health and Safety at Work Act 1974
- The Construction [Design and Management] Regulations 2015
- The Management of Health and Safety at Work Regulations 1999
- Provision and Use of Work Equipment Regulations 1998
- Manual Handling Operations Regulations 1992



6. Project directory

**Contact Details**

**Holy Trinity Romanian Church**

47 Bispham Road, London, NW10 7HB

M: 07568 532282, E: [Bstlondra@gmail.com](mailto:Bstlondra@gmail.com),

Charity no. 1168168

**Health & Safety Implementation**

Nation Building LTD

1 Cardigan Mews, Cardigan Street, Luton, Bedfordshire, England, LU1 1RN

T: 020 3488 2590, M: 0743 562 0884, E: [Info@nationbuilding.co.uk](mailto:Info@nationbuilding.co.uk), W: [www.nationbuilding.co.uk](http://www.nationbuilding.co.uk)

Company Registered in England & Wales No: 10734701

**Site Security**

Yitzhak Security LIMITED

Flat 5 Flowers Way, Luton, United Kingdom, LU1 3GA

E: [isachicosmin17@yahoo.com](mailto:isachicosmin17@yahoo.com),

Company Registered in England & Wales No: 12078139

**Other Contact details:**

**Holy Trinity Romania Church Pastor**

**Event Manager**

**Event Administrator**

**Event Finance Manager**

**Facebook Page**

<https://m.facebook.com/bsfantatreimelondra/?tsid=0.30265945036954045&source=result>



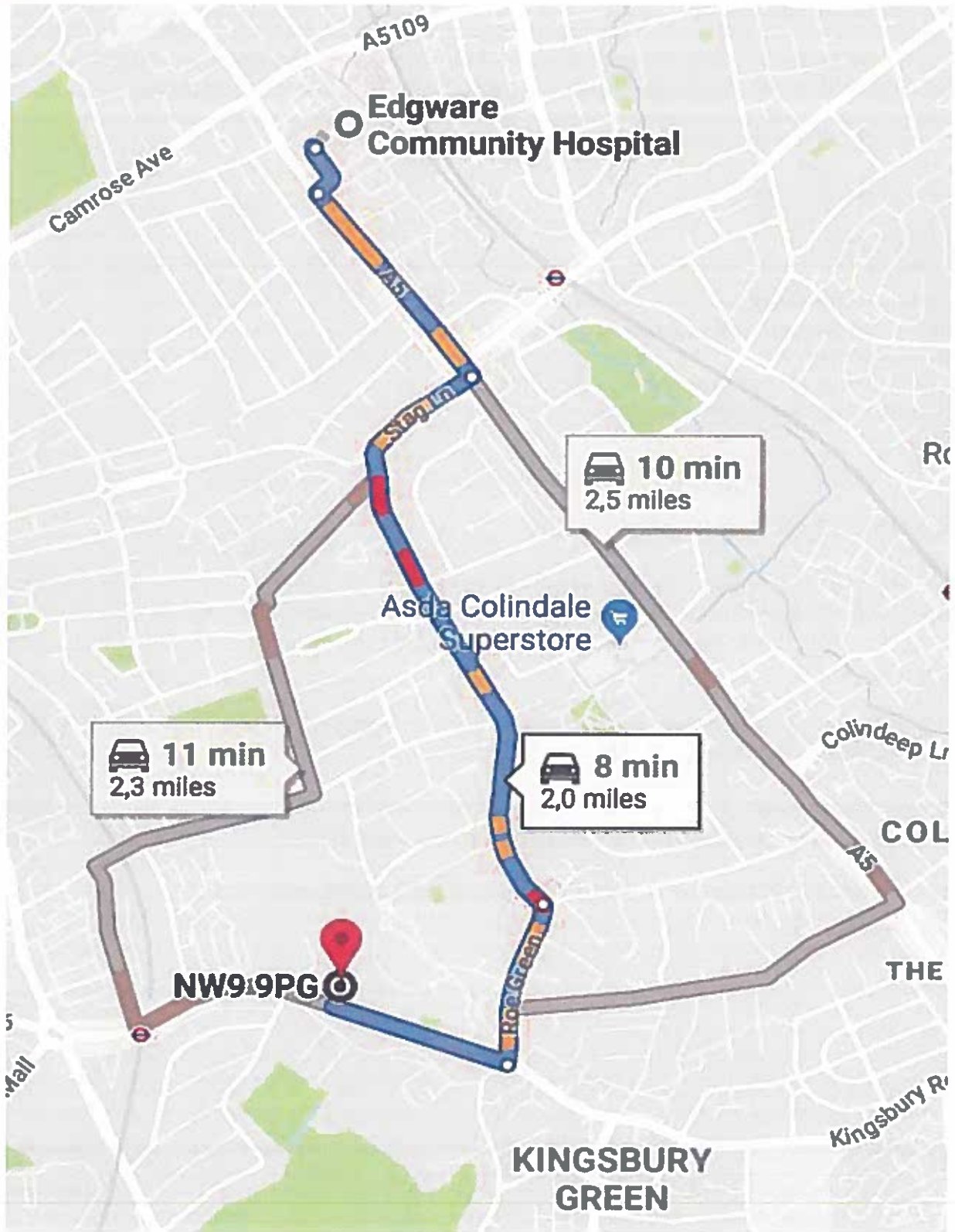
### **7. Accident and incident reporting**

- All accidents should be reported to the Health and safety consultant and described in the Site Accident Book.
- Reportable Incidents will be forwarded under RIDDOR Regulations 2013
- Accident and emergency (A&E)
- You should go to your local accident and emergency (A&E) department if you need emergency care for a serious injury, or illness - for example, if you are experiencing breathing difficulties, blood loss, or if you suspect that you have a broken bone. A&E departments are usually open 24 hours a day, 365 days a year.
- In an emergency you should dial 999 to ask for an ambulance.

A small area designated for First Aid Emergency or any interventions will be also available, and a qualified First Aider will be assisting at all time during the event.

Operatives will carry mobile phones and 999 can be dialled from to reach the emergency services.

**The nearest hospital is the Edgware Community Hospital**







## **8. Site set up and security**

All personnel will receive initial induction in Fire Strategies before commencing to event.

All personnel will receive training prior to commencing any works on site.

Induction training will include:

- Specific Site Rules
- Fire Plan
- Emergency Procedures
- Safe access/egress to working areas
- Site restrictions
- Identification of specific risks/hazards - (eye injuries)
- Emergency procedures; egress & access
- Welfare

### **Personnel Security & Hoarding requirements.**

Site compound fencing is to be provided to ensure the safety of all pedestrian traffic. Holy Trinity Church will be responsible for maintaining security and shall ensure that gates/fencing is erected; at the end of each day to maintain security to the site premises. Security hoarding to be a mixture of solid fences and appropriate signage if necessary.

Signage around the site will include all the necessary statutory signage to make the public aware of the event and possible dangers associated with this.

The main entrance to the site compound will be secured by physical means and warning notices displayed. Hoarding for security and segregation no further outside space is available.

A security guard will be on site over the night looking after the event equipment.



## 9. Traffic Management

It is understood that there will be no vehicle around the tents apart of the vehicles who carries the event equipment. However, the vehicles will be coordinated by a qualified traffic marshal personnel at all time.

## 10. Fire & emergency procedures

Procedures in the event of fire or dangerous occurrence are laid down in the Fire Plan, copies of which will be posted around the site. These include details of evacuating the works and arrangements for assembly.

The management team will undertake a formal site fire risk assessment prior to commencing any site activities. This should consider current arrangements and implications of work. All existing entrances to the tending areas must always be kept clear and safe . The event management will need to ensure that there is always a clear escape route. Site Access plan shows a fire exit route for use during the contract which should always be kept clear.

### Fire evacuation

The event manager may be required to liaise with other users of the buildings in the surrounding area in the event of an emergency.

Once an audible sound has been heard, all operatives are to make their way to the nearest available fire exit as designated. Fire exits will always be kept clear of debris and materials and monitored on a regular basis.

Fire Marshal to make himself aware of the Client Fire Procedures & documents on commencement of contract if applicable.

## 11. Welfare and temporary facilities

Temporary welfare facilities will be available on site to suit approximated 1000 people and this will include the water points and temporary toilets.

## 12. Waste management

- This will be carried out on a regular basis in accordance with the requirements of the local authorities and the control of Pollution act 1974 and the Environmental protection act 1990.
- The burning of materials or rubbish on the site will not be allowed.
- Ensure that non-hazardous materials are disposed of at a tip approved by a waste regulation authority and include any landfill tax.
- Remove all surplus hazardous materials and their containers regularly for disposal off site in a safe and competent manner as approved by a waste regulation Authority and in accordance with relevant



regulations.

- Bins is be provided for the disposal of waste. Waste will be removed to bins by the Welfare Operative.
- All waste & debris should be kept to a minimum and must be cleaned at the end of the event.

### 13. Licencing objectives

a) **PROMOTE ALL FOUR LICENSING OBJECTIVES WE WILL KEEP:** Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to:

*a/ no selling of alcohol to underage people. There will be NO alcohol allowed during the event*

*b/ no drunk and disorderly behaviour on the premises area*

*c/ vigilance in preventing the use and sale of illegal drugs at the retail area*

*d/ no violent and anti-social behaviour*

*e/ no any harm to children*

- Operating Schedule will provide the hours of operation and licensable activities during those hours.

- Designated premises supervisor will confirm and will be in day-to-day control of the premises, to provide good training for staff on the Licensing

- We promise to support these objectives through our operating schedules and other measures (including staff training and qualifications, policies, and strategic partnerships with all other parties involved in the event).

#### b) The prevention of crime and disorder

CCTV System will be installed to monitor entrances, exits, and other parts of the premises in order to address the prevention of crime objective. A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted. Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed. Not selling of alcohol at all time. Custom will not be sought by means of personal solicitation outside or in the vicinity of the premises. Staff will be well trained in asking customers NOT to use any king of alcohol during the event.

#### c) Public safety

Internal and external lighting will be supplied to promote the public safety objective. Well trained staff adherence to environmental health requirements. A log book or recording system will be kept upon the premises in which shall be entered particulars of inspections made; those required to be made by statute, and information compiled to comply with any public safety condition attached to the premises licence that requires the recording of such information. The logbook will be kept available for inspection when required by persons authorised by the Licensing or associated legislation. All parts of the premises and all fittings and apparatus therein, door fastenings and



notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will always be maintained in good order and in a safe condition and PAT test will be available for any electric equipment.

**d) The prevention of public nuisance**

Noise reduction measures will be implemented to address the public nuisance objective. Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.

Prevent nuisance and disturbance to nearby residents:

We will ensure that staff who arrive early morning or depart late at night (ex. for unpacking) will be in such a manner to avoid causing disturbance to nearby residents. Everyone will be asked not to stand around loudly talking in the street outside the premises. Customers will not be admitted to premises above opening hours. The movement of bins and rubbish outside the premises will be kept to a minimum after 11.00pm. This will help to reduce the levels of noise produced by the premises. Any lighting on or outside the premises will be positioned and screened in such a way to not cause a disturbance to nearby residents. Adequate waste receptacles for use by customers will be provided in the local vicinity.

**e). The protection of children from harm**

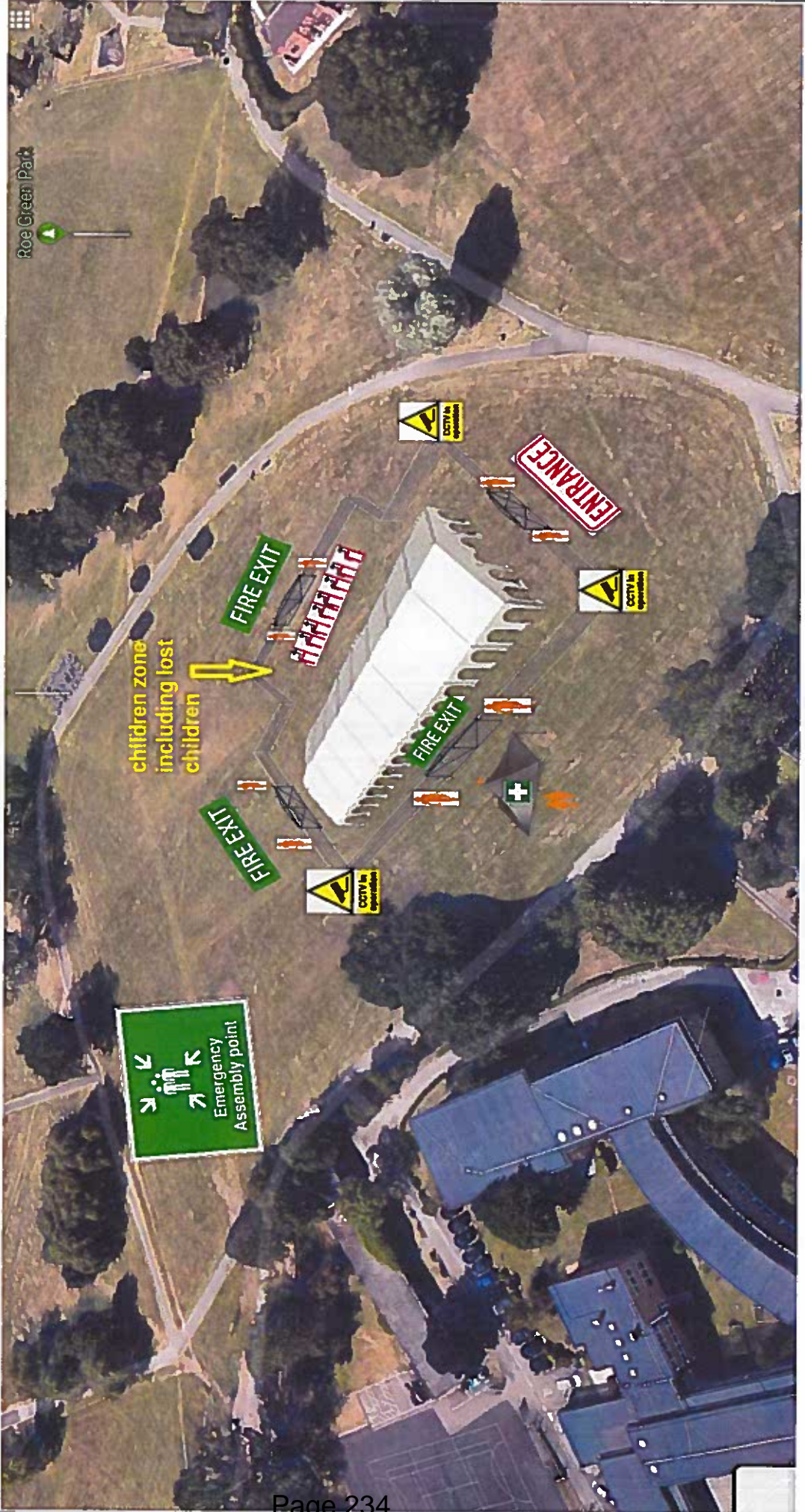
- Children of any age will be allowed to enter the event premises. However, anyone under the age of 16 will be led to an under 16 designated area surrounded by safeguard trained people and monitored by the CCTV cameras at all time.
- anyone who is over 16 but looks younger will be asked to carry acceptable ID if they wish to enter the adult's area.
- Qualified security staff will be available and trained about requirement for persons' identification.





HOLY TRINITY ROMANIAN CHURCH

### 14. General event logistics



20<sup>th</sup> July 2019

Alcohol Licensing  
Regulatory Services  
Brent Civic Centre  
Engineers Way  
Wembley HA9 FJ



Dear Sir/Madam,

Re: **Roe Green Park - 3 Day Premises Licence Application - 16757**

We have seen a notice in Roe Green Village to the effect that a 3-day event is proposed by The Holy Trinity Romanian Church.

As we are directly in the vicinity of Roe Green Park, we have some concerns regarding this event as follows:

1. There is no mention of traffic co-ordination and the resultant parking.
2. Only 2 traffic marshals have been mentioned in the application. Where would they be situated?  
We feel this is a particularly important issue that would directly affect the village.
3. The Fire, Health and Safety regulations are not fully completed
4. It is not clear where the event tent will be pitched, whether it is near The Lodge/café or the children's playground?
5. Have the police been informed?
6. The suppliers of the tent have not been named.
7. Is there a particular entrance or exit – not marked on the plan
8. How many temporary toilets and where will they be located?
9. They have stated that there will be no food or drink. For an event this large is it a picnic? Where are they purchasing their food and drink?
10. It states on their amended application that: "We will not sell any food or drink." We are unclear as to the reasons to apply for an alcohol licence when this statement has been made.
11. Where exactly is this Church situated? It gives Roe Green Park as its postal address but there is no church based there.

Last year we held an event on a much smaller scale and were required to complete a very detailed 17 page Event Management Plan. Therefore, we would expect an even larger event to be covered in a much more detailed way.

Yours faithfully,

[Redacted signature]

[Redacted signature]

[Twitter.com/RoeGreenVillage](https://twitter.com/RoeGreenVillage)  
[facebook.com/RoeGreenVillage](https://facebook.com/RoeGreenVillage)  
[www.RoeGreenVillage.org.uk](http://www.RoeGreenVillage.org.uk)



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Dear Member of the Public,

Thank you for bringing your objection from 2/07/2019 to our attention.

Please see our reply in red.

*We have seen a notice in Roe Green Village to the effect that a 3-day event is proposed by The Holy Trinity Romanian Church.*

*As we are directly in the vicinity of Roe Green Park, we have some concerns regarding this event as follows:*

*1. There is no mention of traffic co-ordination and the resultant parking.*

Regarding the parking, there will be no vehicle parked on site but just a temporary unloading for the event equipment which will be coordinated by a qualified Traffic Marshal.

As our church is just around the corner, we will supply parking for our staff and some other people to fit approximately 200 car park spaces. There will be no illegally parking on the area and we will train our staff on this matter.

With this in mind, we want to clarify that the church has rented a large hall inside the Kingsbury High School, Lower School, Bacon Lane, Kingsbury, NW9 9AT, which is just around the corner as mentioned. Please let us know if you need any proof or further clarification on this aspect.

*2. Only 2 traffic marshals have been mentioned in the application. Where would they be situated? We feel this is a particularly important issue that would directly affect the village.*

The Traffic Marshals will be situated near to the fire exit gates and they will be properly trained to act accordingly in case of fire.

As we mentioned in the 1<sup>st</sup> point we will supply parking space inside Kingsbury High School, Lower School.

*3. The Fire, Health and Safety regulations are not fully completed.*

A Fire Evacuation Plan was already submitted to council. Please ask them for evidence and if you think that there is anything missing please let us know. Please note, there will be an opened tent which obviously will be properly ventilated, and the risk of fire will be reduced as to very low risk.

*4. It is not clear where the event tent will be pitched, whether it is near The Lodge/cafe or the children's playground?*

Please refer to the site logistic map attached below on no 7.

*5. Have the police been informed?*

Yes, a police officer has already addressed a few objections on 17/07/2019. Please ask the council to provide further evidence.

The police were informed about the event from 4<sup>th</sup> June 2019 when our team was invited by the Brent Council to present the event to BSGA meeting. On 17<sup>th</sup> July our Pastor met in Roe Green Park with the Police Licensing Officer, to discuss all the matters about the event. The police officer made a representation which was withdrawn after we agreed all the conditions requested by the police. The council is aware about all this and we are happy to provide any proof upon request.

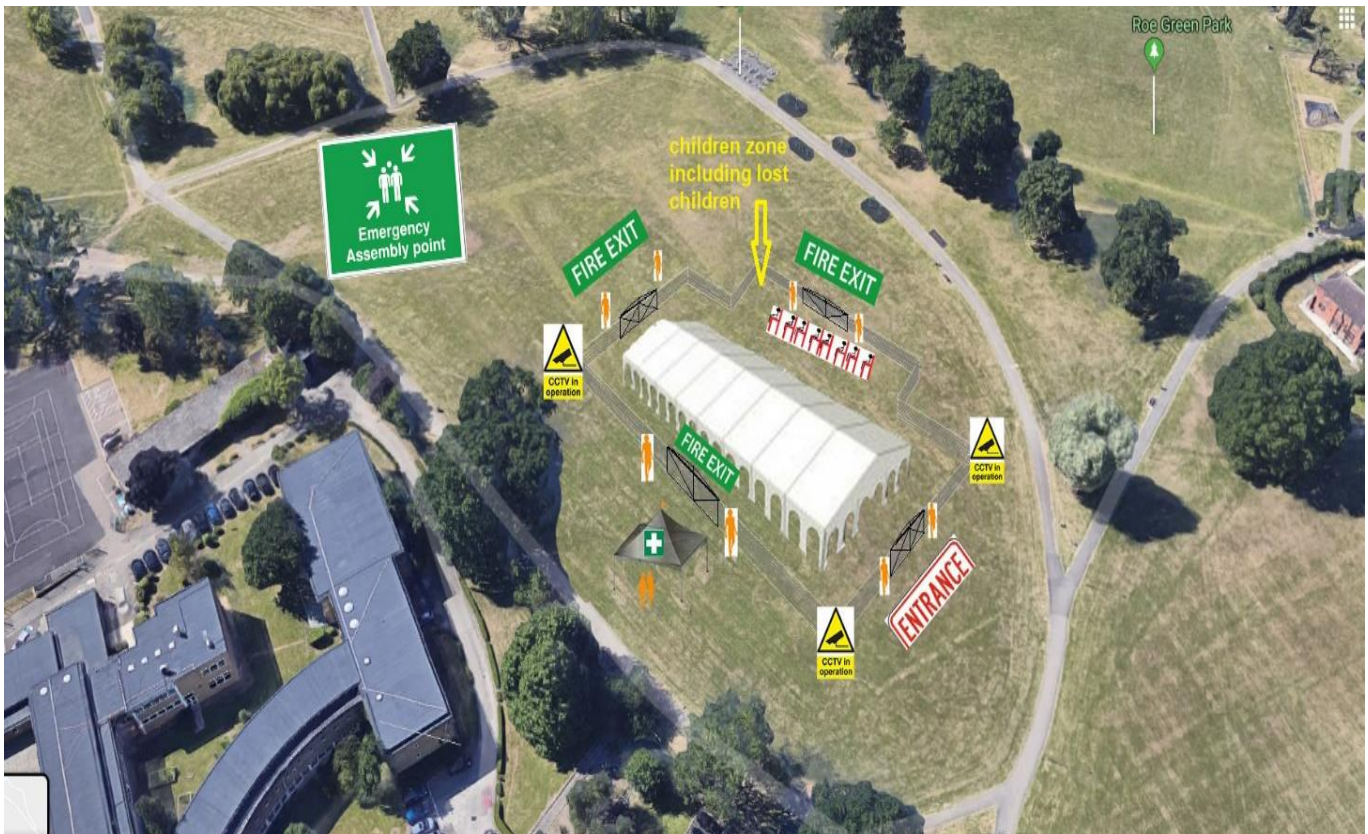


6. *The suppliers of the tent have not been named.*

The tent supplier will be Berry Marquees, you can find them by following the link bellow  
<http://www.berrymarquees.com/>

7. *Is there a particular entrance or exit - not marked on the plan?*

Yes, please see our site logistics plan bellow.



8. *How many temporary toilets and where will they be located?*

Following our Event Management Plan already submitted, we already mentioned of site toilets. We will supply temporary toilets for a minimum of 1000 people; however, we do expect less than 1000 people. The rule of thumb is to have 1 portable toilet for every 60 guests so that will be around 15 site toilets, and these are to be located around the fences externally and as to avoid the fire exits areas.

9. *They have stated that there will be no food or drink. For an event this large is it a picnic? Where are they purchasing their food and drink?*

The event will take place as approximately 2- 3hrs per day so there is no need to supply food or eat during to a very short program, however, we will supply water only.

As we mentioned in the licence application notice the program duration is approximately 3-4hrs so there is no need to supply food or eat during to a very short program, however, we will supply water.



*10. It states on their amended application that: "We will not sell any food or drink." We are unclear as to the reasons to apply for an alcohol licence when this statement has been made.*

There will be no alcohol and not selling anything as mentioned on the Event Management Plan. We did not apply for any alcohol licence and please note we are not even drinking alcohol as part of our believes.

*11. Where exactly is this Church situated? It gives Roe Green Park as its postal address but there is no church based there.*

If you check the interpretation of the word "Church" you will find that this word does not refer to a building, but rather to a religious gathering. With this we want to clarify that we have rented a big hall inside the Kingsbury Hight School, Lower School, Bacon Lane, Kingsbury, NW9 9AT, which is just around the corner as mentioned. Please let us know if you need any proof or further clarification on this aspect.

*12. Last year we held an event on a much smaller scale and were required to complete a very detailed 17 page Event Management Plan. Therefore, we would expect an even larger event to be covered in a much more detailed way.*

If we are expecting between 400-700 people, this doesn't mean is a very large event. As we have already mention, the actual programs will be no more than 3-4 hrs per day and after that, everybody will leave quietly, and this was agreed by us with the police.

Thank you.

With regards,  
Event Team  
Holy Trinity Romanian Church

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14-07-2019

I object most strongly to this application. Firstly on practical matters there will be no toilet facilities cars will be illegally parked within RGP as happens already with the existing Romanian community centre in the park known as the Lodge. The applicants have no track record of organising such a large event in a public place and will I believe be incapable of marshalling it adequately. My house is [REDACTED] and I am already disturbed by rowdyism noise and recorded music (without the formality of a valid licence) from the Lodge. It is my belief that it is the Lodge who are the real applicants hoping to benefit commercially from this event. The use of the Church's name is an outrageous attempt by the occupiers of the Lodge who are already facing enforcement proceedings from the Planning enforcement department in respect of multiple breaches of Planning control (Tim Rolt will confirm) to confer an entirely spurious and misleading air of respectability to what would be undoubtedly a rowdy and by "promoting a Romanian ethos" (whatever that means) confrontational atmosphere possibly leading to serious public disorder. More generally RGP is a public space for the benefit of all residents and should not be used in this way for the exclusive use of one section of the community. (to be continued by email!

[REDACTED]



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Dear Member of the Public,

Thank you for bringing your objection from 14/07/19 to our attention.

Please see our reply in red.

*I object most strongly to this application. Firstly, on practical matters there will be no toilet facilities cars will be illegally parked within RGP as happens already with the existing Romanian community centre in the park known as the Lodge.*

Following our Event Management Plan already submitted, we already mentioned of site toilets. We will supply temporary toilets for a minimum of 1000 people; however, we do expect less than 1000 people. Regarding the parking, there will be no vehicle parked on site but just a temporary unloading for the event equipment which will be coordinated by a qualified Traffic Marshal. As our church is just around the corner, we will supply parking for our staff and some other people to fit approximately 200 car park spaces. There will be not illegally parking on the area and we will train our staff on this matter.

*The applicants have no track record of organising such a large event in a public place and will I believe be incapable of marshalling it adequately.*

We appreciate when people are taking the H&S very serious so as we do. Therefore, we have already involved a professional H&S Consultant as described previously "Nation Building LTD" which will be part of the project coordinating the event logistics in accordance to the CDM 2015 Regs and H&S Executive practices and regulations. There will be more than that:

- doctors and qualified first aiders
  - qualified Traffic Marshals & Fire marshals
  - a security company and more other qualified site security
  - L6 Qualified Site managers
  - NEBOSH qualified people and H&S Practice
  - Mental Capacity qualified personnel
  - Social care qualified people
  - Qualified people in Understanding the Safeguarding and Wellbeing of Children and Young People
  - Qualified people in Risk Behaviour and more other competent people
- (all the above-mentioned qualifications could be sent on request)

We promise to work hard in taking all the reasonable steps to ensure that the event will be coordinated in accordance with the council requirements and licences.

*My house is immediately on the fringe of the Park and I am already disturbed by rowdyism noise and recorded music (without the formality of a valid licence) from the Lodge. It is my belief that it is the Lodge who are the real applicants hoping to benefit commercially from this event. The use of the Church's name is an outrageous attempt by the occupiers of the Lodge who are already facing enforcement proceedings from the Planning enforcement department in respect of multiple breaches of Planning control (Tim Rolt will confirm) to confer an entirely spurious and misleading air of*



*respectability to what would be undoubtedly a rowdy and by "promoting a Romanian ethos "(whatever that means) confrontational atmosphere possibly leading to serious public disorder.*

We appreciate when people are fighting for their rights and trying to minimise the noise and concordances especially when such as events are taking place. However, the association with "The Lode or any other Romanian community centre from around the area are not relevant. We are a Christian church and in this event, we are promoting a cultural ethos and morality for our Romanian community. The event will scatter educational aspects and we already mentioned of these on the licence's objectives.

*" Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to:*

*a/ no selling of alcohol to underage people. There will be NO alcohol allowed during the event*

*b/ no drunk and disorderly behaviour on the premises area*

*c/ vigilance in preventing the use and sale of illegal drugs at the retail area*

*d/ no violent and anti-social behaviour*

*e/ no any harm to children*

*- Operating Schedule will provide the hours of operation and licensable activities during those hours.*

*- Designated premises supervisor will confirm and will be in day-to-day control of the premises, to provide good training for staff on the Licensing*

*- We promise to support these objectives through our operating schedules and other measures (including staff training and qualifications, policies, and strategic partnerships with all other parties involved in the event)."*

*"Prevent nuisance and disturbance to nearby residents:*

*We will ensure that staff who arrive early morning or depart late at night (ex. for unpacking) will be in such a manner to avoid causing disturbance to nearby residents. Everyone will be asked not to stand around loudly talking in the street outside the premises. Customers will not be admitted to premises above opening hours. The movement of bins and rubbish outside the premises will be kept to a minimum after 11.00pm. This will help to reduce the levels of noise produced by the premises. Any lighting on or outside the premises will be positioned and screened in such a way to not cause a disturbance to nearby residents. Adequate waste receptacles for use by customers will be provided in the local vicinity."*

*More generally RGP is a public space for the benefit of all residents and should not be used in this way for the exclusive use of one section of the community.*

It is well known that some of the Romanian people are not well integrated in the UK society as English is their second language and they are struggling to get accommodate. We, as a church have the vision of helping people in this matter and all their needs so they can get integrated in the society. It is understood that when people are well integrated in the society, following the rules and paying taxes to where is needed, they are also for the benefit of the country and that will include the residence of RGP and I strongly believe that this event will help many Romanians by bringing them together and being part of the society in an educational manner.

Thank you.

With regards,  
Holy Trinity Romanian Church



Dear Member of the Public,

Thank you for bringing your objections from 19/07/19 and 21/07/2019 to our attention.

Please see our reply in red.

*As to the incorrect notices (and the failure of the applicants to get even that right does not bode well) the notice outside my house on white paper which is the one most residents saw has now been removed altogether. As there is now no trace of this it seems reasonable to assume this was done by or on behalf of the applicants rather than as a result of vandalism. The notice on white paper pasted on the rear of the permanent park notice board so as to face into the park remains. All other notices I could see appeared to be on blue paper. However, I noticed all this whilst walking to and from Kingsbury Road for other reasons and not with this primarily in mind. You have said though that in light of a court decision (I do not know at what level) involving Redbridge council applying a 'de minimis' view you would not put back the latest date for objections. Whilst I respect your view on this I must formally reserve my rights (and those of other concerned residents) to challenge this if necessary.*

First, we must mention that all the white notices have been removed and replaced with blue papers on 16<sup>th</sup> July with the prove sent to the Brent Council to Business licence department. Next day, 17<sup>th</sup> July our Pastor meet in Roe Green Park with the Police Licensing Officer to discuss all the matters about the event and they saw all the damages to the signs. They walked through the park and they saw that there were many signs that had been placed in and around the park. Photos as evidence and complain have been send by email to the Police Officer and a response was sent back to us about this matter and forward to the Brent Council. Also, the Licensing Manager from Brent Council is aware about this issue and all the correspondence can be shown upon request.

It's in our best interest to make sure these notices to be displayed in and around the park. We will check all the notices regularly and we will make sure to replace the ones are missing.

We don't have any acknowledge or any conversation about any court decision and involving Redbridge Council. This is something new to us. Could you please send us a prove about us saying something like this?

*The applicants state "our church is just round the corner". Any addresses in the application are redacted (presumably to comply with the law around data protection) and the only addresses publicly available are one in Llandover Road in North Wembley and (from memory) Chichele Road in Willesden- neither of which could be described as "round the corner".*

If you check the interpretation of the word "Church" you will find that this word does not refer to a building, but rather to a religious gathering. With this we want to clarify that we have rented a large hall inside the Kingsbury Hight School, Lower School, Bacon Lane, Kingsbury, NW9 9AT, which is just around the corner as mentioned. Please let us know if you need any proof or further clarification on this aspect.

*The applicants describe Nation Building Ltd as professional H&S Consultants. Details of this company (which has only been in existence for just over two years) at Companies House describe it (as suggested by its name) as a building and property development company with no reference to Health and Safety consultancy. All the company officers appear to be Romanian. It is indeed my recollection that these are the same people who were responsible for the very shoddy building work (carried out in flagrant disregard for the relevant planning consent) at the Lodge.*



## HOLY TRINITY ROMANIAN CHURCH

You are making an untrue statement of comparison again for your benefits, without submitting any proof or clear evidence and we think that you are very close to commit a perjury and this could be convicted of a crime of dishonesty.

After doing a few checks on the H&S Nation Building LTD, we deduced the following:

1. Nation Building was incorporated in the beginning of 2017 and is a company with a fairly high capital (over 400k turnover per year as you can see on the company house submissions website). The company was recommended by a few other big companies on the requested references before we decided to open a collaboration with them.

2. We are not interested if whether the company belongs to a Romanian citizen of another nationality, however, to clarify this, the company has 2 directors, one Romanian and one British nationality and not just one as you have stated (this can be check on company house website) . We have known this company by recommendation, and they proved to be a serious company that knows the health and safety rules and already being involved in projects with large capital.

3. Following the recent conversation with one of the Nation Building directors, we have been advised as follow: "It is very popular in UK to have more than one activity on the market and company house. There is nothing wrong with that. However, the H & S activity is defined by the activity code of 74909 - Other professional, scientific and technical activities not elsewhere classified), which can be observed on the company house website (we did not find an exact classification code for our H&S activity). We have also a good logistic system which allows us to add extra activities on the company such as Construction work and to act as an employer agency when is needed to provide people for big projects."

Also, we will be happy to receive any provide prove of any connection of this church event with the Lodge.

*Please supply the names of the vast army of people promised as being in attendance and details of their qualifications.*

Sure, all the qualifications will be attached on a different email as soon as we are taking copy of all of them (please allow a couple of days to prepare them). Please note that some of the qualifications already been submitted previously as requested by the Licencing team from Brent Council and we are sure this can be forward to you.

*The applicants acknowledge there is an association with the "Lode" (sic) but merely state it is not relevant without explaining why.*

In relation to " The Lodge " we do not know what kind of explanations you are expecting, but we can solemnly promise that we have nothing to do with this organization or community. We did not hear about this organization until this was mentioned to us in the previous objection. It is so far away to associate us as a church with a community like them, we are not even drinking alcohol as part of our believes and there is no evidence or terms of comparisons. Please let us know if you need further explanations on this.

*They state they are a Christian church, but the event does not appear to be a religious one and indeed its dates do not coincide with any Romanian or other Christian festivals or Romanian public holidays. The paragraph commencing "strong management" and ending "local vicinity" seems inapplicable and bears all the hallmarks of having been "cut and pasted " (with some clumsy and unconvincing amendments attempting to fit it to this present application) from the liquor licence application made by the Lodge.*

We are sorry, but we think you did not understand the purpose of this event.

This is not a habit that is practiced on a specific date, but it can be practiced at any given date, so obviously, it does not appear as an association with an official date of a specific holiday. As a church, we respect all religious programs



## HOLY TRINITY ROMANIAN CHURCH

during the week and especially Sundays, but we also have external activities in which we seek to help people and engage in various projects that have charitable purposes, but also projects in which we promote moral habits with educational aspect as previously mentioned.

Also, bear in mind our team was invited by the Brent Council on 4<sup>th</sup> June 2019 to present the event to BSGA meeting. Police, H&S department and other people attended this meeting and they are aware about this event and they told us all the conditions we need to agree and complete so we can hold this event.

And again, we want to mention that the application is for Live music licence not for anything else. So, please provide evidence for all this association with the Lodge and their activity.

*It is probably not relevant to the concerns of the licencing committee and almost certainly not appropriate in this context to discuss complex issues of integration versus assimilation versus fragmentation but in light of some of the applicants comments I am duty bound to say that I find it difficult to understand how an exclusively Romanian event as described in any way assists in promoting either integration or assimilation. This area boasts a large variety of immigrant groups who very quickly add to the richness of the local scene. Quite why the Romanian arrivals who let us remember are economic migrants (nothing wrong with that) and not refugees find it so difficult to fit in is a question for people far cleverer than me to address.*

We understand the frustration for this event, but you have to understand that we also have the same rights as everybody else, it is what we call equality and diversity and we are sure that the licences committee will be able to balance the objections in a fairly manner.

Most of the objections looks more like statements that are not based on evidence and proof but are only general opinions. However, we are committed to complying with all the requirements and laws that are provided for this manifestation and our reputation will be a priority for us.

We also want to be mentioned that in case you don't know, Romania is a European Country and most Romanians are well integrated in the UK society and very hard workers and we think that the term "immigrants" is not relevant to this topic.

We do not want to interpret your explanations as being racist, but we notice that you are focusing too much on the Romanian community denigrating the community by making all sorts of comparisons and statements without any evidence, but perhaps someone invented them in order to prevent this event of taking place.

You should know that, there is a contract and agreement that have to be signed by us prior to start the event and if any of the agreement will be broken, we are assuming any legal actions against us so that is why we are treating all the regulations very serious.

We have a budget for this event, so we agreed to pay private companies to get involved in this project so that all the legal procedures to be well fulfilled and comply with all the legal requirements.

We must admit that it is very hard to keep everyone happy and for any type of event there will be people like you trying to influence the decision of the licensing committee in their favour and this is not something unfamiliar for us.

*I have now had a further look at the documentation supplied. In addition to other addresses the Applicants (supposedly a Christian Church) give an address of [REDACTED] A Google maps search shows this to be a residential address from which a business called A&C Heating and Plumbing Ltd operates. Can this anomaly be explained?*

We do not understand why it would be a problem having the correspondence address in a residential area. And yes, the mailing address is a temporarily there because the property belongs to one of our church committee members and he has a plumbing company as well. We are not a church of people who does nothing, but we are all working, and we contribute to the national system. We do not have an official office address just yet if that is what concerns you because this is not a priority for us to have a commercial address registered and there is nothing illegal on this. However, if you consider any of these facts as being illegal then please explain why. Anyway, we have the feeling that none of your objections are bothering you indeed, but you are trying to point out everything that may cause the impression of being unprofessional to influence the licencing decision.





## HOLY TRINITY ROMANIAN CHURCH

*My concerns are also increased when further investigation reveals that Yitzhak Security Limited (who the applicants claim will be providing security services) was only incorporated on 1st July 2019. The only individual listed at Companies House as involved with this company is one Cosmin Isacchi described as Romanian and an accountant born in May 1993 (he appears not to know his full date of birth).*

Firstly, it does not matter when a company was founded because you cannot judge a book by its cover. However, we will find time to elaborate these details in the hope that we will bring to light those unclear aspects.

When we first proposed the logistics of the event, we have estimated a smaller number of people and so we wanted to have only one security officer. We then found a qualified security officer (Mr Cosmin Isac). We did not care about his recently opened company as we were focussed on his qualifications and experience.

However, after a couple of weeks, we realized that it is actually possible that the number of people present at the event to be larger than what we are expecting (between 400-700 people) and we decided to collaborate with a bigger security company, able to supply more people if needed and so that is what we already did.

We sent an email to Churchill Security Limited to ask for a quotation for supplying more people. Quotation has been received approved and we will sign a contract after we have all the licensing confirmation (prove can be provided on request).

All the services for this event will be implemented as to cover a minimum 1000 people although we are expecting much less.

*In all the circumstances I would appreciate early confirmation that your report to the licensing justices will strongly advise against approving this application. Further I wait to hear that having advised the applicants of this they have decided to withdraw their application and abandon all plans to hold this or any similar event in Roe Green Park.*

We would like to make it clear; we will not abandon this plan just because you are not agreeing with it by invoking irrelevant aspects against our rights. We have carefully revised your concerns and explanations but so far there are just general opinions and comparisons with the scope of denigrating and destroying our reputation. We are respecting everyone's rights and therefore we are working hard to follow all the legal procedures requested.

We must admit that, these objections are more like philosophical queries, with well-defined obscure purposes, and the issues raised are not serious enough to really bother someone.

The event will not take place 24hrs x 3days but only a couple of hrs per days and everything will be inside the fences. So that is why we find hard to understand what is really bother you on this event.

Thank you.

With regards,  
Event Team  
Holy Trinity Romanian Church

**From:**

**Sent:** 29 July 2019 18:37

**To:** Business Licence <business.licence@brent.gov.uk>

**Subject:** Re: Roe Green Park - 3 Day Premises Licence Application - 16757

Thank you for letting me have the further comments of the applicants.

Firstly may I ask you to convey my concerns at the comments of the applicants that I am racist. This is offensive and defamatory and I reserve my rights to take further action on that. It is wholly unacceptable for any applicant to give a kneejerk "racist" response in answer to legitimate concerns that would be raised whatever the ethnic origins of the applicants in an attempt to sidestep queries about compliance with regulations which we all have to observe.

I understand there have been no negotiations with the Council's property department to hire any part of Roe Green Park and therefore the erection of any structures in the park by the applicants would constitute an actionable trespass.

I have given specific examples of the notices that are not on blue paper and I have subsequently seen other notices along Roe Green itself which are on white paper.

I am puzzled and alarmed by the information about the hiring of one of the KHS halls. I had understood the event is proposed for the park. What exactly is planned on the KHS site? I make this observation as there is a history of problems around noise and traffic with these lettings quite separate from activities in the Park. For example if this site is as is suggested to be used as the car park for this event then a properly marshalled one-way system for cars to enter and exit the site will have to be put in place.

Mr. Cosmin Isac (the spelling varies in documents filed at Companies House) is put forward as a security consultant. I have already pointed out that his occupation is given elsewhere as an accountant and the applicant has not addressed this anomaly. He is also described as an "architect" in other paperwork at the Companies Registry. Truly a man of many talents and admirably entrepreneurial spirit. The simple fact is that the companies named as providing Health and Safety compliance and security services have no meaningful track record in either of these fields.

The applicants refer to a "BSGA" meeting. I am not familiar with this acronym and would appreciate clarification.

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**METROPOLITAN  
POLICE**

Working together for a safer London

TERRITORIAL POLICING

**The Licensing Authority**

*Brent Civic Centre  
Engineers Way  
Wembley  
Middlesex  
HA9 0FJ*

**Your ref: 167575**

**Our ref: 01QK/375/19/3302**

**Brent Borough Licensing Department**

*Harrow Police Station  
74, Northolt Road  
Harrow  
Middlesex  
HA2 0DN*

**Tel:** 020 8733 5008

**Email:** Paul.Scott9 @met.police.uk

**Web:** www.met.police.uk

**Date:** 17th July 2019

**Police representation to the Premises Licence application for 'Holy Trinity Romanian Church', Roe Green Park, Kingsbury, Brent, NW9 9PG**

I certify that I have considered the application shown above and **I wish to make representations** that the likely effect of the grant of the application is detrimental to the Council's Licensing Objectives for the reasons indicated below.

I am of the opinion that the risk to the Council's objectives can be mitigated by removing the requested variations or attaching conditions to the Licence as shown below.

If these conditions were accepted in full **I would** withdraw my representation.

**Police Officer: Paul Scott  
Licensing Constable PC 3302NW**

An officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a premises licence under section 17 of the act.

The Police representations are primarily concerned with crime and disorder, public safety and the prevention of public nuisance and the prevention of harm to children.

Police visited the premises on Wednesday 17<sup>th</sup> July 2019 and spoke with Pastor George Dume. The venue is a tent with a capacity of 1,000 people and which will be erected in Roe Green Park, Kingsbury, NW9 9PG.

The Holy Trinity Romanian Church is hosting a three day event that will promote the Romanian Ethos. This will incorporate amplified music and live singing. There will be no alcohol sold or brought into the venue, no food or other drinks. If needed, free bottled water will be supplied.

It is anticipated that the event starts on Friday 20<sup>th</sup> September 2019 and finishes on Sunday 22<sup>nd</sup> September 2019. All equipment will be off site by Monday 23<sup>rd</sup> September 2019.

There will be between 800-900 persons per event. On Sunday there will be two events, one in the morning and one in the afternoon.

This will not be a ticketed event and it will be free entry. The service will be conducted in Romanian.

***Based on the above information, Police require the following points should be included in the operating schedule or added as conditions on the premises licence.***

#### **Closed Circuit Television (CCTV)**

Good quality CCTV is essential as a deterrent for the prevention of crime and the detection of offenders. It allows for both covert and overt monitoring of the premises. With proper signage, this reassures both staff and clientele, that this is a safe environment where illegal activities are not tolerated.

#### **Operating Hours to be displayed on Premises**

A notice displaying the opening hours, the type of licensing activity and licence conditions should be clearly displayed and visible to anyone outside the premises. This will allow the Police and other responsible authorities to readily identify the licence details.

#### **Drunk people trying to enter the venue**

The managing of drunken people entering or trying to enter the venue is of paramount importance. There are a large number of Romanian street drinkers in Kingsbury and surrounding areas such as Queensbury, who may try and attend the event on any given day. These people need to be identified and should be managed appropriately before entry, as this will be a non-alcohol event. The event will also see a large number of families including children in attendance.

**Police require the following points should be added as conditions on the premises licence as below.**

CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council upon request.

The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.

A CCTV camera shall be installed to cover the entrance, exits and other notable areas within the venue.

The CCTV system shall display on any recordings the correct date and time of the recordings.

A copy of the premises licence summary and the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.

Notices asking customers to leave quietly shall be conspicuously displayed at all exits.

An incident log shall be kept at the premises, and made available for Inspection on request to an authorised officer of Brent Council or the Police, which will record the following:

- 1) All crimes reported to the venue.
- 2) Any complaints received.

- 3) Any faults in the CCTV system.
- 4) Any visits by a relevant authority or emergency service.

Yours Sincerely,

**Paul Scott PC 3302NW**



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**From:** Paul.Scott9@met.police.uk [mailto:Paul.Scott9@met.police.uk]  
**Sent:** 20 July 2019 11:37  
**To:** dume.george.  
**Cc:** Business Licence <business.licence@brent.gov.uk>; Legister, Linda <Linda.Legister@brent.gov.uk>; Patel, Yogini <Yogini.Patel@brent.gov.uk>  
**Subject:** RE: CONSULT: New 3 Day Premises Licence, Holy Trinity Romanian Church, Roe Green Park, Kingsbury Road - 16757

Good morning,

Police have received a reply from the applicant and **all proposed conditions have been agreed.**

Police therefore are in a position to **withdraw** their representations.

Kind regards,

Paul

Paul Scott | Police Constable 3302NW | Licensing Officer – **Brent** - North West BCU | Partnership & Prevention Hub

Telephone: 020 8733 5008 | Email: [Paul.Scott9@met.police.uk](mailto:Paul.Scott9@met.police.uk)

Address: Harrow Police Station, 74 Northolt Road, Harrow, HA2 0DN

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